

**UNIVERSITY OF ESSEX  
GRADUATE SCHOOL**

**RULES OF ASSESSMENT FOR TAUGHT MASTERS DEGREES 2011/12**

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**HEALTH AND HUMAN SCIENCES**

**MSc Occupational Therapy (Pre-registration) (24 months – full-time)**

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**1 PREAMBLE**

- a) These rules apply to the full-time (24 months) Masters course named above. The rules should be read in conjunction with the relevant Programme Structure, Programme Specification and on-line Module Directory entries. The Module Directory will give detail of assessment arrangements. The Programme Structure will identify which modules are core for the Course.
  - b) A taught module is any assessed component excluding the dissertation, which for this programme is HS859: Research Activity.
  - c) All Masters degrees can be awarded with distinction or merit.
  - d) Successful completion of the MSc also leads to eligibility to apply for registration with the Health Professions Council. There are two exit awards of Post Graduate Diploma – the Post Graduate Diploma in Occupational Therapy and the Post Graduate Diploma in Health Studies. Only the Post Graduate Diploma in Occupational Therapy (Pre-registration) leads to eligibility to apply for registration with the Health Professions Council.
  - e) It is for the Board of Examiners to determine whether the criteria for an award have been satisfied.
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**2 PASS MARK**

- a) The pass mark for all modules of the Masters degree is 50.
  - b) For the purposes of these rules taught module averages will be rounded to the nearest whole number – i.e. 49.5 will count as 50, 49.4 as 49.
  - c) Clinical assessments are marked on a pass/fail basis.
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**3 ELIGIBILITY FOR AN AWARD**

**THE MASTERS DEGREE**

**Pass**

To be awarded a pass in the Masters a student should:

- a) Obtain 180 credits at Masters level (level 7);

- b) Pass all the clinical assessments;
- c) Pass HS870, HS871, HS876, HS877, HS878 & HS879

### **3.1 A Pass with Merit or Distinction**

Results for a Pass with Merit or Distinction are calculated by two methods, known as 'Dominant Quality' and 'Arithmetic Average'. Students will receive the more favourable result of the two.

#### **3.1.1 Pass with Merit**

##### **a) *Dominant Quality***

To obtain a merit a student should:

- i) Obtain 150 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 120 credits at 60 or above, including the dissertation;
- iii) Have no module mark below 50;
- iv) Pass all clinical assessments

##### **b) *Arithmetic Average***

To obtain a merit a student should:

- i) Obtain 150 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 90 credits at 60 or above, which must include the dissertation;
- iii) Have an overall weighted average mark of 60 or more;
- iv) Have no module mark below 50;
- v) Pass all clinical assessments.

#### **3.1.2 Pass with Distinction**

##### **a) *Dominant Quality***

To obtain a distinction a student should:

- i) Obtain 150 credits at the first attempt, except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 120 credits at 70 or above, including the dissertation;
- iii) Have no module mark below 50;
- iv) Pass all clinical assessments.

##### **b) *Arithmetic Average***

To obtain a distinction a student should:

- i) Obtain 150 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 90 credits at 70 or above, which must include the dissertation;
- iii) Have an overall weighted average mark of 70 or more;
- iv) Have no module mark below 50;
- v) Pass all clinical assessments.

### **3.2 THE POSTGRADUATE DIPLOMA and CERTIFICATE**

Where a student is either unable to complete their studies or does not achieve the required credits to be awarded a Masters, then the award of either a Postgraduate Diploma or a Postgraduate Certificate will be considered

This award leads to eligibility to apply for registration with the Health Professions Council:

**3.2.1** To be awarded a Post Graduate Diploma in Occupational Therapy (Pre-registration) a student should:

- a) Obtain 120 credits at Masters level (level 7);
- b) Pass all the clinical assessments;
- c) Pass HS870, HS871, HS876, HS877, HS878 & HS879

These awards DO NOT lead to eligibility to apply for registration with the Health Professions Council:

**3.2.2** To be awarded a **POSTGRADUATE DIPLOMA IN HEALTH STUDIES** a student should:

- a) Subject to c), obtain 120 credits at Masters level (level 7)
- b) Pass all taught core modules .
- c) Failure with a mark of 40 or more for up to 30 credits in non-core modules will be condoned provided that the overall weighted average for the 120 PG Diploma credits is 50 or above.

