

## Faculty of Social Sciences Essex Business School Milestones for MPhil Students 2020-21

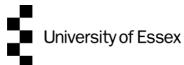
Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul> <li>Training Needs         Analysis to be         completed.</li> <li>Attend Proficio         courses and Insite         workshops</li> <li>Regular attendance         at department         research seminars</li> <li>Plan for further         courses to attend, as         appropriate.</li> </ul>	<ul> <li>Term 1 for full-time students; Term 2 for part-time students</li> <li>By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Choose research topic and demonstrate significance/impact of research.	Research Project Proposal, including (dependent on subject area):  Write central research problem/questions to be answered. Methodological considerations. Feasibility Report — identifying sources, access and ethical considerations Create project plan, outlining objectives for each stage.	By first Supervisory     Panel and RSPB     (Term 1 for full-time     students; Term 2/3     for part-time     students)
	C: Demonstrate understanding of chosen topic within the context of the field.	Critical Literature Review (where relevant)	<ul> <li>By end of year 1 SB and RSPB –(Term 3) for full-time students;</li> <li>By end of year 2 SB and RSPB – (Term 6) for part-time students.</li> </ul>
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period.	<ul> <li>Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills.</li> </ul>	<ul> <li>By end of year 1 SB and RSPB –(Term 3) for full-time students;</li> <li>By end of year 2 SB and RSPB – (Term 6) for part-time students.</li> </ul>



goals and prioritisation panel of activities.	students; report written lear and self- tive style students; By end of year 2 SB and RSPB – (Term 6) for part-time students.
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Assess whether the planned research requires completion of the new <u>COVID Risk Assessment</u> for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.

Milestones	Criteria for progress	Deliverables	Deadline
M2: During Year 2 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul> <li>Training Needs         Analysis to be         reviewed.</li> <li>Attend Proficio         courses and Insite         workshops and plan         for further courses to         attend, as         appropriate.</li> </ul>	<ul> <li>Term 4 for full-time students; Term 8 for part-time students</li> <li>By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>
	B: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul> <li>Create a detailed, realistic completion plan.</li> <li>Produce Supervisory Panel report written in a clear and self-reflective style</li> </ul>	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
	C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students)	<ul> <li>Research completed (empirical and theoretical work, where relevant)</li> <li>Produce sufficient draft chapters/papers</li> <li>Produce Supervisory Panel report written in a clear and self-reflective style</li> <li>Present research to students and staff at seminars/conference</li> </ul>	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
		<ul> <li>Completed final draft of thesis for supervisor(s)/ supervisory panel comment</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)



If Required:	A: Clear evidence of	•	Timeline of work	
M3: request to enter	progress towards		needing to take place	Timeline agreed by
Completion Period	submission		before submission	Supervisory panel.

Assess whether the planned research requires completion of the new <u>COVID Risk Assessment</u> for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.