

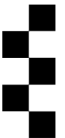


University of Essex

RIS

Annual Research Review

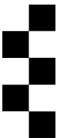
November 2024



About the RIS

The Research Information System delivers important benefits which include:

- The automatic searching of publications from a range of external sources and a simple process to deposit them into the Research Repository.
- A single place where researchers can manage grants, professional activities, teaching responsibilities and supervision, publications and impact.
- A way to manage and edit external web profiles.
- A platform in which REF submission and annual research review can be managed with minimal re-keying of data or completing of forms.

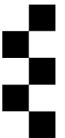


About this guide

This guide describes the process completing your Annual Research Review in the RIS.

By the end of the guide you should be able to:

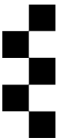
- **Login** to the System
- **Complete** your monitoring form
- **Submit** for review by your department



Your Submission

For this review you will be asked to:

- Confirm you are aware of the University's [Code of Good Research Practice](#), [Policy and Procedure for managing and storing security-sensitive research material](#) and the [Open Research Position Statement](#).
- Check that RIS holds details of your published and deposited outputs since 1 January 2021 and select and order all those that are eligible for submission in the REF, i.e. outputs that are the product of research, briefly defined as a process of investigation leading to new insights, effectively shared.
- List any other outputs, including working papers, or projects that are likely to result in publications and that you would like to bring to your Department and the University's attention
- Check your list of research funding Awards and tell us about any grant applications made, pending or planned.
- Check your list of Professional Activities and select any indicators of peer esteem and national and international recognition that you have received since 1 August 2020.
- Select Impact items, in particular ones that may support an impact case study for the next REF.
- List any knowledge exchange activities that you are currently undertaking or have planned.



University of Essex

Essex Research Information System Development Server Login

Enter your University of Essex credentials and click Login:

Username

Password

LOGIN

Please login using your normal university login.
Do not add @essex.ac.uk to the username.

For support please email reors@essex.ac.uk

Log In

Login at: <https://ris.essex.ac.uk>

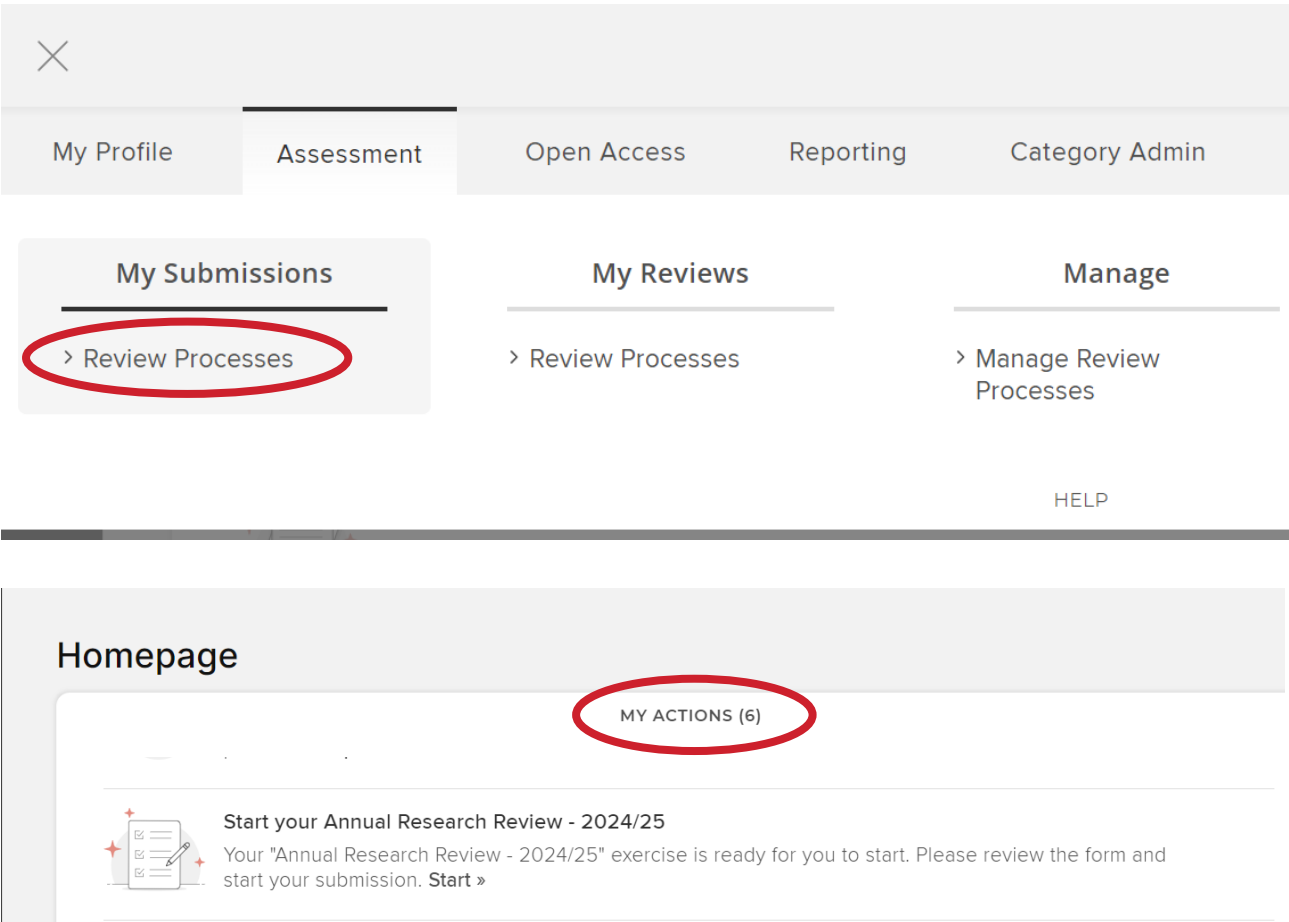
Your normal university login is all you need.

