



# Staff Expenses 2024-2025 (August 2024 – July 2025)

## Personal details:

Name	Position
Maria Fasli	Vice-Chancellor

Date incurred (DD month)	Amount £	Expense type	Reason for expenditure
4 September 24	£115.40	Train	Train travel to Reading and return standard class to attend UUK Annual Conference*
4 September 24	£11.20	Taxi	Travel from Reading station to Reading University to attend UUK Annual Conference
4 September 24	£183.60	Accommodation	University of Reading Halls Accommodation for 2 nights to attend UUK Annual Conference*
13 September 24	£81.20	Train	Standard train to London Tottenham Court Road to attend Research-intensive medium sized universities working together meeting*
18 September 24	£3.80	Subsistence	Coffee at St Pancras station before boarding Eurostar to attend YUFE Strategic Council Meeting*
18 September 24	£148.00	Train	Eurostar standard class return from London to Brussels to attend YUFE Strategic Council Meeting*
18 September 24	£268.07	Hotel	Motel One 3-star accommodation for 2 nights to attend YUFE Strategic Council Meeting*
18 September 24	£13.52	Taxi	Travel from Brussels Midi Station to Hotel to attend YUFE Strategic Council Meeting*

<b>Date incurred (DD month)</b>	<b>Amount £</b>	<b>Expense type</b>	<b>Reason for expenditure</b>
20 September 24	£9.85	Taxi	Travel from hotel to Brussels Midi Train station on return trip from YUFE Strategic Council Meeting*
11 October 24	£10.95	Subsistence	Coffee for VC, DVC and Southend campus manager while attending Southend campus visit*
11 October 24	£15.70	Subsistence	Lunch for VC and DVC while attending Loughton campus visit*
15 October 24	£42.25	Train	Train to Bond Street to attend dinner hosted by Multiverse*
7 November 24	£27.00	Train	Train to Liverpool Street return to attend Alumni & Friends 60 Anniversary Year Event in London*
27 November 24	£100.85	Train	Return train from Birmingham International to attend Innovate UK Knowledge Transfer Partnerships Awards 2024*
5 December 24	£44.75	Train	Return train from London Liverpool Street to attend the VC's Policy Perspectives Network Meeting*
6 December 24	£55.00	Train	Return train from London Liverpool Street to attend the VC's University UK AGM and the VC's Research-intensive universities working together meeting*
13 January 25	£28.85	Train	Return train from London Liverpool Street to attend Interim VC Roundtable Dinner Discussion*
13 January 25	£28.85	Train	Return train from London Liverpool Street to attend Interim VC Roundtable Dinner Discussion*
13 January 25	£5.50	Tube	Tube fare in London to attend Interim VC Roundtable Dinner Discussion*
6 February 25	£5.04	Subsistence	Coffee for introductory meeting between Maria Fasli and incoming VC Professor Frances Bowen
15 February 25	£1,350	Delegate Fee	Education Mission to Egypt - Delegate Fee (For VC, Dean of Partnerships and Director of Partnerships*)

