

University of Essex: Conflict in Ukraine Support Fund

Terms and Conditions 2022-23

The University is offering a fund to support Ukrainian students who are financially impacted by the war in Ukraine. Awards take the form of a non-repayable grant, awarded to successful applicants who require financial support to enable them to continue their studies at Essex.

The aim of this fund is to remove financial difficulty and assist students with:

1. **Food** - money, supermarket vouchers or vouchers towards on campus catering outlets
2. **Energy** - support towards energy bills
3. **Accommodation costs:** to assist with the cost of rent/accommodation (either on campus or off campus)

This fund cannot under any circumstances be used towards tuition fees, this fund is to support living costs only.

Terms and conditions

Eligibility

Below is a list of the full eligibility criteria for each element of this fund. **You must meet all** these conditions to be considered for an award:

- Students must be registered, including provisionally or conditionally, for a full-time or substantial part time* undergraduate, postgraduate, or postgraduate research course at the University of Essex for the current academic year 2023-24.
- Students must have a Ukrainian Nationality and be overseas or home fee payers.
- You are experiencing financial difficulties because of the war in Ukraine.

*Substantial part time refers to a student who is registered on a part-time programme that is at least 50% of the full-time equivalent programme.

Students who are not eligible

The following students are NOT eligible for this scholarship regardless of meeting the above criteria:

- Students who do not fulfil all the definitions and eligibility given above
- Students applying for funds to cover a period of intermission that is not due to medical reasons
- Students who are not in attendance and on an assessment only programme
- Students whose course is sponsored by an employer
- Students who are on a distance learning programme
- Students who are on unsubstantial part-time or short courses
- Students who are studying through a University of Essex Partner (e.g., Kaplan, University of Essex Online, Tavistock, etc.)
- Students on Higher/Degree Apprenticeship courses

Evidence

To support your application via the Blackbullion platform, you must provide accurate, up to date and relevant evidence. This includes:

- A personal statement explaining what support you require with living costs
- An explanation of why your living costs have been impacted by the war in Ukraine
- A rental/tenancy agreement for accommodation costs
- Bank statements for **every** financial account that you **and** your partner/spouse own covering the most recent **30 days** prior to the date of application

All evidence provided must be clear enough to read, in accepted formats (pdf, jpg, doc, xlsx, png, txt) and in English. You must ensure that any evidence that is displayed in a language other than English is translated **before** submitting it as part of your application.

In addition to the evidence above, you may be asked to provide additional evidence if the assessor deems it necessary.

How to apply

To apply for financial support from this fund, you will need to do the following:

1. Ensure that you meet the eligibility criteria
2. Create an account with [Blackbullion](#), if you do not already have an existing account
3. Select the **Funds** tab and select the **Conflict in Ukraine Support Fund** button

4. Follow the instructions to complete the application form, upload the required evidence and submit your application

Note: your application will not be assessed until you submit a full and complete application form, including all necessary evidence to complete an assessment.

Only applications submitted online via Blackbullion will be considered unless there is an exceptional circumstance that would not allow you to do this. Please state if this is the case in an email to the [Funding Team](#), including the reasons why you cannot apply through Blackbullion.

Award and conditions

Please see more details for each element of this fund that you may be eligible to receive following a successful outcome. You may apply for one or a combination of all these elements as part of a single application.

Fund elements	Award	Conditions
Living costs (including energy bills)	Up to a maximum amount of £500 per month per student for a maximum of three months.	The maximum amount of up to £500 for full time or part-time student includes support towards food, household bills, transport, mobile phone and other expenses.
Accommodation costs	Up to a maximum amount of £800 per month per student for a maximum of three months.	The maximum amount of up to £1,000 for full time (£500 for part-time) includes the residential costs as per the student's tenancy agreement/rental contract.

If you are successful in being awarded this fund, you will be notified by email to your Essex email account. If you wish to receive an award letter, this can be requested by contacting the [Funding Team](#).

Application and assessment

As part of your application, you will be required to complete a 'supporting personal statement', providing details of your individual circumstances. As part of your statement, you must outline the following:

- How have you been impacted by the war in Ukraine
- Your financial situation, i.e., what your current financial difficulties are
- Your financial needs - what living costs and accommodation costs you need help with.

This fund is discretionary, and applications are assessed on a case-by-case basis. We aim to process applications as soon as possible but during our busiest times there may be a delay.

All information provided in support of an application will be considered and we encourage you to provide as much relevant information as possible to give us a full picture of your circumstances.

We aim to complete the assessment and provide an outcome of a **full** and **complete** application and evidence by the end of March 2023. If you are required to provide further evidence as part of your application, you will need to provide this as soon as possible to be considered for financial support.

Payment arrangements

- Payment will only be processed when we have completed the assessment of your application.
- Payments will usually be processed within **7 working days**.
- Awards will be paid via BACS to your nominated bank account as stated in your application.

Can I combine this award with other awards?

This fund can be held in conjunction with other University awards that you may receive. However, this information should be stated in your application as this will be considered when your application is assessed.

Can I apply for this fund more than once?

You can only apply for this fund once.

Funding closing dates

The closing date for this fund is 4pm on Thursday 30 March 2023.

Award termination

If you withdraw from your studies, or are required to withdraw, no payments will be made. Your award will be terminated if you cease to be registered as a student with the University, or for good cause at the discretion of the Student Services Manager, or their nominee for this purpose.

University of Essex reserves the right to recover funds where this fund has been awarded under false pretence.

Appeals

If you are dissatisfied with the decision of your outcome of your application, you can appeal within **2 weeks** of your outcome email to the [Funding Team](#).

Your appeal will be considered at the discretion of the Student Services Manager or their nominee.

Resolution of disputes

Acceptance of this fund constitutes acceptance of these terms and conditions. Registered students should contact the [Funding Team](#) in the first instance for guidance regarding this award.

These terms and conditions apply to the academic year 2022-23. The University of Essex reserves the right to update these terms and conditions as necessary.