Faculty of Humanities
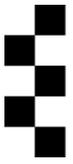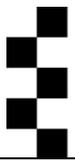
Department of Philosophy & Art History - Centre for Curatorial Studies Standard Milestones for PhD Students – 2020-21 Entry
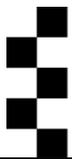
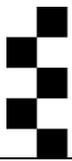| Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake the combined theoretical and practical curatorial project (i.e. a major, research-driven exhibition) and complete the accompanying research-based document.	▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate.	▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students.
	B: Choose a curatorial theme and demonstrate the wider significance/impact of the theme and curatorial approach with respect to contemporary discourses concerning the production, distribution, and reception of exhibitions.	Curatorial Project Proposal, including (dependent on subject area): ▪ Description of curatorial thesis and exhibition contents (this should include a provisional working title, a detailed explanation of the general concept, and a list and brief discussion of proposed or potential artists/works). ▪ Identification of central curatorial problems/strategies to be addressed. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Project plan, outlining objectives for each stage.	A Curatorial Project Proposal, including a preliminary curatorial plan of the exhibition project (e.g., a project timeline identifying next steps, and assessing the available resources to do the project) and a critical literature review will be presented at the first Supervisory Panel. i.e. during term 2 for F/T students, or during term 4 for P/T students. If the relevant Panel requires it, these submissions can be reworked and resubmitted for the Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).

	C: Demonstrate understanding of chosen curatorial topic/approach within the context of the field.	- Critical Literature Review (where relevant). - Critical review of selected curatorial topic/approach with regard to contemporary discourses of exhibition practice. - Together these Critical Reviews and the Project Proposal should comprise 10,000-15,000 words	Same as M1B.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period.	- Evidence that theoretical/practical curatorial skills and academic writing (including adequate referencing and language skills) are of standard and ability expected at PhD level. - Evidence that the student has completed roughly one third of the work necessary to complete the project.	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	- Create a detailed, realistic plan of work/timetable for Year 2. - Produce Supervisory Panel report written in a clear and self-reflective style.	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			

M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and (theoretical/practical) knowledge and skills required to continue with the independent curatorial project and complete the accompanying research-based document.	- Training Needs Analysis to be reviewed. - Attend Proficio courses and plan for further courses to attend, as appropriate.	- Term 4 for full-time students; Term 8 for part-time students - By end of Term 6 for full-time students; Term 12 for part-time students.
	B: Demonstrate work of the quality and quantity expected at the end of Year 2.	Produce c. 20,000-30,000 words in good draft, outlining the curatorial project's specific goals, storyline, provisional educational plan, promotional strategies and estimate costs.	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	C: Review significance and impact of curatorial theme and approach, and articulate output.	For example: - Deliver workshop - Present research to students and staff at seminars/conferences - Write journal articles.	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students). Curating students formally present their research to staff and students in Term 6 for full-time students/Term 12 for part-time students.

	D: Demonstration of effective project management as well as an understanding of the inner mechanisms required to prepare and present a curatorial project through producing an outline of the exhibition development, identifying tasks and deadlines, and prioritisation of activities.	▪ Research/Planning stage completed, prepare for production stage. ▪ Create a detailed, realisable exhibition, an educational plan, and a promotional plan/timetable for Year 3, which demonstrates the ability to submit within the three year standard PhD period (six years for part-time students). ▪ Produce Supervisory Panel report written in a clear and self-reflective style.	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
M3: Year 3 (or equivalent for part-time students)	A: Ability to reflect on skills and knowledge development and its application to the independent curatorial project.	▪ Training Needs Analysis reviewed ▪ Enter production stage: Implement the promotional plan, develop the educational programme, prepare the exhibition components, organise shipping, mounting and installation of loaned works.	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.

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	B: Demonstrate work of the quality and quantity expected when nearing submission.	▪ Enter functional phase: Present the exhibition to the public, implementing the educational/events programme and conducting visitor surveys etc. ▪ Have a substantial portion of the accompanying research-document (focusing on the curatorial project's conceptual/developmental phase) in good draft.	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	C: Clear evidence of progress towards submission.	▪ Completed final draft of thesis for supervisor(s)/ Supervisory Panel.	By interim Supervisory Panel prior to submission: Term 7/8 for full-time students; Term 15-16 for part-time students.
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
If required: M4: Request to enter Completion period	A: Clear plan to submission.	• Timeline of work needing to take place before submission Submission date agreed.	Timeline agreed by Supervisory Panel.
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			