



Colchester Campus

WIVENHOE PARK

Wivenhoe Park Colchester Essex CO4 3SQ United Kingdom

> Transport Policy Manager Estate Management Wivenhoe Park Colchester Essex CO4 3SQ

This document is intended to be an online document which provides links to extra information and policies.

May 2017

What's a Travel Plan?

The overriding aim of any travel plan, explicit or implicit, is to reduce the number of single occupant vehicle trips. In particular, the University has recognised as a priority the need to reduce the number of cars used to access the University to reduce the negative impact on the local environment such as local congestion, air quality and to reduce parking demand. This travel plan and its measures are to support the University's Sustainability Policy to reduce carbon emissions and also our Healthy University sub strategy which promotes active travel.

A travel plan contains a packet of measures used to encourage the uptake of active and sustainable transport.

The Transport Policy Manager is responsible for the travel plan and is guided and informed by the Sustainability Engagement Group as well as focus groups and trades unions. Where required and further information is needed outside of this travel plan, information will be requested and projects proposed in discussion with the Sustainability Engagement Group and subsequently this travel plan will be reviewed and updated as necessary.

Aims and Objectives

Its aim is to provide measures which remove barriers to healthy active travel and encourage mode shift to reduce car use. This travel plan supports the Sustainability and Health University Sub strategy, ensuring that this travel plan is environmentally and financially sustainable.

This travel plan details measures and actions which encourage the use of sustainable travel. The University of Essex has a high footfall from its students, staff and visitors accessing our campus and as such is committed to sustainable travel which not only sensibly governs its core functions, but which also takes into consideration their environmental responsibilities.

The objective is to maintain the Colchester Campus Travel Plan consistent with best practice and user/business needs; to deliver these plans in such a manner as to be cost-neutral to the University. In order to monitor the effectiveness of the Travel Plan and to achieve its objective, the plan sets out a series of transport targets for the next 5 years.

A travel survey is conducted bi-annually which allows for a travel action plan to be designed to meet the targets required. The success of the travel plan is measured against the increase in walking, cycling and use of public transport and the decrease in single occupancy car use.

Our campus location

The University community is fortunate to be situated within Wivenhoe Park and set in 200 acres of parkland however, our location brings with it restrictions and responsibilities in how our business affects the campus and the area which surrounds us.

Colchester is an historic large town and the largest settlement within the borough of Colchester in the county of Essex. Colchester is some 50 miles (80 km) northeast of London and is connected to the capital by the A12 road and the rail. Colchester is less than 30 miles (48 km) away from Stansted Airport and 20 miles (32 km) from the passenger ferry port of Harwich.

Access and mobility

Mobility restricted?

At Essex we are committed to ensuring that all members of our University community are able to participate fully and equally in campus life. We recognise that the provision of comprehensive and accurate information plays an important part in this, by enabling people to make informed choices. Access@essex provides links to access information about all aspects of University life. General information that is relevant to all is set out below, whilst that specific to <u>students</u> and <u>staff</u> is set out separately via the hyperlinks to the University's website.

Access@essex is a gateway to all online information relating to access and disabilityat Essex.

<u>Colchester Campus Accessible Travel Guide</u> - a comprehensive guide to accessible travel options and carparking including the allocation of spaces for disabled drivers and blue badge holders.

Find Your Way Essex - an online interactive map of our Colchester Campus, offering 'step-free' and 'indoor' route options.

<u>Colchester Campus access map</u> (.pdf) - a square-level guide to step-free routes and other access-related facilities.

<u>Departmental access guides</u> - individual guides to departments featuring access information on key routes from the main squares, accessible parking and toilets.

DisabledGo venue list - an A-Z of the Colchester Campus venues for which DisabledGo provide full audit information.

<u>Under podia access map</u> (.pdf) - arrival, parking and theatre access under-podia information.

The University is partnered with DisabledGo to provide access information for those with mobility impairment.



The University of Essex welcomes disabled students, staff and visitors to its campuses, and is committed to removing barriers to education, training and employment for all. Please visit our web pages for advice and information about the services available to all members of the University of Essex.

