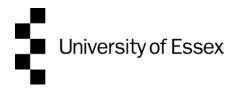


## Department of Sociology: Standard Milestones for MPhil Students – 2019-20 Entry

Requirement	Action	
M 1: Progress to Year 2 (Year 3 for part-time students)  Deadline: by the Term 3 Supervisory Board (Term 6 for part-time students) for all requirements, except that the Training Needs Analysis must be completed by the end of Term 1.		
A: Assess training needs and knowledge required to undertake research and complete the thesis  B: Choose research topic and demonstrate significance/impact of research.	<ul> <li>Training Needs Analysis to be completed.</li> <li>Attend Proficio courses and/or plan for further courses to attend, as appropriate</li> <li>PhD students chosen to produce a monograph: Write central research problem/questions to be answered</li> <li>PhD students chosen to produce 3 journal papers: Write three main research questions for each paper</li> <li>Methodological considerations.</li> <li>Feasibility Report – identifying sources, access and ethical considerations</li> <li>Create plan outlining objectives for each stage</li> </ul>	
C: Demonstrate understanding of chosen topic in the context of the field.  D: Demonstrate the ability to produce work of the quality and quantity to	<ul> <li>Critical Literature Review and Research Proposal together should be at least 10,00 words.</li> <li>Evidence that academic writing is of standard and ability expected at PhD level, including adequate</li> </ul>	
complete an MPhil in the 3-year max period (five years for part-timers  E: Demonstrate effective project management by setting research goals and prioritisation of activities.  F: Professionalisation	referencing and language skills.  Start data collection  Create a detailed, realistic plan of work for Year 2.  Produce supervisory board report written in a clear and self-reflective style  Attend First Year PhD Colloquium	
A: Review training needs and knowledge required to continue with	sory Board (year 4 for part-time students) except that by e students) the Training Needs Analysis must be reviewed  Training Needs Analysis to be reviewed.  Attend Proficio courses and plan for further courses to	
research project and complete the thesis.  B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul> <li>attend, as appropriate.</li> <li>Undertake original research on topic.</li> <li>MPhil students chosen to produce a monograph: At least 15,000 words of the thesis need to be written in draft</li> <li>MPhil students chosen to produce journal papers: The student has produced a full version of the Paper 1 and a draft of Paper 2, e.g. each paper of 8,000-10,000 words</li> <li>Produced a report on research undertaken to date</li> </ul>	
C: Review significance and impact of research and articulate output.	For example:  Deliver workshop  Present research to students and staff at seminars/conferences	
D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul> <li>Produce supervisory board reports written in a clear and self-reflective style</li> <li>Completed draft of thesis for supervisor(s)/ supervisory board comment</li> </ul>	



If completion period required, clear plan to submission	•	Detailed plan for submission agreed by end of year 3 (year 6 for part-time students) Supervisory Board
E: Professionalisation	•	Attend second year PhD colloquium
	•	Start to write journal articles or book chapters
M3: If required, request to enter Compl termly basis and will be for a maximum		n Period. Completion periods will be approved on a 11 months in total