



Please complete ALL sections of the form in BLOCK CAPITALS.

Please read the Terms and Conditions before filling in the form below.

Name:	A bank transfer will be sent to the account holder below:
UCAS ID:	Name on the account:
Date of event attended:	Name of bank:
Email address:	Address of bank:
Home address post code:
If we have any queries, we will contact you based on the information you provide on this form. Please make sure it is correct.	Account number: _ _ _ _ _
	Sort code: _ _ _ _ _
	Signature:

The maximum award of the Applicant Day Travel Bursary for applicants is £150.

The reimbursement will cover travel for the applicant and one guest in attendance.

JOURNEY DETAILS

Did you drive to visit us? Yes <input type="checkbox"/> No <input type="checkbox"/>	Cost of journey from home to campus via public transport:
Campus: Colchester <input type="checkbox"/> Southend <input type="checkbox"/>	Total: £
You will be reimbursed 20p per mile.	Claims will only be processed with valid receipts or tickets attached.
You will be reimbursed for mileage (as the crow flies) <u>to and from</u> the campus you are visiting.	Screenshots of e-tickets and scans of your tickets are accepted.
You do not need to attach fuel receipts.	Train and/or bus travel must be at standard class and for no more than the applicant and one guest.

TOTAL TO BE REIMBURSED £

Our team must have the bursary application form and relevant receipts within 30 days of your visit to be eligible for a refund.

Feel free to hand in your application form and receipts on the day of your visit, or scan/photograph and email them to us at applicantbursary@essex.ac.uk. Alternatively, you can post them back to us: Applicant Day Team, Marketing and Student Recruitment, University of Essex, Wivenhoe Park, Colchester, CO4 3SQ

For full terms and conditions of the Applicant Day Travel Bursary, please visit [our website](#).

E applicantbursary@essex.ac.uk

FOR INTERNAL USE ONLY

Cost Code: 5572RR00301

*Payments will be made in European currency based on the exchange rate on the day of reimbursement. Payment will be made up to the value of £150.