

Dear Applicant,

Thank you for your interest in our MSc Physiotherapy course. On the School website you should also have found information on the course, a link to the online application form, along with a reference request letter which will provide your referees with a Person Specification, which they can use as a guide when composing their reference to us.

**Important: Please be advised that any applications which are submitted will *not* be considered by the admissions tutor, until the following documents have been received:**

- **Personal statement (maximum 500 words)**
- **Copies of your highest academic qualifications/professional certificates (including a copy of your undergraduate degree certificate plus accompanying transcript where possible to show modules taken, marks awarded etc.)**

**References:**

In order to speed up the processing of your application, please ensure that you:

1. Fill in your name and address at the bottom of each letter before sending to your referee
2. Pass on the reference request letter to two individuals of your choice - one of these must be an academic referee

It is advisable to contact your referees before sending the letters in case they are unable to write on your behalf. References can be sent directly to the School or, if they are given to you to include with your application, they should be in a sealed envelope and the referee must sign across the seal. Alternatively, an email reference from a professional email account would also be acceptable.

References should be on headed paper in order for us to verify the position of the person writing the reference. Electronic references must be sent from the referee's professional e-mail address, so that we can verify their authenticity.

**Application Form:**

When you submit your application form, please ensure that you:

- Complete all sections of the online application form.
- Upload a current CV (no more than 2 pages).
- Upload or post to us **copies** of your academic/professional certificates - if, at the time of applying, you are in the final stages of another course, you must upload first and second year transcripts that show that you are on track to achieve a 2.2 or above. Please ensure that you inform us of your result(s) as soon as you have this information.
- Supply a personal statement (max 500 words) on why you have decided to apply for the course.

**In addition, please contact your referees on a regular basis to ensure that your references are sent to us as quickly as possible.**

We look forward to hearing from you shortly. If you have any further queries, then please do not hesitate contact us.

Yours sincerely,

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