

Schools Membership Plus Staff Fee Discount 2021-22

The University of Essex is offering a tuition fee discount of 25% to members of staff at our Schools Membership Plus institutions, who wish to undertake a postgraduate taught course or eligible FdA. The discount will apply to each year of study.

Terms and conditions

Eligibility

To be eligible for this award you must meet all of the following conditions

- Register in the academic year 2021-22 for the first year of one of the full or part-time courses listed below –
 - A postgraduate taught course
 - FdA Therapeutic Communication and Therapeutic Organisations
- Be entirely self-funding your studies, this includes those of you who are funding your studies with a student loan
- Be a member of staff (full-time or part-time) at a Schools Membership Plus institution as evidenced by an official letter from your employer. SMP schools eligible are as follows –

1. Attleborough Academy Norfolk
2. Brentwood County High School
3. Cecil Jones Academy
4. Chase High School
5. Chelmsford College
6. Christ the King Sixth Form College: Aquinas
7. Christ The King Sixth Form College: Emmanuel
8. Christ the King Sixth Form College: St Mary's
9. City and Islington College, CANDI Sixth Form College
10. City College Norwich
11. Clacton Coastal Academy
12. Colchester County High School for Girls
13. Copleston High School
14. Harlow College
15. Harwich and Dovercourt High School
16. Havering Sixth Form College (excluding New City college & Havering College of Further and Higher Education)
17. Hedingham School and Sixth Form
18. Hylands Schools
19. Northgate High School
20. Notley High School & Braintree Sixth Form
21. Ortu Sixth Form Centre (Stanford and Corringham)
22. Palmer's College (USP)
23. Plume - Maldon's Community Academy
24. Robert Clack School School of Science
25. Seevic College
26. Shoeburyness High School
27. Sigma Sixth Colchester
28. Sigma Sixth Tendring
29. St Angela's Ursuline School

30. St Charles Catholic Sixth Form College
31. St Francis Xavier Sixth Form College
32. Suffolk One Sixth Form College
33. Suffolk New College
34. Tendring Technology College
35. The Basildon Upper Academy
36. The Colne Community School and College
37. The FitzWimarc School
38. The Jo Richardson Community School
39. The King Edmund School
40. The Royal Hospital School
41. The Sixth Form College Colchester
42. Thomas Gainsborough School
43. Thurstable School
44. Witham Sixth Forms (Maltings & New Rickstones)

- Only one scholarship award can be made per student and the award cannot normally be held in conjunction with other University of Essex awards.

The following students are NOT eligible for the SMP Staff Discount regardless of meeting the above criteria:

- Students progressing directly from an undergraduate degree awarded in summer 2020
- Students undertaking a course at East 15 Acting School
- Students taking a Graduate or Postgraduate Diploma or Certificate, further exchange study, modern language modules, credit accumulation study or professional development modules
- Students progressing from a pre-sessional English course taken at the University of Essex
- These scholarship awards do not apply to deferred entry. Where a scholarship has been awarded to a student who subsequently defers entry to the following academic year, the award will be withdrawn and the applicant will be considered again in line with the terms and conditions that apply in the new proposed year of entry.
- The BA top up year following FdA completion is not included in this discount.

How to apply

If you have stated on your course application that you are currently employed by a Schools Membership Plus institution (listed above) and provided an official letter confirming this, then you will automatically receive this discount, you do not need to complete a separate application process.

If you did not include this information in your application for a place, please email pqquery@essex.ac.uk with an official letter from your employer.

Once this evidence has been checked and the award is approved, the fee discount will be applied at the point of confirmation by the Graduate Admissions Office, and will be applied as a reduction of 25% on the annual tuition fee for each year of study for your course.

How will I be notified?

If we identify eligibility based on the information provided in your course application, the award will be included in your offer letter from the University of Essex. If you believe you are eligible and have not received notice of the award please contact the Graduate Admissions Office by emailing pgquery@essex.ac.uk.

How will I be paid?

These scholarships will be made available as a reduction on the tuition fee that is payable on registration at the University. Payment cannot be offset against a tuition fee deposit if one is required.

If you intermit from your course, you may, at the discretion of the University, be entitled to a pro-rata payment of the remainder of your award on your return to study. Please contact the [Funding Team](#) for further information.

What happens if change my course?

You will still be entitled to the discount if you change your course providing that you continue to be registered on an eligible course as defined above.

Resolution of disputes

Acceptance of this award constitutes acceptance of these terms and conditions. Registered students should contact the [Funding Team](#) in the first instance for guidance regarding this award. In cases not covered by the above terms and conditions, or where a student claims exceptional circumstances, or disputes a decision not to make payments due under an award, final appeals on decisions regarding eligibility must be made via the [Student Complaints process](#). The Academic Registrar or his/her nominee will review the case and his/her decision will be final.

These terms and conditions apply to the Schools Membership Plus (SMP) Employee Discount academic year 2021-22. The University of Essex reserves the right to update these terms and conditions as necessary.