

**UNIVERSITY OF ESSEX
GRADUATE SCHOOL**

**RULES OF ASSESSMENT FOR THE MRes DEGREE IN THE DEPARTMENT OF
GOVERNMENT 2011/12**

1 PREAMBLE

- a) These rules should be read in conjunction with the relevant Programme Structure, Programme Specification and online Module Catalogue entries. The Module Directory will give details of assessment arrangements. The Programme Structure will identify which modules are core for the Course.
 - b) A taught module is any assessed component excluding the dissertation. A core module must be taken as part of the programme structure and passed, with no condonement of marks below a pass allowed.
 - c) The MRes degrees in the Department of Government can be awarded with distinction and with merit.
 - d) It is for the Board of Examiners to determine whether the criteria for an award have been satisfied.
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2 PASS MARK

- a) The pass mark for all modules of a Masters degree is 50.
 - b) For the purposes of these rules taught module averages, the overall weighted average for the taught modules and the mark for the dissertation will be rounded to the nearest whole number – i.e. 49.5 will count as 50, 49.4 as 49.
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3 ELIGIBILITY FOR AN AWARD

THE MRes DEGREE

Pass

To be awarded a pass in the MRes a student should:

- a) Subject to (d), obtain 360 credits at Masters level (level 7).
- b) Pass all the taught core modules and the dissertation.
- c) Pass at least 120 taught module credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) Failure with a mark of 40 or more for up to 60 credits in non-core taught modules, will be condoned provided the overall weighted average for the taught modules is 50.

3.1 A Pass with Merit or Distinction

Results for a Pass with Merit or Distinction are calculated by two methods, known as 'Dominant Quality' and 'Arithmetic Average'. Students will receive the more favourable result of the two.

3.1.1 Pass with Merit

a) *Dominant Quality*

To obtain a merit a student should:

- i) Obtain 360 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 240 credits at 60 or above, including the dissertation;
- iii) Have no module mark below 50.

b) *Arithmetic Average*

To obtain a merit a student should:

- i) Obtain 360 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 180 credits at 60 or above, which must include the dissertation;
- iii) Have an overall weighted average mark of 60 or more;
- iv) Have no module mark below 50.

3.1.2 Pass with Distinction

a) *Dominant Quality*

To obtain a distinction a student should:

- i) Obtain 360 credits at the first attempt, except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 240 credits at 70 or above, including the dissertation;
- iii) Have no module mark below 50.

b) *Arithmetic Average*

To obtain a distinction a student should:

- i) Obtain 360 credits at the first attempt except in the case of substantiated extenuating circumstances accepted by the Board of Examiners;
- ii) Obtain 180 credits at 70 or above, which must include the dissertation;
- iii) Have an overall weighted average mark of 70 or more;
- iv) Have no module mark below 50.

3.2 THE POSTGRADUATE DIPLOMA

Where a student is either unable to complete their studies or does not achieve the required credits to be awarded the MRes, the award of a Postgraduate Diploma will be considered.

Departments will identify on the published programme structure which taught modules have to be passed in order to obtain a PG Diploma. In many cases it will be possible to obtain the necessary credits for a PG Diploma by using dissertation credits as well as taught module credits.

3.2.1 To be awarded a POSTGRADUATE DIPLOMA a student should:

- a) Normally complete and have been assessed for all the core taught modules in Year 1
- b) Subject to (e), obtain 120 credits at Masters level (level 7).
- c) Pass at least 60 taught module credits at the first attempt.
- d) Pass all taught core modules.
- e) Failure with a mark of 40 or more for up to 30 credits in non-core modules will be condoned provided that the overall weighted average for the 120 PG Diploma credits is 50.

Credits obtained for the dissertation can be used when considering whether a Postgraduate Diploma can be awarded, provided that the above criteria have been met.

3.3 THE POSTGRADUATE CERTIFICATE

Where a student is either unable to complete their studies or does not achieve the required credits to be awarded a Masters, then the award of a Postgraduate Certificate will be considered.

Departments will identify on the published programme structure which taught modules have to be passed in order to obtain a PG Certificate.

3.3.1 To be awarded a POSTGRADUATE CERTIFICATE a student should:

- a) Subject to (d), obtain 60 taught module credits at Masters level (level 7).
- b) Pass all taught core modules.
- c) Pass 15 credits at the first attempt.
- d) Failure with a mark of 40 or more for up to 20 credits, in non-core modules, will be condoned.

Dissertation credits cannot be used to obtain a Postgraduate Certificate.

4 SECOND ATTEMPTS

4.1 Second attempts at the assessment for taught modules

- a) Students may have a second attempt for module(s) that have been failed, up to a maximum of 60 credits.

