The meeting began with Agenda Items 4 and 5.

4. **UPDATES ON CURRICULUM REVIEW – PLANNED CHANGES TO CURRICULUM (JB)**

The Education Director gave an overview of the curriculum review, stating that the work: credit ratio equivalent per module and per course would be discussed. He also explained that the relationship between forms of assessment and learning objectives would be explored in terms of student retention.

A point was raised by a Student Representative that students taking GV103: Introduction to International Relations were not expecting so much mathematics on the course and this was not stated on the module outline.

- **Action Point:** Check GV103 Module Outline for errors.

5. **STUDENT VIEWS: BSC?**

Students were asked whether it would affect their choice of university if they were offered a BSc; whether they thought this made any difference within the job market.

The Student Reps expressed the following points:
- BSc’s are often more attractive from a quantitative view
- Having a degree from the University of Essex is what counts
- It would be best to have both options (BSc and BA)
- A BSc runs the risk of students having poorer communication skills than those with a BA
- BA focuses on writing skills
- BSc has a credit accumulation of quantitative modules

Students were also informed briefly of the Q-Step programme and if they would like to join; students have to get 70+ across their course to be eligible.

- **Action Point:** Student Reps were asked to think about how they feel about BSc vs BA and to let the Education Director know via email if they had any views.
1. APOLOGIES FOR ABSENCE

Apologies were received from Anis Shahida, Mo Jingyi, Roxana Dumitrescu, Melina Andreou, Chevon Badi and Merel Ypinga.

2. UPDATE FROM THE PREVIOUS MEETING

- **Previous Action Point** - Moodle to be discussed at the Departmental Meeting by the UG Education Officer. – The UG Education Officer will do this at the next Departmental Meeting.

- **Previous Action Point** - Support classes for stata to be investigated by the UG Education Officer at the Education Meeting. – The UG Education Officer will do this at the next Education Meeting.

- **Previous Action Point** - The First Year Administrator will investigate whether a general report for breakdown of Government student fees is obtainable. – The First Year Administrator investigated this and unfortunately there is no breakdown available.

- **Previous Action Point** - The First Year Administrator will investigate why there is no white board currently in the common room. – The white board is now up in the common room.

- **Previous Action Point** – investigate whether it would be feasible to have a mini open day next year to help students decide which modules to take. – This has been discussed by the two UG Administrators and Senior Advisor and is likely to take place next Autumn during Welcome Week.

6. STUDENT MATTERS

Students raised that Listen Again is only available on some modules. The UG Education Officer explained that it is up to the individual Module Supervisor and this is an opt-in scheme. She advised students to ask the lecturer to repeat or slow down if they are going too fast. This is an ongoing debate.

7. ANY OTHER BUSINESS

Students were reminded of the Plagiarism Lecture taking place on Wednesday 28th October and that it is compulsory to attend.

**ACTION POINT SUMMARY:**

- **Action Point**: The First-Year Administrator will check GV103 Module Outline for errors.
• **Action Point**: Student Reps were asked to think about how they feel about BSc vs BA and to let the Education Director know via email if they had any views.

• **Action Point** - Moodle to be discussed at the Departmental Meeting by the UG Education Officer.

• **Action Point** - Support classes for stata to be investigated by the UG Education Officer at the Education Meeting.

• **Action Point** – investigate whether it would be feasible to have a mini open day next year to help students decide which modules to take. – This has been discussed by the two UG Administrators and Senior Advisor and is likely to take place next Autumn during Welcome Week. Plans to be discussed.