

To: HSLOs, DHSOs and IOSH Managing Safely participants, DSE Facilitators, Trade Union Representatives

For Information

Join us for our first health and safety webinar

We are really excited about the new way we want to communicate with our health and safety community. We are using webinars and you are invited to join us for the first one. We want to use them as a way of making health and safety information more manageable, current and meaningful to you.

The first one will be on risk assessments. It will cover all the changes that have happened to the generic risk assessments and what you need to do to be 'inspection ready'. For all of you who have specific risk assessments we will cover what you need to do to meet this year's key performance indicators on reviewing and developing an action plan to update them to the new standard. This webinar will help explain what you need to do and how to do it.



Save the date: 22 September 2016 at 10.30am (maximum running time 10 minutes)

Risk assessment updates and KPIs: what you need to know

To register your interest email safety@essex.ac.uk

What is a webinar?

A webinar is an online seminar that is broadcast over the internet and has a range of benefits.

1. You get the right information you need for your health and safety work. When things change we can quickly update everyone.
2. We want our webinars to be short and focused - no longer than 10 minutes and crammed with the brilliant basics to get it right!
3. You don't need to leave your desk. You can be working the day job right up until the webinar starts, which cuts down on the disruption to you and your colleagues.
4. Everyone across all three campuses can take part at same time. No more delays, no time away to attend training, no more travelling and no mileage claims to drain your precious time and budgets.
5. The webinar will be available to you and others after the broadcast. This means if you miss it or want to listen again you can.

How to get ready for your webinar

To take part you will require a few things to be in place.

1. Your PC must have an internet connection that works.
2. Your PC will need sound. Contact the IT Helpdesk on your campus if you don't have sound. (desk@essex.ac.uk for Colchester and Loughton and it.southend@essex.ac.uk for Southend). Give them your PC 'S number' and they can help you activate your sound card.
3. IT Services have kindly provided a number of FREE headphones to listen without disturbing your colleagues. Please email safety@essex.ac.uk to request yours if you need them.
4. Book your place today! Email safety@essex.ac.uk to register your interest. We'll be in one week and one hour before broadcast to remind you and share the all-important link to tune in.