You don't need the VPN to access the RIS. It works from anywhere with an internet connection and in most browsers (Microsoft Edge, Chrome, Firefox, Safari).

How to begin

To begin Select from:
Menu > Assessment > My Submission > Review Processes

You will also be prompted to start, complete or take action on an exercise from **My Actions** on the home page



Start your submission

Annual Research Review - 2024/25

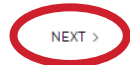
< EXIT EXERCISE



Introduction

- Introduction
- Overview
- Exercise Information
- Outputs and Publication Plans
- Research Grants and Funding Plans
- Impact, Knowledge Exchange and Other Professional...

< PREVIOUS



NEXT >

Review the guidance and click

Next

In order to monitor the progress made towards REF2029, Senate and Council have approved a set of norms that all ASER staff and staff on ASR contracts at Grade 9 or above should have the equivalent of three published research outputs assessed at a minimum of 3* by the end of the REF assessment period (subject to the normal allowances for individual staff circumstances such as ECR status; maternity leave; part-time contract; certificated sickness absence; etc).

It is important to have an accurate research record as the captured information can help not only with other elements of the REF, i.e. Impact and Engagement and the People, Culture and Environment elements, but also with work allocation and incentives.

- You need to confirm you are aware of the University's Code of Good Research Practice, Policy and Procedure for managing and storing security-sensitive research material and the Open Research Position Statement . Please use the 'Add policy confirmation statements' button below to complete the statements to confirm that you are aware of the policies. This enables the University to comply with Government guidance to HEIs.
- Check that RIS holds details of your published and deposited outputs since 1 January 2021 and select **all** those that are eligible for submission in the REF, i.e. outputs that are the product of research, briefly defined as a process of investigation leading to new insights, effectively shared.
- List any other outputs, including outputs that have been submitted for publication but not yet accepted, working papers, and projects that are likely to result in publications which you would like to bring to your Department's and the University's attention
- Check your list of research funding Awards and tell us about any grant applications made, pending or planned.
- Check your list of Professional Activities and select any indicators of peer esteem and national and international recognition that you have received since 1 August 2020.
- Select Impact items, in particular ones that may support an impact case study for the next REF.
- List any knowledge exchange activities that you are currently undertaking or have planned.

Note: You can work on the submission over time and stop and return at any point.

Introduction

Overview

Exercise Information

Outputs and Publication Plans

Research Grants and Funding Plans

Impact, Knowledge Exchange and Other Professional...

There is 1 error show

Exercise Information

In order to monitor the progress made towards REF2029, Senate and Council have approved a set of norms that all ASER staff and staff on ASR contracts at Grade 9 or above should have the equivalent of three published research outputs assessed at a minimum of 3* by the end of the REF assessment period (subject to the normal allowances for individual staff circumstances such as ECR status; maternity leave; part-time co...see more

Policy Confirmation Statements

0 policy confirmation statements fields

There is 1 warning show

Outputs and Publication Plans

Research Outputs

0 items, 0 supporting information fields

Other working papers or projects

0 information items, 0 supporting information fields

There is 1 warning show

Research Grants and Funding Plans

Research Grants and Contracts Awarded

0 items

Research Funding Plans

0 information items, 0 supporting information fields

There is 1 warning show

Start your submission

Refer to the guidance text for instructions if you need help.

