

To: Heads of Department/Section, Executive Deans, HSLOs and DHSOs, Faculty Managers

For Information

## Updates about the health and safety team and website

There have been some changes taking place in the health and safety team, which we would like to tell you about:

### New Fire Safety Manager

We are pleased to announce the arrival of Ryan Curtis, who has joined the health and safety team as Fire Safety Manager. Ryan brings along his experience of working in health and safety and fire safety in diverse work environments, including the NHS and the social housing sector. Ryan is looking forward to meeting and getting to know you over the coming months.

Ryan's position is full time and he is supported by John Crust, or Fire Safety Officer, who works Mondays and Tuesdays.

Please remember to use the fire email inbox [fire@essex.ac.uk](mailto:fire@essex.ac.uk) when requesting advice or guidance, so that we can ensure your query is dealt with promptly.

### Health and Safety Adviser

We are currently advertising for a full time Health and Safety Adviser to fill the vacant post within the team. We hope to have someone permanently in place by early summer.

In the meantime, we will be joined on 25 March by Andy Fraser, a health and safety professional with many years' experience, particularly in the NHS and as a consultant. He will be providing support for the central team and Estates and Campus Services up until the permanent post is filled.

### Website

The health and safety website has now fully migrated onto the staff directory ([www.essex.ac.uk/staff](http://www.essex.ac.uk/staff)). You will find most of the content under "Health, Safety and Wellbeing." There is also information under "Working at Essex - Starting at Essex" and "Managing People." If you can't find what you are looking for, the search engine on the staff directory will help you. Or drop us a line and we'll direct you to the right pages.

We have taken the opportunity to review and update the content of our webpages. However we still need to update links in our documents and templates, which we will tackle over the summer. We will let you know when we have done this, so that you know when to update your H&S Management Statement and risk assessments. If you have any documents or web pages which have embedded links to health and safety pages, please update them.

If you have any feedback on the health and safety content of the staff directory, please let us know. It's your resource, so it is important that we make it easy for you to find and follow the information we provide.