

Project Toolkit



Project Prioritisation Matrix

How the Project Prioritisation Matrix is used

When creating your project mandate it may be worth keeping the project prioritisation matrix in mind. This is used by PCG to assess the extent your project will contribute to the University's strategic aims and how urgently it needs to be addressed.

		Strategic contribution of the Project		
		3	2	1
Time criticality	3	Essential to the achievement of strategic University objectives, and failure to implement it on the proposed timescale will jeopardise the success of the project and the achievement of these strategic aims	Will make a significant and substantial contribution...and failure to implement it on the proposed timescale will jeopardise the achievement of project outcomes	Will contribute to the achievement of strategic University objectives and/ or will deliver other benefits and failures to implement it on the proposed timescale will jeopardise the achievement of project outcomes
	2	Essential to the achievement of strategic University objectives, and failure to implement it on the proposed timescale will delay the achievement of strategic objectives	Will make a significant and substantial contribution...and failure to implement it on the proposed timescale will delay the achievement of project outcomes	Will contribute to the achievement of strategic University objectives and/or will deliver other benefits and failure to implement it on the proposed timescales will delay the achievement of project outcomes
	1	Essential to the achievement of strategic University objectives, and failure to implement it on the proposed timescale will have a minor or no effect on the achievement of strategic objectives	Will make a significant and substantial contribution, and failure to implement it on the proposed timescale will have a minor or no effect of the achievement of project outcomes	Will contribute to the achievement of strategic University objectives and/or will deliver other benefits and failure to implement it on the proposed timescale will have a minor or no material effect on the achievement of project outcomes

Further information

If you have any queries on the Project Prioritisation Matrix, please contact the [Project Governance Office](#).