**Access Guide to the Language & Linguistics Department**

- Location of the department and its main spaces
- Access from the main squares (3 and 4, and key access routes)
- Accessible toilets
- Department Disability Liaison Officer
- Accessible parking

**Location of the Language & Linguistics department**

The department is located on level 4 (adjacent to the International Academy), with some staff offices on level 3 also.

The key facilities are as follows:

<table>
<thead>
<tr>
<th>Level</th>
<th>Room / No.</th>
<th>Access info</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>• General Office (4.305)</td>
<td>• Both floors have level access throughout and are linked by lift L3</td>
</tr>
<tr>
<td></td>
<td>• Common Room (4.305A)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Meeting Room (4.202C)</td>
<td>• Information on accessible toilets is given separately in the table below</td>
</tr>
<tr>
<td></td>
<td>• Most staff offices</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• GTA office (4.346)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Both floors have level access throughout and are linked by lift L3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Information on accessible toilets is given separately in the table below</td>
</tr>
<tr>
<td>3 &amp; 4</td>
<td>• PhD offices split over level 3 and 4</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Spicer Library (3.115)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Resource Room (3.114)</td>
<td></td>
</tr>
</tbody>
</table>

**Access to the Language & Linguistics department from the main squares**

**From SQUARE 4 (level 5):** enter the building from the 4NW (campus shop) corner:

- **On foot (to Language & Linguistics on 4)**
  Go straight through small lobby (passed H5 lift); diagonally across large lobby and down flight of stairs to 4. Follow corridor through International Academy to Language and Linguistics beyond

- **By wheelchair (to Language & Linguistics on 4)**
  Take lift (H5) in small lobby down to level 3; turn right out of lift; continue round to right and follow corridor along to end; take lift (L3) to level 4.

**From SQUARE 3 (level 4):** enter the building at the 3NE corner:

- **On foot**
  Go into small lobby (by H5 lift) and take steps down to floor 4. Follow corridor through International Academy to Language and Linguistics beyond

- **By wheelchair (to Language & Linguistics on 4)**
  Take lift (H5) in small lobby down to level 3; turn right out of lift; continue round to right and follow corridor along to end; take lift (L3) to level 4.
Accessible toilet facilities

No accessible toilet facilities are available directly within the department. The nearest is given below.

<table>
<thead>
<tr>
<th>Level</th>
<th>Location and directions</th>
<th>Access information</th>
</tr>
</thead>
</table>
| 4     | • Location: from IA main corridor, at lift (L3), turn left and follow Lang & Ling corridor to end. Turn right and toilet is located at the end of this corridor.  
• Closest office 4.348  
• NB. The nearest alternative is on 5A above, details below. | • Male accessible toilet with left-handed transfer  
• Toilet height: 415 mm  
• Drop-down rail  
• Basin not accessible from toilet |
| 5A    | • Location: at the far end of corridor leading to the new sociology department. From Lang & Ling department, take lift (L3) to level 5A. Toilet location is as for level 4 (above).  
• Closest office 5A.342 | • Accessible toilet, height 490 cm  
• Adjustable-height changing bench  
• Left-handed transfer  
• Drop-down grab rail support  
• Basin accessible from toilet |

Departmental Disability Liaison Officer (DDLO)

Every department has a designated DDLO who has an awareness of disability issues and knowledge of the subject area and the structure of the department.

Location of nearest accessible parking

Disabled drivers (students, staff and visitors) coming to the school should visit the university guidance on accessible parking.