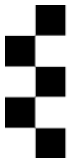


**School of Health and Social Care: Standard Milestones for PhD Students**

<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and plan for further courses to attend, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 1 for full-time students; Term 2 for part-time students</li> <li>▪ By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Choose/narrow down the research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> <li>▪ Write central research problem/questions to be answered.</li> <li>▪ Methodological considerations.</li> <li>▪ Feasibility Report – identifying sources, access and ethical considerations</li> <li>▪ Create project plan, outlining objectives for each stage.</li> </ul>	By Confirmation Board (Term 4 for full-time students; Term 7 for part-time students)
	C: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>▪ Create a detailed, realistic plan of work/timetable for Year 2.</li> <li>▪ Produce supervisory board report written in a clear and self-reflective style</li> </ul>	By Confirmation Board (Term 4 for full-time students; Term 7 for part-time students)
	D: Demonstrate work of the quality expected at the end of year 1.	3,000 word report – this may be a first draft of the research proposal or other piece of work.	By Supervisory Panel in Term 3 for full-time students; Term 6 for part-time students.
	E: Demonstrate involvement in School-wide Research activities as expected at the end of year 1.	Poster presentation at the School's Staff-Student Research Conference	At the School's Annual Conference (summer term).
	F: Demonstrate knowledge of Ethics and Research Governance approval processes	Decisions have been made regarding which ethics and research governance approvals	By Supervisory Panel in Term 3 for full-time students; Term 6 for part-time students.



**School of Health and Social Care: Standard Milestones for PhD Students**

		are required.	
--	--	---------------	--

**School of Health and Social Care: Standard Milestones for PhD Students**

M2: Confirmation	A: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> <li>Critical Literature Review (where relevant)</li> </ul>	By Confirmation Board (Term 4 for full-time students; Term 7 for part-time students)
	B: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period.	A 10,000 word document that evidences that academic writing is of standard and ability expected at PhD level, including adequate referencing, critical evaluation/discussion and language skills.	By Confirmation Board (Term 4 for full-time students; Term 7 for part-time students)
	C: Demonstrate the ability to communicate appropriately to lay and expert audiences as expected in year 2.	A 10 minute oral presentation of the proposed research outlining progress to date.	At the Confirmation Board (Term 4 for full-time students; Term 7 for part-time students).
M3: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> <li>Training Needs Analysis to be reviewed.</li> <li>Attend Proficio courses and plan for further courses to attend, as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>Term 4 for full-time students; Term 7 for part-time students</li> <li>By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>
	B: Demonstrate work of the quality and quantity expected at the end of Year 2	<ul style="list-style-type: none"> <li>Produce at least 30% of thesis in draft form</li> <li>Report on research undertaken to date (3,000 word report)</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> <li>Deliver workshop</li> <li>Present research to students and staff at seminars/ conferences</li> <li>Write journal articles</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> <li>Create a detailed, realistic plan of work/ timetable for Year 3.</li> <li>Produce supervisory panel report written in a clear and self-reflective style</li> </ul>	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students)

**School of Health and Social Care: Standard Milestones for PhD Students**

	E: Demonstrate involvement in School-wide Research activities as expected at the end of year 2.	Poster presentation at the School's Staff-Student Research Conference	At the School's Annual Conference (summer term).
M4: Progress from Year 3 (or equivalent for part-time students) to Completion Year	A: Ability to reflect on skills and knowledge development and its application to the research project	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis reviewed</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)
	B: Demonstrate work of the quality and quantity expected at the end of Year 3 (or equivalent for part-time students)	<ul style="list-style-type: none"> <li>▪ Research completed (experimental, empirical and theoretical work, where relevant i.e. all data has been collected)</li> <li>▪ Produce 60% of thesis in draft form that supervisor(s) have judged to be of acceptable standard.</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)
	C: Demonstrate ability to complete within the maximum period.	<ul style="list-style-type: none"> <li>▪ Produce a realistic completion year plan.</li> <li>▪ Produce supervisory panel report written in a clear and self-reflective style</li> </ul>	By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)
	E: Demonstrate involvement in School-wide Research activities as expected at the end of year 3.	Oral presentation at the School's Staff-Student Research Conference	At the School's Annual Conference (summer term).
M5: During Completion Year	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> <li>▪ Completed final draft of thesis for supervisor(s)/supervisory board comment</li> </ul>	By interim Supervisory Panel prior to submission/Term 2 of completion year (Term 11/12 for full-time students; Term 20/21 for part-time students)