- b) No second attempt at the assessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed. In addition:
- i) Second attempts for Summer School modules are not allowed;
 - ii) Students who fail to obtain 30 credits in the Summer School modules will be required to pass one additional Optional Module in Year 2;
 - iii) Students who fail GV915: Applied Research Design will be required to re-submit by the end of the Summer School. Students who fail GV915 at the second attempt will be eligible to transfer to the MA substantive programme, providing they have achieved enough taught module credits. They will have two months from the date of their notification to submit an MA dissertation of up to 10,000 words.
- c) The maximum mark that will be recorded for a module as a result of a second attempt is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) The mark for the second attempt will count even where it is lower than the original mark.

4.1.1 If a student fails a module on the second attempt at the assessment no further attempt is allowed unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

4.1.2 Where the Board of Examiners permits a student to have a second attempt at the assessment for a module this only applies to any individual assignment/examination for the module that has been failed. A student cannot be permitted to retake a module unless permitted by the Board of Examiners because of substantiated extenuating circumstances.

4.1.3 When a student is given an academic offences penalty of resubmitting work for credit purposes only with a mark of zero to be retained for all calculations, the raw mark achieved for the resubmitted work will be used initially to calculate the module aggregate mark. Credit will be awarded where a student achieves an overall module aggregate mark of 50. The penalty mark of zero will then be applied and included in calculations of the mark for the overall weighted average for all the taught modules and the overall weighted average mark, which includes the dissertation.

If the student has initially achieved a mark of 40-49 for the module aggregate (including the raw mark achieved) no credit will be awarded, but the module can be considered for condonement if the average for the taught course modules is 50 after the mark of zero has been included in the calculation.

If the student has initially achieved a mark of less than 40 for the module aggregate then no credit will be awarded and no condonement can be applied.

4.1.4 Second attempts at failed examinations will take place in September of the same year.

4.1.5 Coursework: A student will only be permitted to re-submit the failed piece of coursework within a month of the publication of the results of the June Board.

4.2 Re-submission of the Dissertation

- a) Re-submission of the dissertation is only permitted in the following circumstances:

- i) Either substantiated extenuating circumstances accepted at the discretion of the Board of Examiners; or
 - ii) Where the original mark awarded is at least 40 and the Board of Examiners judges that the work required does not include any additional experimental or practical work.
- b) Re-submission is subject to the following conditions:
- i) A dissertation must normally be re-submitted within two months of the formal notification of permission to resubmit; in cases of extenuating circumstances, this may be extended to a maximum of twelve months;
 - ii) A dissertation which has been re-submitted because of a marginal fail shall be awarded no more than the minimum pass mark; in the case of re-submissions because of extenuating circumstances, the full range of marks shall be available to examiners.

4.3 Progression to Year 2

- a) A student will only be permitted to progress to Year 2 if they fulfill all of the following criteria: have passed a minimum of 90 credits at MRes level; have no more than 60 credits of reassessment outstanding; have no more than 30 credits of non-core modules in the condonable range; and have passed GV915 at either the first or second attempt.
- b) Students may also decide to leave with an MA in their substantive strand. They will be asked to write a MA dissertation (GV993) of up to 10,000 words in their MA field (60 credits). The MA assessment procedures apply - <http://www2.essex.ac.uk/academic/students/pgt/pgroa/masters.pdf>.

5 ASSESSMENT PROCEDURES

5.1 POWERS OF THE BOARD OF EXAMINERS

The Board of Examiners shall have the following powers:

- a) Confirming the taught module marks achieved, including any resit marks presented to the Board and awarding credit;
- b) Confirming dissertation/project marks;
- c) Confirming any opportunities for second attempts at the assessment for modules, including resubmission of the dissertation;
- d) Considering each student's marks' profile so that they can be advised on the range of possible award outcomes, including whether it is possible for them to make use of dissertation credits;
- e) Considering extenuating circumstances as necessary and their implications for results.
- f) Determining the appropriate award for each student;
- g) Determining whether a student can progress to the second year of the MRes;
- h) Requiring any student whose performance is below that required to achieve an award to withdraw from the University.

5.1.1 In Year 1, an Interim Board of Examiners Meeting shall normally be held at the end of June and a second will take place in the week after Summer School and no later than by the end of August. In Year 2, an Interim Board of Examiners meeting shall normally be held at the end of June. The Final Board of Examiners meeting will normally take place in November.

5.2 EXTENUATING CIRCUMSTANCES

Extenuating circumstances can only be considered by the Examination Board if the student has completed an extenuating circumstances report by the agreed deadline. When substantiated extenuating circumstances are accepted by the Board of Examiners it may use its discretion to depart from the above rules where this is necessary to achieve a fair result.

5.3 DISCRETION

Except in the case of extenuating circumstances (see 5.2 above), the Board of Examiners should restrict its use of discretion to exceptional circumstances. Where the Board of Examiners agrees to exercise its discretion the reasons must be documented as part of the Examination Board report, setting out the reason for exercising discretion and the reason for the decision taken, and a copy sent to the Graduate School.

End

SENATE JUNE 2011