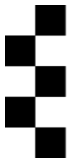
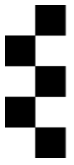


Faculty of Humanities
Department of LiFTS: Milestones for PhD Students – 2021-22 Entry

Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed ▪ Attend Proficio courses and plan for further courses to attend, as appropriate 	<ul style="list-style-type: none"> ▪ First supervisory Panel (end of Term 1 for full-time students; Term 2 for part-time students) ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Confirm research topic and demonstrate significance/impact of research	<p>Updated Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered ▪ Develop methodology (if relevant, Practice-as-research (PaR) method to address the research topic) ▪ Feasibility Report – identifying sources, seeking ethical approval by the Confirmation Panel, if required (Note: Ethical approval cannot be granted retrospectively) ▪ Create project plan, outlining objectives for each stage 	<p>To be submitted for the first Supervisory Panel and/or Confirmation Panel as agreed with the supervisor</p> <p>(end of Term 1 and/or Term 2 for full-time students; by end of Term 2 and/or Term 4 for part-time students)</p>
	C: Demonstrate understanding of chosen topic within the context of the field	<ul style="list-style-type: none"> ▪ Critical Literature Review in the form of annotated bibliography; and/or equivalent piece of initial creative/critical work scoping out field accompanied by an initial outline of thesis to be submitted for the first Supervisory Panel 	<p>To be submitted for the first Supervisory Panel and/or Confirmation Panel as agreed with the supervisor</p>
	D: Demonstrate the ability to produce work of the quality and	<ul style="list-style-type: none"> ▪ Evidence that academic/creative writing and/or creative 	<p>By Confirmation Panel</p>



	<p>quantity in order to complete within the three year standard PhD period (six years for part-time students)</p>	<p>practice is of standard and quality expected at PhD level, including adequate referencing and language skills</p> <ul style="list-style-type: none"> ▪ The expectation is that by the time of their confirmation Panel the student will have produced around 15,000 words in total of quality research writing or equivalent creative practice, or equivalent combination of critical/creative work (so material submitted to the first Panel counts as part of this total, as does other quality output such as an annotated bibliography or literature review, transcribed interview, rewritten project proposal or research paper in the case of PhD by Papers) 	<p>(Term 3 for full-time students; Term 6 for part-time students)</p>
	<p>E: Demonstration of effective project management through the setting of research goals and prioritisation of activities</p>	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/ timetable for Year 2 ▪ Produce progress report to submit to the Panel written in a clear and self-reflective style 	<p>By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)</p>
	<p>F: Subject-specific milestones</p>	<ul style="list-style-type: none"> ▪ Demonstration of initiative, independence and self-reliance in research as well as of a good collaboration with the supervisor ▪ The ability to write clearly and in a style appropriate to purpose (as evidenced in the 	<p>By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students)</p>



		<p>material submitted to the Panels)</p> <ul style="list-style-type: none"> ▪ (Where applicable) creative practice at level of artistic and/or methodological sophistication appropriate to Ph.D ▪ Subject specific goals as identified by the supervisor 	
<p>M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)</p>	<p>A: Review training needs and knowledge required to continue with research project and complete the thesis</p>	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be reviewed ▪ Attend Proficio courses and plan for further internal, and external, courses to attend, as appropriate 	<ul style="list-style-type: none"> ▪ To be discussed at Panel 3 <p>(Term 4 for full-time students; Term 8 for part-time students)</p> <ul style="list-style-type: none"> ▪ By end of Term 6 for full-time students; Term 12 for part-time students
	<p>B: Demonstrate work of the quality and quantity expected at the end of Year 2</p>	<ul style="list-style-type: none"> ▪ Produce 2/3 of thesis in draft ▪ And/or equivalent creative practice ▪ Produce progress report on work and training undertaken to date written in a clear and self-reflective style 	<p>By Panel 4</p> <p>(Term 6 for full-time students; Term 12 for part-time students)</p>
	<p>C: Review significance and impact of research and articulate output</p>	<p>For example:</p> <ul style="list-style-type: none"> ▪ Deliver workshop ▪ Present research to students and staff at seminars/conferences ▪ Write journal articles 	<p>By Panel 4</p> <p>(Term 6 for full-time students; Term 12 for part-time students)</p>
	<p>D: Demonstration of effective project management through the setting of research goals and prioritisation of activities</p>	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work/ timetable for Year 3, which demonstrates the ability to submit within the three year standard PhD period (six years for part-time students) ▪ Produce progress report to submit to Panel on all work and training undertaken, written in a 	<p>By Panel 4</p> <p>(Term 6 for full-time students; Term 12 for part-time students)</p>

