

## UNIVERSITY OF ESSEX

### **RULES OF ASSESSMENT FOR FULL-TIME TAUGHT MASTERS DEGREES 2019-2020**

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#### **EAST 15 ACTING SCHOOL**

MA Acting  
MA Acting (International)  
MA Theatre Directing

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#### **1. PREAMBLE**

- a) These rules apply to the East 15 Acting School's practice-based Masters programmes listed above. The rules should be read in conjunction with the relevant Programme Structure, Programme Specification and Module Directory entries. The Module Directory will give detail of assessment arrangements. The Programme Structure will identify which modules are core for the Programme.
  - b) A taught module is any assessed component excluding the dissertation or equivalent. A core module must be taken as part of the programme structure and passed, with no condonement of marks below a pass allowed.
  - c) East 15 Masters degrees can be awarded with Distinction and Merit.
  - d) It is for the Board of Examiners to determine whether the criteria for an award have been satisfied.
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#### **2. PASS MARK**

- a) The pass mark for all modules of the Masters degree is 50. Credits are only awarded if the module is passed. In cases where failure with mark of 40 is condoned, the credits are not awarded.
  - b) For the purposes of these rules taught module averages, the overall weighted average for the taught modules and the mark for the dissertation or equivalent will be rounded to the nearest whole number – i.e. 49.5 will count as 50, 49.4 as 49.
  - c) The Professional Code of Conduct must be passed where it is an element of the module (see Module Directory). The Board of Examiners shall determine that a student has failed a module when the Professional Code of Conduct element of that module is failed.
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### **3. ELIGIBILITY FOR AN AWARD THE MASTERS DEGREE**

#### **Pass**

To be awarded a pass in the Masters a student should:

- a) Attempt 180 credits at Masters level (level 7) of which 140 must be passed, with the remaining credits condoned, subject to (d).
- b) Pass all the taught core modules and the dissertation or equivalent.
- c) Pass at least 60 taught module credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) Failure with a mark of 40 or more for up to 40 credits in non-core taught modules, may be condoned provided the overall weighted average for all the taught modules is 50.

#### **3.1 A Pass with Merit and Distinction**

##### **3.1.1 Pass with Merit**

To obtain a Merit, in addition to achieving the requirements for a pass, a student should:

- Have an overall weighted average mark of 60 or more.

##### **3.1.2 Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a pass, a student should:

- Have an overall weighted average mark of 70 or more.

#### **3.2. THE POSTGRADUATE DIPLOMA and CERTIFICATE**

Where a student is either unable to complete their studies or does not achieve the required credits to be awarded a Masters, then the award of either a Postgraduate Diploma or a Postgraduate Certificate will be considered.

The published programme structure will show which taught modules have to be passed in order to obtain a PG Certificate or PG Diploma. In many cases it will be possible to obtain the necessary credits for a PG Diploma by using dissertation or equivalent credits as well as taught module credits.

Dissertation or equivalent credits cannot be used to obtain a Postgraduate Certificate.

##### **3.2.1 To be awarded a POSTGRADUATE DIPLOMA a student should:**

- a. Attempt 120 credits at Masters level (level 7) of which 90 must be passed, with the remaining credits condoned, subject to (d)

- b. Pass at least 60 taught module credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c. Pass all taught core modules.
- d. Failure with a mark of 40 or more for up to 30 credits in non-core modules may be condoned provided that the overall weighted average for the 120 PG Diploma credits is 50.

Credits obtained for the dissertation or equivalent can normally be used when considering whether a Postgraduate Diploma can be awarded, provided that the above criteria have been met.

#### **A Pass with Merit or Distinction**

Where a student has more than 120 credits, the best credits compatible with the structure for a Postgraduate Diploma giving at least 120 credits will be used to calculate the overall weighted average mark.

#### **Pass with Merit**

To obtain a Merit, in addition to achieving the requirements for a Postgraduate Diploma, a student should:

- Have an overall weighted average mark for the 120 PG Diploma credits of 60 or more.

#### **Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a Postgraduate Diploma, a student should:

- Have an overall weighted average mark for the 120 PG Diploma credits of 70 or more.

### **3.2.2 To be awarded a POSTGRADUATE CERTIFICATE a student should:**

- a) Attempt 60 credits at Masters level (level 7) of which 40 must be passed, with the remaining credits condoned, subject to (d)
- b) Pass all taught core modules.
- c) Pass 15 credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) Failure with a mark of 40 or more for up to 20 credits, in non-core modules, may be condoned.

#### **A Pass with Merit or Distinction**

Where a student has more than 60 credits, the best credits compatible with the structure for the Postgraduate Certificate giving at least 60 credits will be used to calculate the overall weighted average mark.

### **Pass with Merit**

To obtain a Merit, in addition to achieving the requirements for a Postgraduate Certificate, a student should:

- Have an overall weighted average mark for the 60 PG Certificate credits of 60 or more.

### **Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a Postgraduate Certificate, a student should:

- Have an overall weighted average mark for the 60 PG Certificate credits of 70 or more.

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## **4. REASSESSMENT**

### **4.1 Reassessment for taught modules**

- a) If a student fails a module on the second attempt at the assessment no further attempt is allowed unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- b) Where the Board of Examiners permits a student to have a second attempt at the assessment for a module this only applies to any individual assignment/examination for the module that has been failed. A student cannot be permitted to repeat a module unless permitted by the Board of Examiners because of substantiated extenuating circumstances.
- c) Where a student has not met the requirements to pass and is eligible to undertake reassessment and/or have failed marks condoned, the Board of Examiners will give the student the opportunity to undertake reassessment across the summer and/or wait until the final board when the dissertation or equivalent outcome is known.