If you have either a mobility, visual, hearing, learning or mental disability or you are supporting someone with a disability who is travelling in and around Colchester, then DIAL may be able to assist you can contact them on 01268 285676. They can also advise carers, families and loved ones.

Taking a taxi

There are taxi ranks in Colchester town centre and at Colchester train station and the journey to our campus from either takes around 10-20 minutes, depending on the time of day. There are taxi pick-up and drop-off points on both the north and south sides of campus.

Local taxis in Colchester and Wivenhoe There are lots of taxi companies in Colchester you can find a list of them <u>here</u>.

Travelling by local bus

The main University bus stop is at the <u>Valley Road junction</u>, <u>near Square One</u>, there are other stops on campus for North Towers and South Courts student residences. The University is served by the following buses:

Service Provider	Service Number	Route	University Ticket Discount
First Essex	61	Wivenhoe – Highwoods	Y
	62	Wivenhoe – Colchester	Y
	62A	Wivenhoe – Colchester	Y
	74	Clacton – Colchester	Y
	74A	Clacton – Colchester	Y
	74B	Clacton – Colchester	Y
	75	Colchester – Maldon	Y
	76	Clacton – Colchester	Y
New Horizon	78	Brightlingsea – Colchester	Y
Hedingham	87	Brightlingsea – Colchester	
	87A	Brightlingsea - Colchester	Y

Bus Ticket Discounts

The University has negotiated various <u>ticket discounts</u> for all bus services. An example of this is the First Essex Buses, zone 1 annual Unicard that has a 75% discount off the public fare for University staff and students.

Hedingham offer students a £1 ticket for their journey between campus and Asda.



Frequency

From Colchester North Rail Station (Forecourt): 61, 62, 62A, 74/74B, 76, 78 Combined frequency: every 10 minutes weekdays during

the day, 3-4 per hour weekday evenings. Weekends are less frequent.

From Colchester Town Centre (High Street stops V and Z): 61, 62, 62A, 74/74B, 75/75A, 76, 78, 78X, 87, 87A. Combined frequency: 8 per hour weekdays during the day, 3-4 per hour weekday evenings. Weekends are less frequent.

From Maldon there is a direct service 75 and 75B to the University which will offer an hourly service.

Depending on the time of day, 20-30 minutes should be allowed when travelling from the town centre to the University, and 45 minutes when travelling from Colchester North rail station to the University. There are also frequent buses between the University and Wivenhoe, and 2 buses per hour to Clacton.

All buses are operated by First except 78X which is operated by <u>Cedrics</u> (return tickets are not interchangeable with First buses).

Service 87 and 87A is operated by Hedingham and serves a route between Brightlingsea and Asda in Colchester (via Colchester (North) Rail Station). The current timetable can be found on this link https://www.hedingham.co.uk/timetables/87.

An interactive bus map is hosted by Essex County Council providing a details network map. <u>http://www.essexbus.info/map.html</u>

Mobility impaired Bus Access

Many of the bus services to the University are provided by vehicles with low floors, those requiring this type of access are requested to check with the operator before starting your journey. Links and contact details are below:

- <u>Accessible bus routes provided by First</u> First customer services telephone number 08456 020121.
- <u>Network Colchester</u> provide information about low floor availability on individual routes and the company claims 85 per cent of their buses are low floor and wheelchair accessible. Their customer services telephone number is +44 (0)1206 877620.

Student Arrivals Day

Each year on arrivals day only, the University operates an airport 'meet and greet' service. Seats are bookable from July/August via the University website.

Safety Bus

The Safety Bus is an Students Union service that runs during term time, for only £1 per person. An SU Minibus will run this service from under the Podia outside Sub Zero. The Safety Bus is a welfare service open to those travelling from the University either on their own or feels vulnerable.

Accessing campus by bicycle or foot?

