Are you looking for a career in sports? To boost your CV? Interested in working within a sporting environment? Or are you simply passionate about football?

The University of Essex is offering a unique and exciting opportunity to help develop our football offer at the University. This is a one-off opportunity to gain experience working for the University of Essex in association with the Football Association (FA), Essex FA and BUCS.

**JOB DESCRIPTION**

The role is focused around developing and promoting opportunities for students, staff and the local community to participate in football—whether this is through playing, coaching or officiating. Your aim is to get more students participating in different forms of football which include small sided games, social turn-up-and-play sessions, 11-a-side recreational leagues and futsal. The emphasis is upon offering a wide variety of playing opportunities, regardless of ability or experience. Further responsibilities include developing and growing football leagues and tournaments as well as developing links to wider community football programmes through our HE Grassroots Hub model. You will also have a role to play in developing our referee’s hub and guiding students into coaching pathways.

**KEY RELATIONSHIPS**

- **Internal Partners**: Sports Development Team, Essex Students’ Union and University BUCS team presidents.
- **External Partners**: Essex FA, BUCS, Colchester United in the Community, Colchester & Blackwater School Partnership, Community Clubs.
- Volunteers: Fellow football activators, student management team, students and staff.

**DUTIES OF YOUR POST**

*Your job tasks will fall under a number of key areas:*

**PARTICIPATION**

- Increase student participation in football. Set up fresher’s week events, drop in sessions, one off tournaments and signposting students to intramural leagues and coach education opportunities.
- Gather participant data; formulate reports to feed back to University/FA.

**LEAGUES AND TOURNAMENTS**

- Develop and promote our 5-a-side indoor league to attract new teams
Take a key role in developing our 11-a-side flexi league on Wednesdays & Saturdays.
Allocate referees for intramural leagues and tournaments.
Ensure referees are following correct procedures when refereeing fixtures.
Produce surveys to understand participant feedback at least twice a year, to ensure we are always reviewing our delivery of sessions.
Update results and fixtures on a weekly basis.

REFEE DEVELOPMENT
- Recruit new FA Referee Hub members
- Liaise with Essex FA to organise CPD opportunities for new recruits
- Organise futsal refereeing course + coaching course, to help with set up of futsal league.
- Establish placements for referees in the hub, in intramural and community settings

VOLUNTEERING
- Maintain school-club links and develop links with 1 more school.
- Promote coaching & refereeing opportunities to local clubs/leagues/schools

COMMUNITY
- Deliver 1 effective link with FA Charter Standard Club in the neighbouring Colchester area, and help to signpost students to this club
- Strengthen links with both BUCS Football + Futsal clubs to aid development

BENEFITS TO THIS POSITION
- Monetary support towards leadership or coaching qualification.
- University Student Management Team kit
- Opportunity to attend FA and BUCS affiliated national events, at Wembley Stadium.
- Personal development mentoring.
- People management, partnership networking and project management experience to help employability.

PERSONAL REQUIREMENTS

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<th>Essential</th>
<th>Desirable</th>
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<td><strong>Must</strong> be a current University of Essex student.</td>
<td>A current FA Football specific qualification or a desire to complete an award while at University</td>
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<td>Good communication skills. Outgoing and confident.</td>
<td>Willingness to volunteer on certain Essex Sport campus events &amp; festivals</td>
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<td>A love of football &amp; enthusiasm for the game that will help convince people to want to play</td>
<td>Able to attend a one day visit to Essex before Fresher’s Week for training &amp; discussions regarding Fresher’s Week event.</td>
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<td>Good time management &amp; the flexibility to fit the role around your study</td>
<td>Experience of taking part in sport at the University as well as familiarity with BUCS clubs.</td>
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<td>Understanding of how to use social media &amp; marketing</td>
<td>Experience of organising sporting events and competitions.</td>
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HOW TO APPLY

To apply, please submit a CV, your name, email address, phone number and a 300-500 words description as to why you feel you would be an ideal candidate for this position. Submissions to be made via email to Sarah Dooley on sarah.dooley@essex.ac.uk

Closing date for completed applications is on Monday 9th September 2019.

Interviews are planned for Monday 16th or Tuesday 17th September 2019.