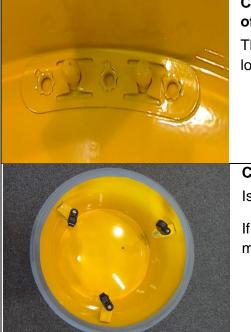


## Inspecting your kickstool

If you use kick stools or step ups you need to check them regularly to make sure they are safe. This is a guide on what to check and what to look out for. It is recommended that you do this at least annually and record your findings. You can use the <u>Stepladder Register</u> to do this. In most cases a simple sticker attached to the kickstool is sufficient to record when the last inspection was carried out. In addition, users need to do their simple pre-user checks. Information on how to do that is found in the leaflet <u>A step too far</u>?







Check the fixtures between the top and bottom part of the kick stool.

They are found underneath. Are they still in place and locked in fixed? Are they free from corrosion?

Check the rubber ring on the base. Is it fixed in position and around the bottom rim?

If it is missing, lose, not fixed in place and there is exposed metal on the rim the kickstool will need to be replaced.

**Check the rubber surfaces on the bottom and top step.** Are any missing or damaged? Are any lose or heavily contaminated surfaces?

If any are missing, lose, damaged or heavily contaminated the kickstool will need to be replaced. Some models have a rubber band on the base.

Check any other rubber fixtures are in place and in good condition.





## Check the kick stool engages when you stand on it.

Once you have completed all these checks stand on the kickstool. It should go down smoothly and the rim makes full contact with the floor. If it doesn't go down smoothly or wobbles when you step up, it will need to be replaced.

## Update your sticker on the kickstool.

The sticker should have: Kickstool unique identifier, department and date last inspected. Kickstool that fail must be removed and disposed of.