The main campus is within easy cycling distance of Wivenhoe and is well-served by cycle routes. The main Station is 4.5 miles from campus and therefore use of the bicycle is advised. The University does not allow cyclists to Bridge however, cyclists are asked to dismount and push short distance, this it to allow safe passage to pedestrians



Colchester and Colchester Rail direct bus, taxi or ride over the Quays their cycle over the and cyclists like.



The University has a bicycle buddy scheme where you can find someone to cycle with and show you the short cuts and cycle paths to campus. Join up at <u>FAXI</u>.

Annually, the University encourages those accessing campus to join in a Walking Challenge, this is normally held over a two week period and encourages walking where possible by offering:

- free pedometers and record cards to the University community
- a prize for the highest stepping person and department
- maps and information about local walkways
- organised lunchtime walks

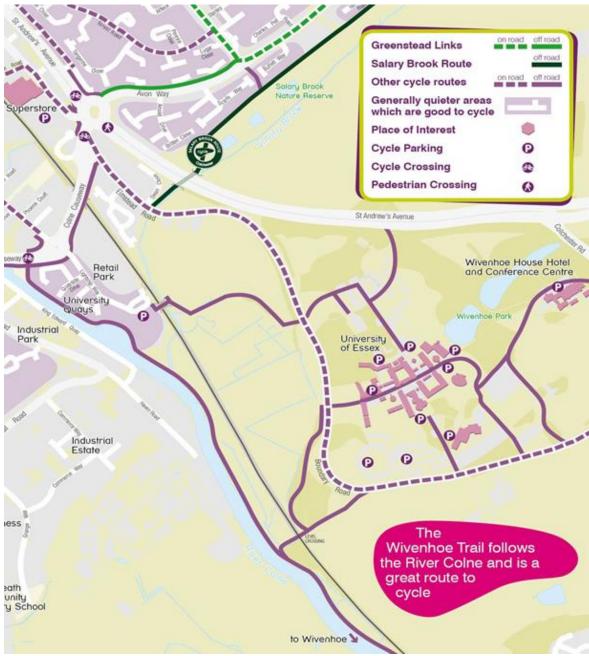
There are nine separate cycle parks on campus accommodating over 1,800 bicycles and there are numerous shared cycle/pedestrian routes into the University;

- Off road/Boundary Road shared cycle/pedestrian path
- Off road /Capon Road shared cycle/pedestrian path
- Off road via a Toucan crossing at the A133 adjoining a shared cycle/pedestrian
- path crossing on Boundary Road
- Off road via the Wivenhoe Trail
- On Road via the Colchester Road A1028 (planned to become a cycle route)

Station	Miles	Kilometre	Walking time (approx.)	Cycling Time (approx.)
Colchester	3.483	5.606	1 hour 24 minutes	20 minutes via A133
Hythe	1.188	1.912	29 minutes	7 minutes via A134/Elmstead Rd
Wivenhoe	2.433	3.915	58 minutes	10 minutes via Wivenhoe Trail

(Mileage and Cycle Time Source: Transport Direct, Walking time based on Naismiths Rule)

This map indicates the numerous cycle parking facilities and access routes on campus and is taken from the Greenstead and Salary Brook Cycle Map.



Source: cyclecolchester.org.uk

Hire a bicycle

At Colchester rail station there are 10 cycles available for hire and cost £3.80 per 24 hours, these are operated by Bike and Go. More information is available on their website <u>http://www.bikeandgo.co.uk</u>.

The University has donated 6 new bicycles to the Students Union to support the cycle pool hires scheme they are running.

Wivenhoe cycle path



The University, as part of planning consent for a multi decked car park (built 2013) was required to contribute £250,000 to part fund a cycle path from the University to Wivenhoe along the B1028, Colchester Road.

This cycle path was completed and opened in April 2016.

Travel by train?

There are frequent trains from London Liverpool Street to Colchester (also known as Colchester North), Colchester Town, and Wivenhoe stations, with connections to Ipswich, Norwich, Felixstowe, Harwich and beyond.

Our nearest station is Hythe (between Colchester Town and Wivenhoe) which is a 20-minute walk from campus.

