PARTNER INSTITUTION
PERIODIC REVIEW POSTGRADUATE RESEARCH (PGR)
ADDITIONAL INFORMATION

For professional doctorates or research degree programmes, in addition to the reflective document and standard supporting information, an outline of how the course team’s arrangements comply with the University’s Code of Practice on Professional Doctorates or the University’s Code of Practice on Postgraduate Research Degrees should be provided.

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<th>Partner Institution:</th>
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<td>Date of PGR Additional Information:</td>
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<td>Date of Periodic Review:</td>
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1. The research environment:

1a. Staffing
   - The number of professional practice and/or research supervisors
   - The number of students per supervisor
   - The course team’s approach to workload allocation
   - Arrangements for complying with the relevant University Code of Practice with regard to staffing
   - Supervisory experience
   - Supervisory training

1b. Facilities available to research students
   - Office space
   - Equipment (PCs etc)
   - Common Room
   - Facilities available during professional placements
   - Other facilities
   - Policy on allocation and availability
### 1c. Research culture
- How the course team and/or partner institution creates a research community for its research students, for example through student induction, research seminar programmes and integration of students into the research culture

### 1d. Financial support for research students
- Sources of funding for students
- Support for students to attend appropriate seminars and conferences

### 2. Supervisory arrangements
- A description of supervisory arrangements
- Supervisory norms (frequency of meetings and duration)
- Methods for monitoring student progress
- The recording of supervision and the use of log books
- Arrangements for Supervisory Boards, Progress Committees and, where there is a taught component, Examination Boards
- A copy of the supervisory board report form and two anonymised completed forms
- Procedure for dealing with problems with supervision
- Publication of progress guidelines to students
3. **Research and generic skills training**
   - A description of research and generic skills training provided and the approach to training needs analysis (attach any statement on research training provision that has been provided to the research councils)

4. **Placements (where applicable for professional doctorates)**
   - A description of arrangements for managing professional placements, drawing on guidance within the [UK Quality Code for Higher Education](https://www.ukqac.ac.uk/quality-code-for-higher-education)

5. **Graduate Teaching Assistants (where applicable)**
   - How the course team and/or partner institution supports the professional development of its GTAs
   - Number of GTAs
   - Compliance with the University’s Code of Practice on Teaching and Demonstrating by Graduate Students, in particular arrangements for training, mentoring and monitoring
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<tr>
<td>Document owner</td>
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