**Rapid Response Impact Fund 2024-2025 - Application Form**

This Fund is open to all University of Essex research staff. Please provide details of the project for which you are seeking funding. Your [Research Impact Officer](https://www.essex.ac.uk/staff/professional-services/research-impact-team) can advise on the application. Applications are to a maximum value of £2,500 (including VAT) unless by prior arrangement with the Impact Programmes Manager or their representative. This is an open call with no fixed deadline. If you have any queries or questions, please contact [impact-programmes@essex.ac.uk](mailto:impact-programmes@essex.ac.uk).

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| --- | --- | --- | --- |
| **Name** |  | | |
| **Email** |  | | |
| **Department** |  | | |
| **Name(s) and Department(s) of co-applicant(s)** |  | | |
| **Project title** |  | | |
| **Project date extents (capped at 30/06/25)** |  | | |
| **Brief summary of project** *150 words max.* | | | |
|  | | | |
| **Please outline how this opportunity is timely and appropriate for this call (quick response to an opportunity for impact)?** *150 words max.* | | | |
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| **Proposed activity** *250 words max. Describe the proposed activities and how they will engage with external partners, beneficiaries and/or end users***.** | | | |
|  | | | |
| **Please describe any plans for follow up activities** *100 words max.* | | | |
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| **What is the potential impact of this project and any follow up work?** *100 words max.* | | | |
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| **Funding Requested (inclusive of VAT)** | | | |
| **Expenditure Item** | **Cost** | **Justification – please itemise** | |
| Air Travel |  |  | |
| Ground Travel |  |  | |
| Accommodation |  |  | |
| Subsistence |  |  | |
| Fees and Expenses |  |  | |
| Consumables |  |  | |
| Other |  | *-* | |
| **Total amount of funding requested** |  |  | |
| **I agree to undertake the work described, to submit a report to the Research and Enterprise Office on completion of the project and record all activities and impact on the RIS-Impact Module** | | | |
| **Signature of Lead Applicant** | | |  |
| **Date** | | |  |