		clear and self-reflective style	
	E: Subject-specific milestones	<p><i>(Department specific)</i></p> <ul style="list-style-type: none"> ▪ A knowledge of the most recent work within one's field and in related areas as demonstrated in written work ▪ The capacity to effectively support the learning of others when involved in teaching ▪ The development and maintenance of co-operative networks and working relationships with supervisors, colleagues and peers within the institution and the wider research community ▪ The ability to listen, give and receive feedback and respond perceptively to others as evidenced in the discussions at supervisory Panel meetings 	<p>By Panel 4</p> <p>(Term 6 for full-time students; Term 12 for part-time students)</p>
<p>M3: Year 3 (or equivalent for part-time students) for progression to submission within year three</p>	A: Ability to reflect on skills and knowledge development and its application to the research project	<ul style="list-style-type: none"> ▪ Training Needs and/or professional development needs to be reviewed 	<p>By Panel 5 (Term 7)</p> <p>(or equivalent for part-time students)</p>
	B: Demonstrate work of the quality and quantity expected when nearing submission	<ul style="list-style-type: none"> ▪ Research completed (experimental, empirical and theoretical work, and, where applicable, the main body of creative work e.g. production of play, filming completed) ▪ Produce main body of the thesis in draft 	<p>By Panel 6 (End of Term 8)</p> <p>(or equivalent for part-time students)</p>
	C: Clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Completed draft of the main body of the thesis (including documentation of the creative part of the thesis for Practice-as-research (PaR) PhDs) for 	<p>By Panel 6 (End of Term 8)</p> <p>(or equivalent for part-time students)</p>

		supervisor(s)/supervisory panel comment	
	D: Subject-specific milestones	<i>(Department specific)</i> <ul style="list-style-type: none"> ▪ Demonstrate the ability to present one's skills, personal attributes, and achievements through an effective CV to be submitted for the end of year Supervisory Panel (where appropriate, or other appropriate evidence of career development) 	By Panel 6 (End of Term 8) (or equivalent for part-time students)
If required: M4: Request to enter Completion period, one term at a time	A: Clear plan to submission	<ul style="list-style-type: none"> • Timeline of work needed to take place before submission • Submission date agreed • The main body of research completed including where applicable, creative practice as research so performances should have taken place, filming completed • The entire thesis completed in draft 	Timeline agreed by Supervisory Panel

Expected outcomes:

- Completed and submitted final doctoral thesis in the range of 60-80,000 words for a wholly critical dissertation; OR the agreed equivalent for PhD including creative practice (normally the creative work plus critical accompaniment of max 40, 000 words at Ph.D.)
- Successfully passed viva voce examination.

Further expected outcomes:

- The ability to constructively defend research outcomes in viva voce examination and in academic fora such as seminars, conferences and publications
- The development and maintenance of co-operative networks and working relationships with supervisors, colleagues and peers within the institution and the wider research community.
- The ability to understand the processes for research funding and evaluation of research in the UK and globally.
- The ability to set realistic and achievable career goals, and identifying and developing ways to improve employability

Prof Liz Kuti (Head of Department)
 Dr Liam Jarvis (Outgoing Graduate Director 2018-2020)
 Dr Daniel O'Brien (Incoming Graduate Director 2020-)
 Deanna McCarthy (Senior Graduate Administrator)
 Professor Shohini Chaudhuri
 Dr Holly Pester