The University is carrying out antibody and antigen testing to help identify people who may not be displaying any COVID-19 symptoms, but who currently have the infection.

If early antibodies (IgM) are detected in your test you must self-isolate and book a PCR test (provided by the NHS). If your PCR test result is negative you will no longer need to self-isolate. If the PCR result confirms you have the COVID-19 virus you will need to continue self-isolating in line with government and NHS guidance.

This guide gives you instructions on how to book an NHS COVID-19 PCR test online if you don’t have coronavirus symptoms but have tested positive following a rapid Antibody or Antigen test.

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**NOTE:** A mobile phone number is required in order to be able book a test online. If you do not have mobile phone number where you can get the test results, you will need to contact the contact centre to arrange one by calling **119** (England, Wales and Northern Ireland).
Booking an NHS COVID-19 test following a Positive Antigen or Antibody Test

STEP 1 – Search for Website
Search ‘coronavirus test U.K.’ on your device and access the government’s website.

STEP 2 – Find Website
Several options may show up. Select the Get a free NHS test to check if you have coronavirus page on the government’s website (www.gov.uk)

STEP 3 – Information Regarding Test
Read the information on the page to assess eligibility and familiarise yourself with the different ways of accessing testing. Scroll down and click the ‘Start now’ button.

Get a free NHS test to check if you have coronavirus

You can have a swab test to check if you have coronavirus (COVID-19) now.

Who can get a free test
You can only get a free NHS test if at least one of the following applies:
• you have a high temperature
• you have a new, continuous cough
• you’ve lost your sense of smell or taste or it’s changed
• you’ve been asked to by a local council
• you’re taking part in a government pilot project
You can also get a test for someone you live with if they have symptoms.

Start now
STEP 4 A - Asymptomatic
You will be asked if the person who needs a test has coronavirus symptoms. If the person needing a test has none of the symptoms indicated, select ‘No, none of these symptoms’.

STEP 4 B - Symptomatic
If the person needing the test has either a high temperature, a new continuous cough or a loss or change to their sense of smell or taste, please select ‘Yes, at least one of these symptoms’ and click ‘Continue’.

Provide the date when the symptoms have started (or roughly when these have started) then select ‘Continue’.

Does the person who needs a test have coronavirus symptoms?

The main symptoms of coronavirus are:

- a high temperature
- new, continuous cough
- loss or change to your sense of smell or taste

Most people with coronavirus have at least one of these symptoms.

[Radio buttons for Yes, at least one of these symptoms and No, none of these symptoms]

Continue

When did these symptoms start?

If you cannot remember the exact date, enter the date you think it was roughly.

Use the format DD MM YYYY, for example 15 04 2020

Day  Month  Year

Continue
STEP 5 – Reasons for Test, Employment and Personal Information

You will be asked a series of questions about your employment, reason for getting a test and personal information such as name, telephone number, e-mail address and address will be required. Please answer as accurately as possible. For ‘Why are you asking for a test? Select ‘My local council has asked me (or someone I live with) to get a test, even though I do not have symptoms’

**Why are you asking for a test?**

- I’ve been told to get another coronavirus test
- I’m ordering for someone I live with who has coronavirus symptoms
- My local council has asked me (or someone I live with) to get a test, even though I do not have symptoms
- I’m part of the National Tactical Response Group (NTRG), or someone I live with is
- None of the above

**What’s the name of the person who needs a test?**

```
First name
Last name
```

**Is the person who needs a test an essential worker?**

Essential workers include NHS staff, teachers and transport staff. Check the [full list of essential workers on GOV.UK](https://www.gov.uk/).

- Yes
- No
- I don’t know

**Do you have a mobile number where you can get the test results?**

If you’re getting a test for a child, you (their parent or guardian) should enter your number. If you’re getting a test for someone aged 16 or older, make sure they’re happy for their test results to go to this number.

- Yes, I have a mobile phone number where I can get the results
- No, I do not have a mobile phone number

If you do not have a mobile number where you can get the test results, you will need to contact the contact centre to arrange one by calling **119** (England, Wales and Northern Ireland).
Booking an NHS COVID-19 test following a Positive Antigen or Antibody Test

**Enter a postcode**

Enter a postcode to find out how to get a test near you.

Postcode

**Continue**

**Do you or someone you live with have a car, small van or motorbike?**

We need to know this so we can suggest the best way for you to get a test.

