Probation Agreement

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| Name |  |
| Department |  |
| Job role |  |
| Manager |  |
| Date of Joining |  |
| End of Probation |  |

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| Skills and strengthse.g. Identify current skills and strengths that you can bring to the role |
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| Objectives for rolee.g. 3-6 objectives that could include, complete essential training, complete Induction, meet key people in the department. Objectives should be SMART and may link to your PDR Objectives. |
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| Development focus areas for your rolee.g. What would you like to get better at? Who can support you? Would you like a Mentor? |
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| What will you do next to meet your objectives?e.g. Outline the next steps you are going to take. Commit to actions, how can your manager support you? Who will you speak to? When will you do it by? |
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