- National Rail train timetables and fares
- Greater Anglia (London Liverpool Street to Norwich) 03456 007245 <u>www.abelliogreateranglia.co.uk</u>

Employees and students are offered season ticket discounts via Greater Anglia please call the above number with your employee or student details to obtain a discount. Students are also encouraged to purchase a 16-25 Railcard to obtain up to 33% discount on rail travel.

Travelling by coach

<u>National Express</u> coach services are a pre-bookable public coach and have daily departures from Colchester. These coaches link up to most destinations in the UK and main destinations in Europe.

Arriving by sea

<u>Harwich International Port</u> is approximately 1 hour away by train from Colchester Campus and is a main passenger ferry port. The port offers <u>Stena Line</u> ferry service to the Hook of Holland, crossing takes 6 hours and 15 minutes with a daily day time and night crossings.

Travelling by air

Colchester's closest airport is London Stansted airport and it is within an hour's drive. 2 other main London airports are also within a reasonable travelling distance.



<u>London Stansted Airport</u> is approximately 35 miles by road. There is a local bus from Stansted to Colchester town, service 133 and you will need to change at Colchester bus station for a connection to the University. From London Sansted Airport you can

travel to most European and International destinations.



<u>London Southend Airport</u> is approximately 43 miles by road or 1 hour 45 minutes by train. There is a public bus service run by <u>First Essex Bus</u> to Chelmsford (X30) where you can connect to a Service 70/71 to Colchester. From London Southend Airport you can travel to most European destinations

London City Airport is approximately 63 miles by road, London Gatwick Airport, approximately 88 miles by road and London Heathrow Airport - approx. 96.7 miles by road.

There are quick and convenient rail connection from each airport to campus, please check <u>National Rail</u> <u>Enquiries</u>.

Driving to campus?

Before driving please consider other travel options as parking is limited on campus.

Colchester is just off the A12, from London and south Essex, take the Colchester (A133) exit. From Ipswich, take the Colchester (A1232) exit. Please follow roadside signage to our Colchester Campus, which is to the east of Colchester off the A133, and be aware that sat nav directions using our postcode can be misleading.

Our main entrance is on the South side of campus and can be accessed by the B1027, Colchester Road, Boundary Road and Park Road. Please follow the signs for Visitor parking.

We have a number of designated parking spaces for visitors:

Car park	Nearest to
Multi-storey car park Car park B Valley car park	Central campus Sports Centre/Evolve Gym Lakeside Theatre Ivor Crewe Lecture Hall Art Exchange
North Towers car park	Central campus Day Nursery Parkside Tony Rich Teaching Centre
Wivenhoe House/Constable Building car park	Wivenhoe House Hotel Constable Building
Parkside car park	Parkside offices

Multi-storey car park

This car park is located on the south side of campus and is for employees and visitors only. The multi-storey car park is a pay-on-foot car park. Parking charges are managed by automatic number plate recognition. Before you return to your car, enter your vehicle registration number at one of the pay machines located in the car park stairwells. These machines take coins, notes and credit/debit cards. The multi-storey car park also has electric vehicle charging points.

Car Park B, Valley and North Towers car parks

All car parks except the multi-storey are pay and go. Visit a pay station on arrival, enter your vehicle registration number and follow the on-screen instructions. You won't get a ticket to display as the system uses automatic number plate recognition, but you can request a receipt if you want. Pay stations accept coins, notes and cards and are located at the:

• entrance to Valley Car Park (adjacent to the Ivor Crewe Lecture Theatre)

- entrance to North Towers Car Park, on the causeway
- foyer of the Essex Business School
- Information Centre
- you will also be able to pay for parking in Car Park A and Car Park B at the pay stations in the stairwells of the multi-storey car park

If you fail to pay on arrival you may receive a parking enforcement notice.

Visitor Parking charges

- Up to 2 hours: £2.40
- Up to 3 hours: £3.10
- Up to 4 hours: £3.50
- Up to 6 hours: £5.70
- Up to 9 hours: £8.60

Parking charges apply from **9.30am to 4.30pm** Monday to Friday, except Bank Holidays and Christmas Day. The pay and go machines take coins, notes and debit/credit cards. Unused tickets are not refundable.