- Yes
- No

**Continue**

**Available test locations** will be displayed depending on where you are based. If you live in campus accommodation, your postcode will be: CO4 3SQ

If you do not have access to a car but have been recommended a PCR test by the team at the University’s testing centre select ‘Yes’ as a taxi may be arranged where walk-in appointments are not available.

**STEP 6 – Eligibility Check**

Confirm your eligibility for the test by selecting ‘Confirm and Continue’.

**Confirm the person is eligible for a test**

You've told us you're getting a test for one of these reasons:

- you've been told to get another coronavirus test
- you (or someone you live with) have coronavirus symptoms
- your local council has asked you (or someone you live with) to get a test
- you (or someone you live with) are taking part in a government pilot project
- you (or someone you live with) are part of the National Tactical Response Group (NTRG)

Please confirm this is correct. It means you (or the person you're ordering for) are eligible for a test.

**Confirm and continue**

**STEP 7 – Security Check**

You will be asked to complete a Security check. Alternatively, you may be asked to select a series of images with a given theme. When you have done so, select ‘Save and continue’. 
STEP 8 – Test Options

You will now be prompted with a series of options for arranging a coronavirus test. You need to select one of the following options:

- at a drive through test (note that you may need to travel outside the town/city to get a test)
- at a walk-in centre
- at home

After choosing an option, select ‘Continue’.
Booking an NHS COVID-19 test following a Positive Antigen or Antibody Test

STEP 9 – Personal Information

After selecting one of the available options for arranging a coronavirus test you will be given specific information about the testing arrangement chosen. Read this carefully and then continue by providing information such as your date of birth, e-mail address, gender, ethnic background and work status. You will be asked to select the country of residence.

What's the date of birth of the person who needs a test?

For example, 31 3 1960

Day    Month   Year

What country do you live in?

- England
- Scotland
- Northern Ireland
- Wales

STEP 10 - NHS Number

You will be asked for the NHS number of the person needing the coronavirus test. You will be allowed to continue if you do not know or have this.

Do you know the NHS number of the person who needs a test?

It’s OK if you do not, you can still continue.

It’s 10 digits long, and usually on prescriptions or a hospital or GP letter.

In Scotland, it’s known as a CHI number. In Northern Ireland, it’s known as an H&C number.

How to find your NHS number

- Yes, I do
- No, I do not
STEP 11 – Confirm and Check
You will be asked to check your answers and confirm the details of the person needing the test. Review and select ‘Confirm’.

Confirm people for testing
You can add up to 3 people you live with for testing.
A maximum of 2 people can arrive on the same motorbike. If you plan to travel by motorbike, you can only get a test for you and one other person you live with.
Once you’ve confirmed who needs testing, you can continue.

STEP 11 A - Test at a Drive Through Site
If you have chosen to arrange a test at a drive through test site, you will be asked again to find a testing site by entering your postcode.

You will then be provided with a list of locations where testing is available and the available booking times. Select ‘See next day’ if the times displayed are not suitable.

Confirm the location and time of your test booking by selecting ‘Continue’.

Find a test site
Enter your postcode to find a test site where you can have a coronavirus (COVID-19) test.

Postcode

Find a test site

Some test sites are for over-18s only.

Your nearest test sites:

Drive-through  Change to walk-through
- you’ll need to provide the registration number for the vehicle you arrive in
- you need to book your test appointment as soon as possible
- you or someone you live with must drive to the test site by car, small van or motorbike (some sites do not accept motorbikes)
- site staff will tell you if an assistant does the swab test for you or if you do it yourself

Ipswich Copdock (drive in only) (14.2 miles away)
Copdock (London Road Park & Ride), London Road
Ipswich
IP8 3TQ
163 appointments available.

Stansted Airport (drive in only) (29.3 miles away)

Available test times for your household

When booking a test, please be aware that:
- you must turn up at the start time of your appointment and not arrive early or late
- it usually takes no more than 10 minutes to test each person
- if there are more than one of you for testing, you’ll have to wait a bit longer
- you should not expect to be at the test site for any more than an hour

Thursday 22 October
- 6:00pm to 6:30pm
- 6:30pm to 7:00pm
- 7:00pm to 7:30pm
- 7:30pm to 8:00pm

See next day
Booking an NHS COVID-19 test following a Positive Antigen or Antibody Test

Provide the vehicle’s registration number if asked. If the University has arranged a taxi for you, please write taxi.

