

# Always Essex Staff Discount 2025-26

The University is offering a tuition fee discount to applicants who are former employees of the University of Essex (UoE), UoE Campus Services or a UoE subsidiary company for a minimum of three consecutive years of more than 0.5 full time equivalent (FTE) hours throughout that period.

The discount is available to students studying at Undergraduate and Postgraduate (Masters and Research) level, who start their course in the 2025-26 academic year.

Scholarship amount
33% discount of the first-year tuition fee (first two years for part-time study)

## Terms and conditions

### Eligibility

- Students must be former employees of University of Essex, UoE Campus Services or UoE subsidiary companies for a minimum of three consecutive years and for at least 0.5 FTE hours throughout that period.
- Students must register for full-time or part-time study at undergraduate or postgraduate (Masters or Research) level on a new course at UoE in the 2025-26 academic year (all intake points).
  - Graduate Diploma and Post Graduate Diploma qualifications are also eligible.
- The discount is available for the first year of full-time study or for two years of part-time study and can only be awarded once, applicable to one course at Essex.
- This discount is restricted to students who are entirely self-funded (students receiving a repayable loan to fund their studies will be considered as self-funded).
- This discount is only available for students studying courses delivered by the University of Essex.
- This award cannot be held in conjunction with any University of Essex scholarships or discounts, however, may be held in conjunction with UoE bursaries.
- Successful applicants should be available for promotional activities.

## **Students who are not eligible**

The following students are NOT eligible for this discount regardless of meeting the above criteria:

- Former employees who have been subject to a disciplinary procedure, suspension or dismissal from UoE, UoE Campus Services or UoE subsidiary companies.
- Students who are currently studying and already in receipt of a Staff Fee Waiver (VSS T&Cs apply).
- Students awarded the discount who defer entry to following academic years will be considered in line with the terms and conditions that apply in the new proposed academic year of entry.
- Students who are fully or partly sponsored by their government or other external agency and are not required to make any repayments (this does not include Visa sponsorship).
- Students studying a course that is normally delivered wholly online by Kaplan Open Learning, operating as University of Essex Online.
- Students studying the following courses will not be eligible for the discount:
  - Further exchange study
  - Executive (modular) MBA study
  - Modern language modules
  - Credit accumulation study
  - Professional development modules
  - Degree Apprenticeship programme
  - Short Courses
  - Summer Schools
  - Single module enrolment

## **How to apply**

You will need to complete and submit the Always Essex Staff Discount Application form 2025/2026 and inform the Admissions Office at the time of your course application that you have submitted the form to be considered for the Always Essex Staff Discount.

The University will assess eligibility based on the application form, in consultation with University of Essex People and Culture, to confirm prior employment.

## Payment arrangements

- This discount will only be made available as a reduction on the tuition fee that is payable on registration at the University. Payment cannot be offset against a tuition fee deposit if one is required.
- Students who intermit from their course, may at the discretion of the University, be entitled to a pro-rata payment of the remainder of the award on return to study. Please contact the [Funding Team](#) for further information.

## Resolution of disputes

Acceptance of this award constitutes acceptance of these terms and conditions. Registered students should contact the [Funding Team](#) in the first instance for guidance regarding this award. In cases not covered by the above terms and conditions, or where a student claims exceptional circumstances, or disputes a decision not to make payments due under an award, final appeals on decisions regarding eligibility must be made via the [Student Complaints process](#). The Academic Registrar or their nominee will review the case and his/her decision will be final.

*These terms and conditions apply to the academic year 2025-26. The University of Essex reserves the right to update these terms and conditions as necessary.*