#### **4.1.1 Reassessment in MA Acting**

- a) Students may have a second attempt in the same academic year where the following modules only have been failed, up to a maximum of 60 taught module credits:
  - i) EA404 Voice
  - ii) EA405 Movement
  - iii) EA406 Music and Singing
  - iv) EA407 Contextual Studies
- b) The maximum mark that will be recorded for a module as a result of a second attempt is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- d) Failure in other modules will normally indicate that the stage should be repeated on a full-time basis for uncapped marks.
- e) No second attempt at the assessment for other modules are permitted prior to the Board of Examiners meeting where marks are confirmed and is subject to departmental arrangements.

#### **4.1.2 Reassessment in MA Acting (International)**

- a) Students may have a second attempt in the same academic year at the logbook assessment or reflective essay only where the following modules have been failed, up to a maximum of 60 taught module credits:
  - i) EA601 Acting Technique
  - ii) EA603 Shakespeare
  - iii) EA602 Character and Scene Work
  - iv) EA604 Contemporary UK Texts
- b) The maximum mark that will be recorded for a module as a result of a second attempt is 50 unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- d) Failure in other modules will normally indicate that the year/stage should be repeated on a full-time basis for uncapped marks.
- e) No second attempt at the assessment for other modules are permitted prior to the Board of Examiners meeting where marks are confirmed and is subject to departmental arrangements.

#### **4.1.3 Reassessment for taught modules**

- a) Students may have a second attempt in the same academic year at the logbook assessment only where up to a maximum of 60 taught module credits have been failed;
- b) Unless failure is in the Logbook assessment, a second attempt at the same assessment is not possible in the same academic year because the assessment is not replicable. A second attempt will be offered in the following year unless failure is in the Logbook assessment. Where the module is available the following year, students will be permitted a second attempt at the module for a maximum mark of 50. If, and only if, the same module is not offered in the following academic year, students will be permitted to choose another module from those available for a maximum mark of 50.
- c) Unless failure is in the Logbook assessment, no reassessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed.
- d) The maximum mark that will be recorded for a module as a result of a reassessment opportunity is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- e) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- f) The following independent modules only may be assessed as first sits during the summer period of the same year:
  - EA429 Attachment
  - EA430 Directing Drama Schools
  - EA435 Directing Project

#### **4.2 Re-submission of Dissertation or equivalent**

##### **4.2.1 Dissertation or equivalent (12,000 words) /Director's Workbook (MA Theatre Directing only)**

- a) Re-submission of dissertations or equivalent is only permitted in the following circumstances:
  - i) Either substantiated extenuating circumstances accepted at the discretion of the Board of Examiners; or
  - ii) Where the original mark awarded is at least 40 and the Board of Examiners judges that the work required to achieve a pass does not include any additional experimental or practical work.
- b) Re-submission is subject to the following conditions:
  - i) A dissertation or equivalent must normally be re-submitted within two months of the formal notification of permission to resubmit; in cases of extenuating circumstances, this may be extended to a maximum of twelve months;
  - ii) A dissertation or equivalent which has been re-submitted because of a marginal fail shall be awarded no more than the minimum pass mark; in the case of re-submissions because of extenuating circumstances, the full range of marks shall be available to examiners.

#### **4.2.2 Performance Project with Written Commentary (5000 words) (MA Acting)**

- a) A student must pass the Performance Project and Written Commentary in order to qualify for the award of MA. There is no opportunity for a second attempt at the Performance Project. A student who fails the Performance Project will be considered for the award of a Postgraduate Diploma.
- b) Re-submission is only permitted for the Written Commentary (either the log book or Reflective Journal or Portfolio) in accordance with rules 4.2.1(a-b) above.

#### **4.2.3 Practical Project with Research Portfolio (5000 words) (MA Acting (International) only)**

- a) A student must pass the Practical Project and Research Portfolio in order to qualify for the award of MA. There is no opportunity for a second attempt at the Practical Project. A student who fails the Practical Project will be considered for the award of a Postgraduate Diploma.
- b) Re-submission is only permitted for the Research Portfolio in accordance with rules 4.2.1(a-b) above.

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## **5 ASSESSMENT PROCEDURES**

### **5.1 POWERS OF THE BOARD OF EXAMINERS**

The Board of Examiners shall have the following powers:

The Board of Examiners shall have the following powers:

- a) Confirming the taught module marks achieved, including any marks for reassessment presented to the Board, and awarding credit.
- b) Confirming the mark for the dissertation or equivalent including any mark for resubmission.
- c) Confirming any opportunities reassessment for modules, including resubmission of the dissertation or equivalent; and any opportunities for condonement.
- d) Considering each student's marks' profile so that they can be advised on the range of possible award outcomes, including whether it is possible for them to make use of dissertation or equivalent credits.

- e) Considering extenuating circumstances as necessary and their implications for results.
- f) Determining the appropriate award for each student.
- g) Requiring any student whose performance is below that required to achieve an award to withdraw from the University.

**5.1.1** An Interim Board of Examiners Meeting shall normally be held at the end of the taught module assessment.

**5.1.2** Where a student has not met the requirements to pass and is eligible to undertake reassessment and/or have failed marks condoned, the Board of Examiners will give the student the opportunity to undertake reassessment across the summer and/or wait until the final board when the dissertation or equivalent outcome is known.

**5.1.3** Students will be required to withdraw where the accumulation of further credit would not result in the achievement of any postgraduate award according to the Rules of Assessment.

## **5.2 EXTENUATING CIRCUMSTANCES**

If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped module marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#). When extenuating circumstances are accepted, the Board of Examiners will use its discretion to determine what if any action should be taken in accordance with the powers set out in the Policy. Except in the case of accepted extenuating circumstances, Boards of Examiners do not have powers of discretion in relation to the application of the rules of assessment.

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**END**

**SENATE July 2019**