The **Overview** section will alert you to which sections are outstanding and need completion.

At the completion of any task, please press **Next**

Slide 8

[< EXIT EXERCISE](#)

Introduction

Overview

Exercise Information

Outputs and Publication Plans

Research Grants and Funding Plans

Impact, Knowledge Exchange and Other Professional...

Exercise Information

0

Policy Confirmation Statements

No policy confirmation statements fields have been added for this review process. [Add...](#)

< PREVIOUS

NEXT >

Completing Sections

The form contains lists for you to manage items.



Select the list you want to work with to add and manage items.

REVIEW PROCESSES > ANNUAL RESEARCH REVIEW - 2024/25

Annual Research Review - 2024/25

In order to monitor the progress made towards REF2029, Senate and Council have approved a set of norms that all ASER staff and staff on ASR contracts at Grade 9 or above should have the equivalent of three published research outputs assessed at a minimum of 3* by the end of the REF assessment period (subject to the normal allowances for individual staff circumstances such as ECR status; maternity leave; part-time contract; certificated sickness absence; etc).

It is important to have an accurate research record as the captured information can help not only with other elements of the REF, i.e. Impact and Engagement and the People, Culture and Environment elements, but also with work allocation and incentives.

Policy Confirmation Statements

[Cancel](#) **Save** **Save and exit**

⚠ I confirm that I am aware of the University Code of Good Research Practice and related procedures

☒ True
☐ False

⚠ I confirm that I am aware of the Security-sensitive research material Policy and Procedures

☒ True
☐ False

⚠ I confirm that I am aware of the University's Open Research Position Statement

☒ True
☐ False

?

The University Code of Good Research Practice provides a framework for the highest standards of personal conduct in research.

?

Any breach of the Code will be investigated under the University's Procedure for the Investigation of Allegations of Misconduct in Research

?

Additional details are available on the staff portal.

Completing Sections

Click the ? Icon to find out more about what is required.

Once you complete a section press either **Save** or **Save and Exit** to return to the main menu.

| Slide 10

Exercise Information

< PREVIOUS

3

Policy Confirmation Statements

3 policy confirmation statements fields

I confirm that I am aware of the University Code of Good Research Practice and related procedures ⓘ
True

I confirm that I am aware of the Security-sensitive research material Policy and Procedures ⓘ
True

I confirm that I am aware of the University's Open Research Position Statement ⓘ
True



< PREVIOUS

NEXT >

Completing Sections

Once a section is completed, you can view your selections.

Click  to edit the section or  to delete the section.

Click on Previous or Next to move between sections.

Slide 11

 Outputs and Publication Plans

< PREVIOUS

NEXT >

 There is 1 warning show ▾

Research Outputs

0 items

Please select **ALL** research outputs published since 1 January 2021 which you believe are eligible to be submitted in REF2029. Please **ORDER** these outputs according to quality, from the highest quality to the lowest quality, using the 'Order items' button in the List Summary on the right-hand side of the screen....[see more](#)



Completing Sections

Most sections will allow you to select information already held in the RIS.

- Outputs and Publication plans
- Research Grants and Funding Plans
- Impact, Knowledge Exchange and Other Professional Activities

Choose **+** to choose new items for the list.

Select items for Research Outputs

[< BACK TO LIST](#)

1 item selected (0 or more required)

10 per page

showing 1 - 10 out of 13

prev 1 2 next

sort by: Reporting date (newest first)

+ ADD NEW PUBLICATION

ADD ALL

VIEW ITEM DETAILS →

Artificial Intelligence in the Capitalist University Academic Labour, Commodification, and Value

BOOK

[Preston J](#)

208 pages. Routledge, London 05 Nov 2021
Reporting Date: 06 Nov 2021

OA POLICY NOT APPLICABLE

REMOVE

SUMMARY

METRICS (2)

LABELS (0)

Where did the learning go? Artificial Intelligence, 'use sovereignty' and 'Pixarfication' in factories of the future

CHAPTER

[Preston J](#)

In SAGE Handbook of Learning and Work. Malloch M, Cairns L, Evans K, O'Connor B. Nov 2021
Reporting Date: 01 Nov 2021

OA POLICY NOT APPLICABLE

ADD

SUMMARY

LABELS (0)

Development of Space Weather Reasonable Worst-Case Scenarios for the UK National Risk Assessment

JOURNAL ARTICLE

Hapgood M, Angling M, Attrill G, Bisi M, Cannon P, Dyer C, Eastwood J, Elvidge ...
Space Weather

IN OA POLICY OA COMPLIANT

ADD

SUMMARY

LABELS (0)

Filters

Applied filters

List Eligibility

clear all filters

List Eligibility

☒ Eligible items only

clear

Selected status

Any

Title

Type

☐ Book

☐ Chapter

☐ Conference

☐ Journal article

☐ Report / Paper

Label

Add another

Completing Sections

All items within RIS will be displayed on this screen

To add or remove items on a list click **Add** or **Remove**.