Wivenhoe House and Constable Building car parks

Only guests of Wivenhoe House may park in this car park displaying a Wivenhoe House parking permit available from the hotel reception. A row of visitor parking in front of the Constable Building is available for the use of tenant visitors only.

Discounted Parking Registration for Staff and Students

Registering your vehicle entitles you to cheaper pay and display parking charges. If you want to park on campus but are not registered, you will need to pay and display at the full visitor rate.

Motorcycles

There is no parking fee for motorcycles however; motorcycles must be registered to park on campus.

Students Vehicle Registration

There are various parking options available. An annual season ticket costs a registration fee of £23, and a fixed amount of £84 for parking for the year. The annual season ticket option means you don't have to visit a pay station each day.

Student General parking

With this option you pay: a registration fee of £23, and a daily charge each time you park (10p per hour), using the pay stations (see 'Daily charges' below for more information).

Termly season ticket costs a fixed amount of £36 for parking for one term, which includes the registration fee. The termly season ticket option means you don't have to visit a pay station each day. Students can choose from Autumn Term and/or Spring Term and/or Summer Term parking.

Student Occasional user

As an occasional user you can park for a maximum of three days per week. There's no registration charge, but vehicles must still be registered, there is a hourly parking fee of 30p per hour for parking. Daily charges must be paid at the pay stations.

Staff Vehicle Registration

Employees have the option to pay via their salary of registration and daily parking charges and pay 0.15% of salary for registration or choose a non-disclosing fee based on .015% of salary band. In addition to the registration fee employees are required to pay a daily parking charge based on the options below.

Daily charges

Daily charges apply to all motor vehicles, with the exception of those with annual or termly season tickets and motorcycles.

Туре	Cost per hour	Full-day charge	Dates
Registered vehicles	10p	70p	Term time only
Occasional-use permit holders	30p	£2.10	Term time only

How to pay for parking

Registered vehicles will be authorised to obtain discounted parking and unless they have pre-paid will have to visit a pay station each day to pay for your parking. When you arrive:

- 1. go to a pay station (locations listed below)
- 2. enter your registration number
- 3. enter the amount of time you need to park for
- 4. pay as prompted

The car park payment and enforcement scheme works with automatic number plate recognition and either pay on foot (in the multi decked car park) or pay and go. The payment machines tell the Traffic Officers when a payment is made for each vehicle.

The pay stations accept coins, notes and card payments.

Where to pay

Pay stations are located:

- entrance to Valley Car Park (adjacent to the Ivor Crewe Lecture Theatre)
- entrance to North Towers Car Park, on the causeway
- foyer of the Essex Business School
- Information Centre

When parked in the Multi decked car park payment must be made at the pay stations which are located in each stairwell. You will also be able to pay for parking in Car Park A and Car Park B at the pay stations in the stairwells of the multi-storey car park.

Disabled parking

If you are a disabled student driver you can apply for a parking space near your residence and under the podia (the service road which runs underneath the University). These spaces are limited and can only be offered to blue badge holders. If you're not a blue badge holder, but have a mobility difficulty please contact the Student Services Hub. If you have successfully applied for a disabled parking space, your paperwork will be dealt with by the Estate Management Helpdesk.

Normal charging applies. Please remember any vehicle parked in designated spaces without displaying a blue badge and the correct registration sticker may be issued with a parking enforcement notice.

Parking Enforcement

Our University operates a <u>car parking enforcement</u> scheme (.pdf) so should you decide to park on campus then you're agreeing to our rules and regulations for driving, parking and registering. You're responsible for paying for parking and parking appropriately.

These rules support the University's travel plan and ensure the safety and availability of spaces, where possible, in the car parks. It also ensures that there is a clear and fair process for parking on campus.

The University is private property. On every entrance (at either end of Boundary Road and on Capon Road) there is a contract to enter sign with details of our parking rules.

