

SENIOR STAFF EXPENSES Quarter 2 2018-19 (November, December 2018 and January 2019)

Name Monica Illsley
Position Chief of Staff

Date incurred (DD Month)	Amount £ (see note 1 below)	Expense Type (see note 2 below)	Reason for expenditure (see note 3 below)
11/11/2018	£304.61	Flights	YUFE Meeting Rome*
11/11/2018	£9.99	IT equipment	Replacement Adaptor, YUFE Meeting Rome
11/11/2018	£5.17	Subsistence	Lunch, YUFE Meeting Rome*
11/11/2018	£10.54	Subsistence	Dinner, YUFE Meeting Rome*
11/11/2018	£60.50	Taxi	YUFE Meeting Rome*
13/11/2018	£27.66	Taxi	YUFE Meeting Rome*
13/11/2018	£144.78	Accommodation	YUFE Meeting Rome*
15/11/2018	£5.60	Taxi	Leading Greater Essex Meeting, Chelmsford
15/11/2018	£5.40	Taxi	Leading Greater Essex Meeting, Chelmsford
15/11/2018	£9.20	Parking	Leading Greater Essex Meeting, Chelmsford
29/11/2018	£5.70	Parking	Times Higher Education Awards, London
17/12/2018	£128.00	Train fare	YUFE Meeting Brussels*
17/12/2018	£4.65	Subsistence	Breakfast, YUFE Meeting Brussels*
17/12/2018	Euros 4.10	Subsistence	Lunch, YUFE Meeting Rome*
17/12/2018	Euros 24.75	Subsistence	Dinner, YUFE Meeting Brussels*
17/12/2018	Euros 11.30	Taxi	YUFE Meeting Brussels*
17/12/2018	Euros 20.00	Taxi	YUFE Meeting Brussels*
18/12/2018	Euros 13.50	Taxi	YUFE Meeting Brussels*
18/12/2018	Euros 10.30	Taxi	YUFE Meeting Brussels*
18/12/2018	Euros 15.50	Subsistence	Dinner, YUFE Meeting Brussels*
18/12/2018	Euros 20.60	Taxi	YUFE Meeting Brussels*
18/12/2018	Euros 8.10	Taxi	YUFE Meeting Brussels*
19/12/2018	£338.61	Accommodation	YUFE Meeting Brussels*
09/01/2019	£88.00	Train fare	YERUN Meeting Brussels*
09/01/2019	£4.65	Subsistence	Lunch, YUFE Meeting Brussels*
09/01/2019	Euros 10.50	Taxi	YUFE Meeting Brussels*
10/01/2019	Euros 12.70	Subsistence	Dinner, YUFE Meeting Brussels*
10/01/2019	Euros 11.60	Taxi	YUFE Meeting Brussels*

10/01/2019	Euros 165.00	Accommodation	YUFE Meeting Brussels*
16/01/2019	£98.53	Taxi	YUFE Meeting Madrid*
16/01/2019	£183.75	Flights	YUFE Meeting Madrid*
16/01/2019	£7.08	Subsistence	Lunch, YUFE Meeting Madrid
16/01/2019	£120.01	Accommodation	YUFE Meeting Madrid*
16/01/2019	Euros 30.00	Taxi	YUFE Meeting Madrid*
16/01/2019	Euros 14.75	Subsistence	Dinner, YUFE Meeting Madrid*
18/01/2019	Euros 19.70	Subsistence	Dinner, YUFE Meeting Madrid*
18/01/2019	Euros 30.00	Taxi	YUFE Meeting Madrid*