Confirm your appointment by reviewing the details provided and clicking ‘Save and continue’. You will be directed to a page displaying the confirmation of your test booking. You will also receive these details via e-mail (if this was provided) or through an e-mail.
STEP 11 B – Test at a walk-through test site

If you have chosen to arrange a test at a walk-through test site, you will be asked again to find a testing site by entering your postcode. You will then be provided with a list of walk-through testing clinics, their corresponding locations and available booking times.

You can amend your postcode to view alternative testing sites by selecting ‘Change’ near the Postcode section. Select ‘See next day’ if the times displayed are not suitable. Select ‘Change test site’ to see available booking times for alternative locations.

Confirm the location and time of your test booking by selecting ‘Continue’.

COLCHESTER CAMPUS

Choose a test site near you

Postcode
CO4 3SQ

Some test sites are for over-16s only.

Your nearest test sites:

Walk-through  Change to drive-through

- you need to book your test appointment as soon as possible
- you can walk or cycle to the site (do not go by public transport or taxi)
- site staff will tell you if an assistant does the swab for you, or if you do it yourself

University of Essex - Walk through site (0.2 miles away)
University of Essex, Colchester Campus Car Park A, Park Rd, Wivenhoe
Colchester
CO4 3SQ
334 appointments available.

Colchester - Mobile Unit (3.8 miles away)
Colchester Football Club, JobServe Community Stadium, Mile End
Colchester
CO4 5UP
158 appointments available.
Booking an NHS COVID-19 test following a Positive Antigen or Antibody Test

SOUTHEND CAMPUS

Choose a test site near you

Postcode
SS1 1LW Change

Some test sites are for over-18s only.

Your nearest test sites:

Walk-through Change to drive-through
- you need to book your test appointment as soon as possible
- you can walk or cycle to the site (do not go by public transport or taxi)
- site staff will tell you if an assistant does the swab for you, or if you do it yourself

Southend Short Street - Walk through site (0.3 miles away)
Short Street Car Park, Southend-on-Sea
Essex
SS2 5BS
176 appointments available.

Continue

Confirm your appointment by reviewing the details provided and clicking ‘Save and continue’. You will be directed to a page displaying the confirmation of your test booking. You will also receive these details via e-mail (if this was provided) or through an e-mail.

LOUGHTON CAMPUS

Choose a test site near you

Postcode
IG10 3RY Change

Some test sites are for over-18s only.

Your nearest test sites:

Walk-through Change to drive-through
- you need to book your test appointment as soon as possible
- you can walk or cycle to the site (do not go by public transport or taxi)
- site staff will tell you if an assistant does the swab for you, or if you do it yourself

Redbridge Charteris Rd - Walk through site (3.5 miles away)
Charteris Road Car Park, Woodford Green
Essex
IG8 0AL
229 appointments available.

Gants Hill Library - Walk through site (5.0 miles away)
Car Park, Cranbrook Road, Gant Hillford
Essex
IG2 0SX
115 appointments available.

Waltham Linford Road - Walk through site (5.5 miles away)
Waltham Forest 2, Linford Rd Car Park, Walthamstow
London
E17 9LX
152 appointments available.

See walk through test sites further away from you

Continue

Appointment details

Test site
University of Essex - Walk through site
University of Essex, Colchester Campus Car Park A, Park Rd,
Colchester
CO4 3SQ

Date and time
18 November 2020
3:00pm to 3:30pm

People confirmed for testing

Check these details carefully before you confirm your appointment. You cannot change the appointment once it’s been confirmed.

Save and continue
STEP 11 C – Test at Home
If you have chosen to order a test at home, you will be asked to provide the National Insurance Number (NIN)- not mandatory; postcode and delivery address of the person needing the test. You will be asked to provide an e-mail address for a code to be sent to you. Write the e-mail address and select ‘Confirm and continue’ then input the code sent to you and select ‘Confirm and continue’ once again.

What is your home address?
We need to know your home address so we can confirm the identity of the person needing the test.

Postcode

Find address

Email address

Yes, use this email address

Is your delivery address the same as your home address?

Yes, my delivery address is the same as my home address

Step 12 – Following your PCR Test
FOLLOWING THE COMPLETION OF YOUR PCR TEST ONCE YOU HAVE BEEN SENT A RESULT PLEASE SEND THIS TO COVID19@ESSEX.AC.UK