

RULES OF ASSESSMENT FOR TAUGHT MASTERS DEGREES, POSTGRADUATE DIPLOMAS AND POSTGRADUATE CERTIFICATES 2017-2018

HEALTH AND SOCIAL CARE

PG Cert Psychological Well-being Practitioner (Low Intensity)

1 PREAMBLE

- a) These rules apply to the Postgraduate Certificate Psychological Well-being Practitioner (Low Intensity). The rules should be read in conjunction with the relevant Programme Structure, Programme Specification and on-line Module Directory entries. The Module Directory will give detail of assessment arrangements. The Programme Structure will identify which modules are core for the Course.
 - b) A core module must be taken as part of the programme structure and passed, with no condonement of marks below a pass allowed.
 - c) It is for the Board of Examiners to determine whether the criteria for an award have been satisfied.
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2 PASS MARK

- a) The pass mark for all components is 50.
 - b) For the purposes of these rules taught module averages will be rounded to the nearest whole number – i.e. 49.5 will count as 50, 49.4 as 49.
 - c) All work placement/work-based assessments are assessed on a pass/fail basis. They are non-credit bearing but must be passed.
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3 ELIGIBILITY FOR AN AWARD

THE POSTGRADUATE CERTIFICATE

To be awarded a **Postgraduate Certificate** a student should:

- a) Obtain 60 credits at Masters level (level 7).
 - b) Pass all taught modules that are core components of the Postgraduate Certificate.
 - c) Pass all placement/work-based assessments
 - d) Meet the attendance requirements for the programme
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4 SECOND ATTEMPTS

Second attempts at the assessment for taught modules

- a) Students who have failed any taught module may have a second attempt at the assessment for the module(s);
- b) Where all individual components of assessment must be passed in order to pass the module only one opportunity to resubmit the failed component will be offered;
- c) The Board of Examiners will reinstate the module mark for a previous attempt at a failed module if it is higher than the mark for the most recent attempt;
- d) when a reassessment opportunity in a component leading to a numerical mark is offered the module aggregate will be calculated as follows:
 - i) Where students are not required to pass all the individual components of a module, the maximum mark that will be recorded for a module as a result of a second attempt is 50;
 - ii) Where students are required to pass all individual components of assessment, a pre-resubmission module aggregate will be calculated using the failed mark(s):
 - If the pre-resubmission module aggregate was below the pass mark then the resubmission can improve the module aggregate mark up to the pass mark only.
 - If the pre-resubmission module aggregate was above the pass mark then the resubmission cannot improve the module aggregate mark. The module aggregate is capped at the pre-submission aggregate.
 - Where the mark for the second attempt is lower than the mark for the first attempt, the final module aggregate will be that which is calculated using the mark of the most recent attempt.

4.1 If a student fails a module on the second attempt at the assessment no further attempt is allowed and the student will be required to withdraw unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

4.2 Second attempts at the assessment for a clinical placement

- a) Only two failed clinical placements are permitted to be retaken as a second attempt.
 - b) If a student, who has already had two second attempts, fails a third clinical placement, they will be required to withdraw, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
 - c) If a student fails a clinical placement on the second attempt at the assessment no further attempt is allowed and the student will be required to withdraw, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
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5 ASSESSMENT PROCEDURES

5.1 POWERS OF THE BOARD OF EXAMINERS

The Board of Examiners shall have the following powers:

- a) Confirming the taught module marks achieved, including any resit marks presented to the Board, and awarding credit
- b) Confirming any opportunities for second attempts at the assessment for modules.
- c) Considering extenuating circumstances as necessary and their implications for results.
- d) Determining the appropriate award for each student.
- e) Confirm the assessment for the clinical elements
- f) Determining that the credit being presented for the award is current
- g) Requiring any student whose performance is below that required to achieve an award to withdraw

5.2 EXTENUATING CIRCUMSTANCES

Extenuating circumstances can only be considered by the Board of Examiners if the student has submitted an extenuating circumstances form by the agreed deadline. When substantial extenuating circumstances are accepted by the Board of Examiners it may use its discretion to depart from the rules of assessment where this is necessary to achieve a fair result.

5.3 EXAMINATION BOARD DISCRETION

Except in the case of extenuating circumstances (see 5.2 above), the Board of Examiners does not have powers of discretion in relation to the application of the rules of assessment.

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