**3.2.3** To be awarded a **POSTGRADUATE CERTIFICATE IN HEALTH STUDIES** a student should:

- a) Subject to c), obtain 60 module credits at Masters level (level 7)
- b) Pass all taught core modules .
- c) Failure with a mark of 40 or more for up to 20 credits in non-core modules will be condoned.

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## **4 SECOND ATTEMPTS**

### **Second attempts at the assessment for taught modules**

- a) Students who have failed any taught module may have a second attempt at the assessment for the module(s) concerned.
- b) The maximum mark that will be recorded for a module as a result of a second attempt is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) The mark for the second attempt will count even where it is lower than the original mark.

**4.1** If a student fails a module on the second attempt at the assessment no further attempt is allowed and the student will be required to withdraw, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

### **4.2 Second attempts at the assessment for a clinical placement**

- a) Only two failed clinical placements are permitted to be retaken as a second attempt.
- b) If a student who has already had two second attempts fails a third clinical placement, they will be required to withdraw unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

- 4.2.1** If a student fails a clinical placement on the second attempt at the assessment no further attempt is allowed and the student will be required to withdraw, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- 4.2.2** When a student is given an academic offences penalty of resubmitting work for credit purposes only with a mark of zero to be retained for all calculations, the raw mark achieved for the resubmitted work will be used initially to calculate the module aggregate mark. Credit will be awarded where a student achieves an overall module aggregate mark of 50. The penalty mark of zero will then be applied and included in calculations of the mark for the overall weighted average for all the taught modules and the overall weighted average mark, which includes the dissertation.

If the student has initially achieved a mark of 40-49 for the module aggregate (including the raw mark achieved) no credit will be awarded, but the module can be considered for condonement if the average for the taught course modules is 50 after the mark of zero has been included in the calculation.

If the student has initially achieved a mark of less than 40 for the module aggregate then no credit will be awarded and no condonement can be applied. Note that for the awards leading to professional registration all modules are core and condonement cannot be applied. Condonement can only be considered for the non-registerable exit awards.

### **4.3 Re-submission of Dissertation/ Project**

- a) Re-submission of dissertations is only permitted in the following circumstances:
- i) Either substantiated extenuating circumstances accepted at the discretion of the Board of Examiners; or
  - ii) Where the original mark awarded is at least 40.
- b) Re-submission is subject to the following conditions:
- i) A dissertation must normally be re-submitted within two months of the formal notification of permission to resubmit; in cases of extenuating circumstances, this may be extended to a maximum of twelve months;
  - ii) A dissertation which has been re-submitted because of a marginal fail shall be awarded no more than the minimum pass mark; in the case of re-submissions because of extenuating circumstances, the full range of marks shall be available to examiners.

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## **5 ASSESSMENT PROCEDURES**

### **Powers of the Board of Examiners**

The Board of Examiners shall have the following powers:

- a) Confirming the taught module marks achieved, including any resit marks presented to the Board, and awarding credit.
- b) Determining whether each student may proceed to Year 2.
- c) Confirming dissertation/project marks.
- d) Confirm the assessment for the clinical elements.
- e) Considering extenuating circumstances as necessary and their implications for results.

- f) Determining the appropriate award for each student.
- g) Requiring any student who either fails the second attempt for a module/placement or fails a third placement to withdraw.

### **5.1 End of Year 1 Board**

The Board of Examiners shall meet at the end of Year 1 to consider the students' performance on all modules completed at that point. The Board shall have the power to:

- a) Confirm the taught module marks achieved, including any resit marks presented to the Board, and award credit.
- b) Confirm the assessment for the clinical elements completed
- c) Consider extenuating circumstances as necessary and their implications for results
- d) Require any student who has failed to pass a taught module or clinical assessment on the second attempt to withdraw

### **5.2 EXTENUATING CIRCUMSTANCES**

Extenuating circumstances can only be considered by the Examination Board if the student has submitted an extenuating circumstances form by the agreed deadline. When substantiated extenuating circumstances are accepted by the Board of Examiners it may use its discretion to depart from the above rules where this is necessary to achieve a fair result.

### **5.3 DISCRETION**

Except in the case of extenuating circumstances (see 5.3 above), the Board of Examiners should restrict its use of discretion to exceptional circumstances. Where the Board of Examiners agrees to exercise its discretion the reasons must be documented as part of the Examination Board report, setting out the reason for exercising discretion and the reason for the decision taken, and a copy sent to the Graduate School

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**End**

**SENATE JUNE 2011**