

**Department of Language and Linguistics  
Milestones for Masters by Dissertation Students – 2019-2020 entry**

<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: During year 1	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and plan for further courses to attend, as appropriate.</li> <li>▪ Attend at least four of the workshops offered throughout the academic year as part of LG595.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 1 for full-time students; Term 2 for part-time students</li> <li>▪ By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Refine research topic and demonstrate an understanding of topic and relevance to wider research	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> <li>▪ Write central research problem/questions to be answered.</li> <li>▪ Methodological considerations.</li> <li>▪ Feasibility Report – identifying sources, access and ethical considerations</li> <li>▪ Create project plan, outlining objectives for each stage.</li> </ul>	<ul style="list-style-type: none"> <li>▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students)</li> </ul>
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within a maximum of 2 years	<ul style="list-style-type: none"> <li>▪ Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills.</li> <li>▪ Write critical literature review</li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year 1 SB and RSPB –(Term 3) for full-time students;</li> <li>▪ By end of year 2 SB and RSPB – (Term 6) for part-time students.</li> </ul>



	<p>D: Demonstrate work of the quality and quantity expected at the end of Year 1</p>	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work leading to submission</li> <li>▪ Produce sufficient draft chapters/papers</li> <li>▪ Report on research undertaken to date</li> <li>▪ Research completed (empirical and theoretical work, where relevant)</li> <li>▪ Produce supervisory panel report written in a clear and self-reflective style</li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)</li> </ul>
	<p>E: Demonstrate effective project management through the setting of research goals and prioritisation of activities.</p>	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic completion plan (if required)</li> <li>▪ Produce supervisory panel report written in a clear and self-reflective style</li> <li>▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment</li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)</li> </ul>
<p>If Required M2: Request to enter Completion Period</p>	<p>A: Clear evidence of progress towards submission</p>	<ul style="list-style-type: none"> <li>▪ Timeline of work needing to take place before submission</li> </ul>	<ul style="list-style-type: none"> <li>▪ Timeline agreed by Supervisory board.</li> </ul>