***Senior staff with responsibilities for decision making in the Code of Student Conduct***

|  |  |  |
| --- | --- | --- |
| **Role holder** | **Essential training** | **Desirable training** |
| Registrar and Secretary  | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Hate crime awareness (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
 | * Suicide awareness (2hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures (2hrs)
* Bystander intervention (3hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3 hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
 |
| Academic Registrar  |
| PVC Education  |

***Specialist conduct staff who are responsible for the operation of the Code of Student Conduct***

|  |  |  |
| --- | --- | --- |
| **Role holder** | **Essential training** | **Desirable training** |
| Student Conduct Committee Chairs | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Suicide awareness (1.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
* Mental health, self-care, resilience and debriefing (1.5 hrs)
* MHFA awareness (3hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
 | * SU Advice role training (1hr)
 |

|  |  |  |
| --- | --- | --- |
| **Role holder** | **Essential training** | **Desirable training** |
| Conduct Investigators | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Suicide awareness (1.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs) MHFA awareness (3hrs)
* Mental health, self-care, resilience and debriefing (1.5 hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
* Investigative interviewing (2days)
 |  |
| Conduct Committee SecretariesSenior Student Progress Manager | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/ consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
* Mental health, self-care, resilience and debriefing (1.5 hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
 | * MHFA awareness (3hrs)
* Suicide awareness (2hrs)
 |
| Student Conduct Panel | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Suicide awareness (1.5 hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/ consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
 | * MHFA awareness (3hrs)
* SU Advice Role training (1hr)
 |
| SU Advice Manager | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Drug and alcohol awareness (2hrs)
* Suicide awareness (2hrs)
* Police training dealing with sexual disclosures/ consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* Safeguarding at the University (1.5hrs)
* Evidence (2hrs)
 |  |

***First responders (sexual violence, harassment and hate crime)***

***Specialist support staff to whom you can report an incident, who will listen without judgement, and provide information on options available to you for support, within the University and externally. These staff will also advise on routes for taking formal action and support you with this process.***

|  |  |  |
| --- | --- | --- |
| Security Team | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* SP-EAK (3.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/consent (2 hrs)
* Hate crime awareness (1.5hrs)
* Harassment report and Support (10min video)
* Student code of conduct (1hr video)
* Safeguarding at the University (1.5hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3hrs
 |  |
| Security Managers | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* ASIST (2days)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/consent (2 hrs)
* Hate crime awareness (1.5hrs)
* Harassment report and Support (10min video)
* Student code of conduct (1hr video)
* Safeguarding at the University (1.5hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3hrs)
 |  |
| Security Supervisors | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* ASIST (2days)
* SP-EAK (3.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training dealing with sexual disclosures/consent (2 hrs)
* Hate crime awareness (1.5hrs)
* Harassment report and Support (10min video)
* Student code of conduct (1hr video
* Safeguarding at the University (1.5hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3hrs)
 |  |
| SWISHarassment Support WorkersSU AdviceResidence Life | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Suicide awareness (1.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training around dealing with sexual disclosures/ consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10mIn video)
* Student code of conduct (1hr video)
* Safeguarding at the University (1.5hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3hrs)
 | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
 |
| RA’s | * Challenging myths, changing attitudes – understanding sexual violence and survivor responses (2hrs)
* Suicide awareness (1.5hrs)
* Drug and alcohol awareness (2hrs)
* Police training around dealing with sexual disclosures/ consent (2hrs)
* Hate crime awareness (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
* Safeguarding at the University (1.5hrs)
* Mental health, self-care, resilience and debriefing (1.5hrs)
* MHFA awareness (3hrs)
 |  |

***Frontline staff who are not specialists, but because of their role may find themselves in the first line of support for students.***

|  |  |  |
| --- | --- | --- |
| **Role holder** | **Essential training** | **Desirable training** |
| Student Information Team | * MHFA awareness (3hrs)
* Safeguarding at the University (1.5hrs)
* Bystander training (1.5hrs)
* Harassment report and support (10min video)
* Student code of conduct (1hr video)
 |  |
| VP Community and Welfare | * MHFA Awareness (3hrs)
* Police training dealing with sexual disclosures/consent (2hrs)
* Bystander training (1.5hrs)
* Automatic bias essentials (1hr moodle)
* Harassment report and support (10min video)
* Student code conduct (1hr video)
 |  |