

Apprenticeships: Eligibility Criteria

Apprenticeships provide a potential training opportunity for both new and existing staff. However, as they are government funded programmes, there are several eligibility criteria that an individual employee would need to meet to be considered a suitable applicant. These include that the individual:-

- has full line management commitment in support of the application and the training (including support for the on-the-job training element, regular progress reviews, and the off-the-job training requirement, which could involve day release/attendance once a week at the training provider's premises);
- is fully committed to putting in the time and effort required to complete all requirements of the apprenticeship programme in a timely fashion, right through to, and including, the End Point Assessment (EPA);
- is interested in an apprenticeship standard that has been fully approved and there is good quality local provision available;
- has a contract of employment with the University of Essex or one its wholly owned subsidiaries, that covers at least the duration of the apprenticeship programme (including the EPA);
- does not hold a higher qualification in the same subject area as the apprenticeship;
- has scope to acquire substantive new learning and skills from undertaking the programme;
- is over 16 years old and not currently in any other form of government funded education (school, college or university);
- has a valid and eligible residency status (use the QR code to access more information);
- has a job role where the main duties provide adequate opportunity to meet all the knowledge, skills and behaviour requirements of the occupational standard;
- can evidence holding a level 2 qualification in English and maths, or be committed to achieving these in advance, or alongside, their core programme;
- can meet any additional apprenticeship standard/training provider/employer specific programme entry requirements.



Employee Apprenticeship Scheme

01206 872596

www.essex.ac.uk/staff/recruiting-staff/employee-apprenticeships

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