

Faculty of Humanities
Department of History Milestones for Masters by Dissertation Practice as Research
Students - 2021-22 entry

Milestones	Criteria for progress	Deliverables	Deadline
M1: During year 1	A: Assess training needs and knowledge required to undertake the combined research and practical project and complete the accompanying research-based document.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students
	B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research.	<p>Research Project Proposal (2000 words), including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Develop PaR methodology to address research topic. ▪ Description of thesis and PaR contents. This should include a provisional working title, a detailed explanation of the general concept and brief discussion of proposed or potential outputs ▪ Feasibility Report – identifying sources, access and ethical consideration, identify central problems/strategies to be address. ▪ Create project plan, outlining objectives for each stage. 	<ul style="list-style-type: none"> ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation (PaR) within the two year maximum period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing and/or practice is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills. 	<ul style="list-style-type: none"> ▪ By end of year 1 Supervisory Panel and RSPB –(Term 3) for full-time students; ▪ By end of year 2 SB and RSPC – (Term 6) for part-time students.

		<ul style="list-style-type: none"> ▪ Submit equivalent of one draft chapter. ▪ Critical review of relevant approach and the topic in relation to the practice. 	
	D: Demonstrate work of the quality and quantity expected at the end of Year 1	<ul style="list-style-type: none"> ▪ Create a detailed, realistic plan of work leading to submission ▪ Produce remaining draft chapters of the reflective report, document of creation and dissertation. ▪ Main body of research completed, including creative practice as research (empirical, creative and theoretical work) ▪ Produce supervisory board report written in a clear and self-reflective. This 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)
	E: Review significance and impact of research and articulate output	<p>For example:</p> <ul style="list-style-type: none"> • Deliver PaR • Present research to target audience • Produce draft reflective report 	<ul style="list-style-type: none"> • Assessed at end of year Supervisory Board (Term 3 for full-time students; Term 6 for part-time students). (Usually undertaken by month 8 of registration)
	F: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> ▪ Create a detailed, realistic completion plan (if required) ▪ Produce supervisory panel report written in a clear and self-reflective style ▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment ▪ Completed documentation of PaR output/s for supervisor(s)/supervisory board comment. 	<ul style="list-style-type: none"> ▪ By end of year Supervisory Board (Term 3 for full-time students; Term 6 for part-time students)

If Required M2: Request to enter Completion Period	A: Clear evidence of progress towards submission.	<ul style="list-style-type: none"> ▪ Timeline of work needing to take place before submission 	<ul style="list-style-type: none"> ▪ Timeline agreed by Supervisory board
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Criteria for Award

Criteria for Award of Master's by Dissertation (Practice-as-Research), subject to passing Board Examination, specification of submission materials with suggested lengths:

Reflective Report: 5,000 words

Documentation of Creation: 5,000 words

Dissertation: 10,000 word