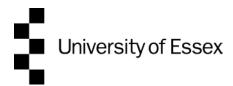


Faculty of Social Sciences: Standard Milestones for PhD Students - 2019-20 entry

Requirement	Action	
M 1 : Achieve confirmation of PhD status and progress to Year 2 (Year 3 for part-time students) Deadline: by the Term 3 Confirmation Board (Term 6 for part-time students) for all requirements, except that the Training Needs Analysis must be completed by the end of Term I.		
B: Choose research topic and demonstrate significance/impact of research.	 Research Proposal, including (dependent on subject area): PhD students chosen to produce a monograph: Write central research problem/questions to be answered PhD students chosen to produce 3 journal papers: Write three main research questions for each paper Methodological considerations Feasibility Report – identifying sources, access and ethical considerations Plan outlining objectives for each stage 	
C: Demonstrate understanding of chosen topic within the context of the field.	 Critical Literature Review and Research Proposal together should be at least 10,000 words. 	
D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the standard PhD period (six years for part-time students).	 Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. 	
E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	 Create a detailed, realistic plan of work/ timetable for Year 2. Produce supervisory board report written in a clear and self-reflective style 	
F: Professionalisation	Attend First Year PhD Colloquium	
M2: Progress to Year 2 (year 4 for part Deadline: by the end of year 2 Superviolation A: Review training needs and knowledge required to continue with research project and complete the thesis.	 Sory Board (year 4 for part-time students) Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	
B: Demonstrate work of the quality and quantity expected at the end of Year 2	 Undertake original research on topic. PhD students chosen to produce a monograph: At least 25,000 words of the thesis need to be written in draft PhD students chosen to produce 3 journal papers: The student has produced a full/completer version of the first paper and a draft of Paper 2, e.g. each paper of 8,000-10,000 words Produced a report on research undertaken to date 	
C: Review significance and impact of research and articulate output.	For example: Deliver workshop Present research to students and staff at seminars/conferences	



	Start to write journal articles or book chapters
D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	 Create a detailed, realistic plan of work/ timetable for Year 3 which demonstrates the ability to submit within the three year standard PhD period (six years for part-time students). Produce supervisory board reports written in a clear and self-reflective style
E: Professionalisation	 Attend second year PhD colloquium
M3: Year 3 (years 5 and 6 for part-time Deadline: by end of year 3 Supervisory	,
A: Ability to reflect on skills and knowledge development and its application to the research project	Ensure all training needs have been met
B: Demonstrate work of the quality and quantity expected when nearing submission	 PhD students chosen to produce a monograph: The student has completed all the substantive chapters in draft, and the methodology chapter in a full draft. In total the draft thesis should have reached minimum of 60,000 words PhD students chosen to produce 3 journal papers: The student has produced a full/completer version of Paper 1 and Paper 2 and a draft of Paper 3, e.g. each paper of 8,000-10,000 words
C: Clear evidence of progress towards submission	 Completed final draft of thesis for supervisor(s)/ supervisory board comment
D: Professionalisation	 Present paper at external conference If possible, submit paper for publication
E: If completion period required, clear plan to submission	 Detailed plan for submission agreed by end of year 3 (year 6 for part-time students) Supervisory Board
M4: If required, Completion Period. C will be for a maximum of 11 months in	ompletion periods will be approved on a termly basis and total
A: Must complete PhD no later than 11	Progress checked regularly by supervisor(s) Submission data agreed

Submission date agreed

months after entering completion year