**PARTNER INSTITUTION**

**PERIODIC REVIEW POSTGRADUATE RESEARCH (PGR)**

**ADDITIONAL INFORMATION**

For professional doctorates or research degree programmes, in addition to the reflective document and standard supporting information, an outline of how the course team’s arrangements comply with the [University’s Code of Practice on Professional Doctorates or the University’s Code of Practice on Postgraduate Research Degrees](http://www.essex.ac.uk/about/governance/regulations/) should be provided.

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| **Partner Institution:** |  |
| **Date PGR Additional Information form completed:**  |  |
| **Date of Periodic Review:** |  |
| **Date of previous Periodic Review or Validation:** |  |
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| 1. **The research environment:**

**1a. Staffing*** The number of professional practice and/or research supervisors
* The number of students per supervisor
* The arrangements should a member of staff leave
* Arrangements for complying with the relevant [University Code of Practice](https://www.essex.ac.uk/governance-and-strategy/governance/policies) with regard to staffing
* Supervisory experience and training
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| **1b. Facilities available to research students** *(if not detailed in Reflective Document)** Office space
* Equipment (PCs etc)
* Common Room
* Facilities available during professional placements
* Other facilities
* Policy on allocation and availability
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| **1c. Research culture** * How the course team and/or partner institution creates a research community for its research students, for example through student induction, research seminar programmes and integration of students into the research culture
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|  **1d. Financial support for research students** * Sources of funding for students
* Support for students to attend appropriate seminars and conferences
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| 1. **Supervisory arrangements**
* A description of supervisory arrangements
* The progression requirements for confirmation of status or progression rules from one year to the next. Please provide details, including the Partner milestones which will be applied for this course
* Arrangements for Supervisory Panels, Research Student Progress Board and, where there is a taught component, Examination Boards
* A copy of supervisory panel forms and examples of anonymised forms
* Procedure for dealing with problems with supervision
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| 1. **Research and generic skills training**
* A description of research and generic skills training provided and the approach to training needs analysis (attach any statement on research training provision that has been provided to the research councils)
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| 1. **Research ethics**
* A description of the arrangements for overseeing research and professional ethics.
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| 1. **Placements (where applicable for professional doctorates)**
* A description of arrangements for managing professional placements, drawing on guidance within the UK Quality Code [for](https://www.qaa.ac.uk/quality-code) Higher Education
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| 1. **Assistant Lecturers (where applicable) (previously Graduate Teaching Assistants)**
* How the course team and/or partner institution supports the professional development of its Assistant Lecturers
* Number of Assistant Lecturers
* Compliance with the [University’s Code of Practice on Teaching and Demonstrating by Graduate Students](https://www.essex.ac.uk/governance-and-strategy/governance/policies), in particular arrangements for training, mentoring, and monitoring
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**Document review information**

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| **Document owner** | Partnerships Team |
| **Document author** | Rachel Frost, Senior Partnerships Manager |
| **Document last reviewed by** | Dawn Mott, Partnerships Manager (Development and Oversight) |
| **Date last reviewed**  | February 2022 |
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