You can also use the **Add All** button to add all items.

Click **Back to List** when you are finished

Select items for Other Professional Activities and Achievements

[← BACK TO LIST](#)

1 item selected (0 or more required)

showing 1 - 1 out of 1

sort by: Reporting date (newest first) ▼

VIEW ITEM DETAILS →



FELLOWSHIP

Title: ESRC Leadership Fellow for Partnership for Crime, Conflict and Security

Reporting Dates: 01 Dec 2012 -

REMOVE

SUMMARY

LABELS (0)

+ ADD NEW PROFESSIONAL ACTIVITY

 Filters

Applied filters

List Eligibility ×
[clear all filters](#)

List Eligibility ⓘ
☒ Eligible items only [clear](#)

+ ADD NEW PROFESSIONAL ACTIVITY

Add a new activity



Select activity type

Media, Interview or Broadcast

Consulting / Advisory

Committee / Panel membership

Distinction / Award

Editorship

Editorial Board Membership

Expert witness

Grant application assessment

Journal reviewing / refereeing

Professional Membership

Fellowship

Office held

Visiting Position

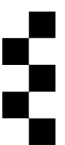
Non-research presentation

Event participation

CANCEL

Adding Items not on the RIS

If you wish to add items which are not yet on the RIS, (e.g. A Professional activity) you can add them directly within the relevant section.



10 per page

1-3 out of 3

REMOVE ALLORDER BY

VIEW ITEM DETAILS →

Artificial Intelligence in the Capitalist University Academic Labour, Commodification, and Value

1

BOOK

Preston J

208 pages. Routledge, London 05 Nov 2021

Reporting Date: 06 Nov 2021

OA POLICY NOT APPLICABLE

REMOVE

SUMMARY

METRICS (2)

LABELS (0)

VIEW ITEM DETAILS →

Where did the learning go? Artificial Intelligence, 'use sovereignty' and 'Pixarfication' in factories of the future

2

CHAPTER

Preston J

In SAGE Handbook of Learning and Work. Malloch M, Cairns L, Evans K, O'Connor B. Nov 2021

Reporting Date: 01 Nov 2021

OA POLICY NOT APPLICABLE

⤴ Move to top

⤶ Move up

⤷ Move down

⤵ Move to bottom

SUMMARY

LABELS (0)

VIEW ITEM DETAILS →

Development of Space Weather Reasonable Worst-Case Scenarios for the UK National Risk Assessment

3

JOURNAL ARTICLE

Handood M, Analinga M, Attrill G, Risi M, Cannon P, Dyer C, Fastwood J...

IN OA POLICY

OA COMPLIANT

SUMMARY

LABELS (0)



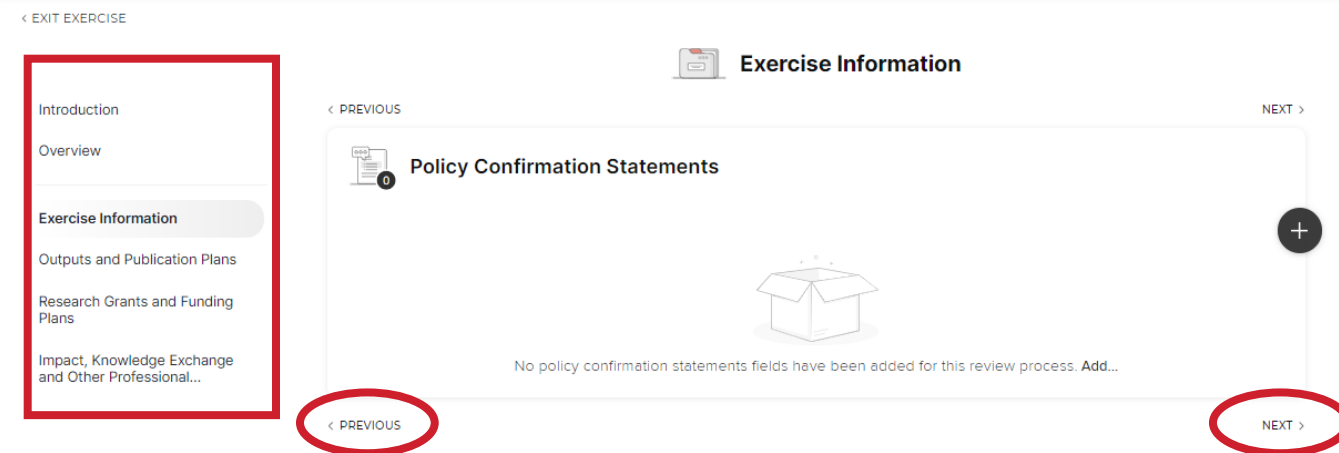
Putting items in order

For some sections you will be asked to order items (e.g., order outputs according to quality)

