

# Essex Preparation Programme Bursary 2021-22

The University is offering a £250 cash bursary to support students progressing into higher education following the global pandemic who complete the pre-arrival study skills course.

## Terms and conditions

### 1. Eligibility

Our bursary is available for students applying for undergraduate courses at the University of Essex\*, who complete the pre-arrival study skills course, Essex Preparation Programme, and who register with us for the academic year 2021-22.

\*This includes applicants who apply to the University through the UCAS Clearing process.

To be eligible you must meet all of the following conditions:

- Register for your first year of study for a full-time undergraduate degree at the University of Essex in starting in October 2021;
- Complete the pre-arrival study skills course **before** 06 October 2021, if you complete the course on the 06 October 2021 or later, you will not be eligible;
- You must complete the **full course and receive the completion certificate to be eligible**.

Eligible courses are full time courses leading to the award of a Foundation Degree, Bachelor's Degree or Integrated Masters (four years), or year 0 of an Essex Pathways Degree course.

### 2. Students who are not eligible

The following students are not eligible for this award regardless of meeting the above criteria:

- Students who complete the course on the 06 October 2021 or later
- Students studying on University of Essex Online courses\*\*
- Students who defer their offer to 2022-23 academic year
- Students studying on East 15 courses
- Students directly continuing from one course to another (for example from Foundation degree on to the final year of an honours degree);
- Students progressing from the University of Essex International College
- Students progressing from year 0 to year 1 of study in 2021-22

\*\*This does not include students whose main programme of study should be on campus but whom start their studies online due to the pandemic.

### 3. How to apply

You need to complete the [Pre-arrival study skills](#) course **before** 06 October 2021. You must **fully complete the course and receive the certificate of completion**.

You will be automatically identified and be notified of the successful award via your Essex email as long as you meet the eligibility criteria listed above.

### 4. Payment arrangements

The bursary is worth £250 for the first year of study only. Payment will be made in November. You must open a UK bank account and we will contact you by email before the payment date to request that you enter your bank details into My Essex so payment can be made. Students **must be registered for full-time study in order to receive payment** (see bursary suspension below).

Please note that if our records show that you are in debt to the University when an award payment is due to be made, the payment will be offset against your student account in the first instance and you will be entitled to receive any balance.

## **5. Can I hold this with other awards?**

This bursary may be held in conjunction with other University awards.

## **6. Bursary suspension**

The bursary will be suspended during a period of approved leave of absence (intermission) where this period covers a whole or part of an academic year, and may be reinstated on your return to full-time study subject to the conditions above. On your return to study you will be entitled to the balance of the bursary for the stage. There will be no payment for repeat periods of study in any circumstances.

## **7. Scholarship termination**

If you withdraw from your studies, or are required to withdraw, no further payments will be made. Your bursary will be terminated if you cease to be registered as a student with the University, or for good cause at the discretion of the Dean of the student's Faculty, or their nominee for this purpose.

## **8. Resolution of disputes**

Acceptance of the bursary constitutes acceptance of these terms and conditions. Registered students should contact the [Funding Team](#) in the first instance for guidance regarding this award. In cases not covered by the above terms and conditions, or where a student claims exceptional circumstances, or disputes a decision not to make payments due under a scholarship or bursary, final appeals on decisions regarding eligibility must be made via the [Student Complaints process](#). The Academic Registrar or their nominee will review the case and their decision will be final.

*NOTE: These terms and conditions apply to the academic year 2021-22. The University of Essex reserves the right to update these terms and conditions as necessary.*