<b>Date incurred (DD month)</b>	<b>Amount £</b>	<b>Expense type</b>	<b>Reason for expenditure</b>
15 February 25	£103.00	Visa	Business Visa for Education Mission trip to Egypt*
15 February 25	£1946.61	Accommodation	5 star hotel accommodation x 3 rooms for x 4 nights for Education Mission to Egypt trip*
15 February 25	£371.29	Taxi	Taxi to London Heathrow and return for x 3 people*
15 February 25	£2520.00	Flight	Economy flights from London Heathrow to Cairo and return for VC, Dean of Partnerships and Director of Partnerships*
19 February 25	£44.70	Flight	Seat allocation cost for x 3 people on Cairo to London leg from trip to Education Mission Egypt*
25 February 25	£353.10	Taxi	Taxi to London Heathrow and return for x 3 people to attend YUFE Annual Strategy Forum Kuopio, Finland*
25 February 25	£995.04	Flight	Economy flights from London Heathrow to Kuopio, Finland and return for VC and Deputy Director of Partnerships to attend YUFE Annual Strategy Forum*
25 February 25	£956.27	Hotel	3-star hotel accommodation x 3 rooms for x 3 nights to attend YUFE Annual Strategy Forum*
25 February 25	£55.46	Subsistence	Dinner for 3 people to attend YUFE Annual Strategy Forum*
27 February 25	£17.65	Taxi	Taxi from University of Eastern Finland to hotel for 3 people to attend YUFE Annual Strategy Forum*
28 February 25	£10.94	Subsistence	Refreshments for 2 people to attend YUFE 2025 Annual Strategy Forum
28 February 25	£18.56	Taxi	Taxi from University of Eastern Finland to hotel for 3 people to attend YUFE Annual Strategy Forum*
28 February 25	£40.43	Taxi	Taxi from hotel to Kuopio Airport x 2 people to attend YUFE Annual Strategy Forum*
3 March 25	£72.15	Train	Train to Liverpool Street and return to attend Essex: County of Growth and Opportunity Event at the House of Commons*

<b>Date incurred (DD month)</b>	<b>Amount £</b>	<b>Expense type</b>	<b>Reason for expenditure</b>
3 March 25	£5.70	Tube	Tube fare in London to attend Essex: County of Growth and Opportunity Event at the House of Commons*
18 March 25	£192.60	Taxi	Taxi for x 2 people to London Stansted to attend YERUN General Assembly Meeting in Rijeka *
18 March 25	£123.58	Flights	Economy flights from London Stansted to Zagreb to attend YERUN General Assembly*
18 March 25	£111.32	Hotel	4 star hotel booked in Zagreb for 1 night in order to take the first bus which a 3 hour journey from Zagreb to Rijeka to attend YERUN General Assembly*
18 March 25	£13.36	Bus	Bus from Zagreb to Rijeka to attend YERUN General Assembly*
18 March 25	£183.68	Hotel	3-star hotel accommodation in Rijeka for 3 nights to attend YERUN General Assembly*
9 April 25	£160.00	Taxi	Taxi London Heathrow for Advanced Institutional visit to China and Hong Kong*
9 April 25	£3254.92	Flights	Premium Economy flights from London Heathrow to Beijing and Hong Kong to London Heathrow for Advanced Institutional Visit to China and Hong Kong*
9 April 25	£250.98	Hotel	5-star hotel in Beijing for 3 nights for Advanced Institutional Visit to China and Hong Kong*
13 April 25	£67.95	Hotel	5-star hotel in Nanchang for 1 night for Advanced Institutional Visit to China and Hong Kong*
14 April 25	£82.40	Train	Train from Nanchang Dong to Hong Kong West for Advanced Institutional Visit to China and Hong Kong*
14 April 25	£1000.80	Hotel	5-star hotel in Hong Kong for 3 nights for Advanced Institutional Visit to China and Hong Kong. This rate was at a discounted price as the hotel was also the venue for University of Essex Alumni Reception*

<b>Date incurred (DD month)</b>	<b>Amount £</b>	<b>Expense type</b>	<b>Reason for expenditure</b>
18 April 25	£184.50	Taxi	Taxi from London Heathrow for 2 people after attending Advanced Institutional Visit to China and Hong Kong*
16 June 25	£278.20	Taxi	Taxi to London Heathrow Airport to attend HAHE on site visit in Athens, Greece and return flight to London Stansted.*
16 June 25	£542.21	Flights	Economy Flights return from London to Athens to attend HAHE on site visit*
16 June 25	£182.22	Hotel	4 star hotel in Athens for x 2 nights to attend HAHE on site visit*
16 June 25	£133.00	Transfer	Transfer from Athens airport to Titania Hotel in Athens for x 3 people to attend HAHE on site visit*

\*Not out of pocket expenses