To move items, click on and select one of the four options:

- Move to top
- Move up
- Move Down
- Move to Bottom

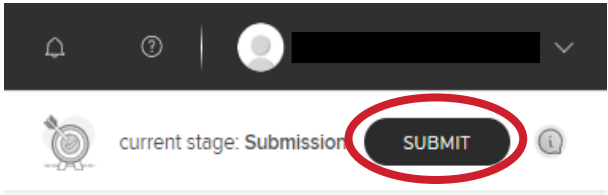
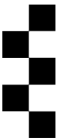
Alternatively, you can manually change the order number by clicking on and then inputting a number to represent the order.



Navigating sections

To navigate between sections, you can either use the **Previous** or **Next** buttons or simply click on the section names in the Summary Panel on the left of the screen.

At any point you can return to the summary screen to access other parts of the submission by clicking **Overview**



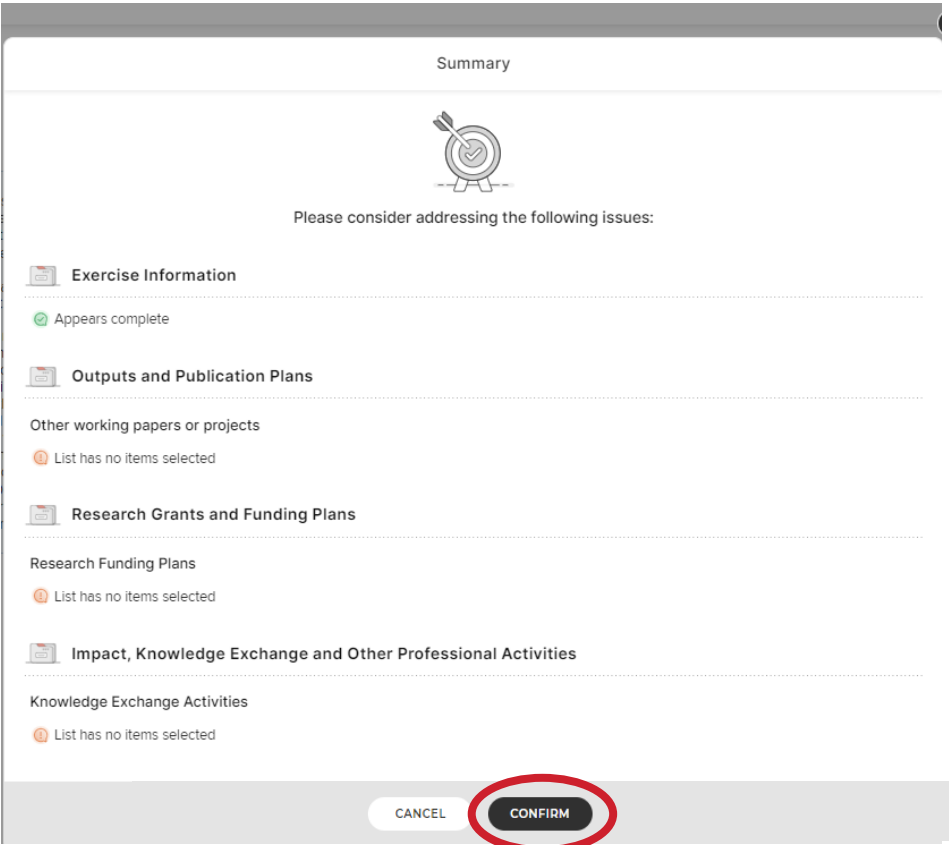
Complete a submission

Once you have completed all sections click **Submit** at the top right hand side.

A summary window will pop up showing any sections which have had no input.

Click **Confirm** if you wish to submit the exercise to Departmental Review.

It is important that you do this, otherwise your department cannot access your submission to start reviewing it.





Need help?

Contact REO Research Systems

reors@essex.ac.uk

www.essex.ac.uk/staff/research-systems