Queries with parking?

For all parking enquiries please contact the Estate Management Helpdesk in room 6.003, by email at <u>emshelpdesk@essex.ac.uk</u> or by telephone on 01206 872959.

Electric Vehicles (EV)

There are 6 EV charging points on campus and they are located on the ground floor of the multi decked car park. To use the chargers you'll need to download the iPhone / Android POD Point app (a web app is also available) and register with the POD Point's network. Once registered you may use the charging points.

Charging is currently free. Usage will be reviewed in the next parking year (1 October 2017 - 30 September 2018).

University Travel Website

The University promotes sustainable travel and access to the Colchester campus via its website at <u>www.essex.ac.uk/estates/transport</u> here you can find out about facilities, discounted travel tickets, campaigns and initiatives. For information about travelling to Colchester Campus the web page is: <u>http://www.essex.ac.uk/about/colchester/travel.aspx</u>.

Stakeholders

The Transport Policy Manager is responsible for all sustainable transport at the University of Essex. The University members are consulted through the Sustainability Engagement Group which has representation from University members (all campuses) and trade unions (including the Students' Union). Valuable input is provided by the transport user groups set up within the University, you can join a group via the University's <u>mailing lists</u> to find out more information.



The University is also a key member of the Colchester Travel Plan Club, where best practice is shared and knowledge is gained.

Communications

Most transport information is available on the University website and provides information for staff and students. The Transport Policy Manager sends information directly to the information subscription lists and via our Internal Communications Manager for inclusion into a weekly blog and other media channels such as the Essex Weekly and Bulletin.

Find your way!

The University with partners have developed an app and <u>website</u> called Find your way. Once open you can get directions from where you are to a specific office or teaching room on campus. The app is available via google shop or via the Spp Store for Apple phones.

Travel Survey

A staff travel survey was held in November 2016 to ascertain current travel mode and mode shift against previous years. Measures were then identified to encourage more sustainable travel to campus.

There were 1000 respondents to the survey and therefore the survey achieved a 43% response rate.

Travel Plan Survey Mode share 2010-2016

		0011	0010	0010
Travel Mode %	2010	2011	2012	2016
Bus	9.7	11.9	11.5	15.2
Car share	12.6	10.3	11.1	8.5
Cycle	10.9	14.6	11.6	12.3
Drive Alone	58.4	47	49.02	45.2
Motorcycle	1.1	.5	1.2	0.5
Train	1.6	1.7	3.5	3.5
Walk	16.3	10.5	9.4	9.3
Work from home	0	1.7	1.1	.40
Get dropped off	0	0	0	1

Action planning for the future

10 year Summary key facts by mode

Fact	RAG indicator
Bus travel has increased by 5.5%	
Car Share has decreased by 4.1%	
Cycle mode has increased by 1.4%	
Drive alone has decreased by 13.3%	
Motorcycle use has declined by .6%	
Train use has increased by 1.9%	
Walking has decreased by 7%	
Working from home has increased by 0.4%	

The above RAG) red, amber, green) indicator highlights modes which require a specific promotion plan to achieve future targets. In light of the recent survey and that walking, motorcycle use and car sharing to campus has declined this will form the focus for 2017/18.

Travel Survey

Travel Mode shift YOY targets 2016- 2018

Travel Mode/Action	2016 (%)	2017 (%)	2018 (%)	2019 (%)	2020 (%)
Bus Use increase	1	1	1	1	2
Car share increase	1.5	1.5	1.5	1.5	1.5
Cycle increase	2	2	2	2	2
Drive Alone decrease	.5	.5	1	1	1.25
Get dropped off decrease	.25	.25	.25	.25	.25
Motorcycle increase	1	1	1	1	1
Train increase	.25	.25	.25	.50	.50
Walk increase	1	1	1	1	2

Work from home increase	.25	.25	.25	.25	.25

The above targets are aimed at reducing the University's impact on the local environment by reducing carbon emissions.

Key aims

- To reduce/remove vehicle use and increase the use of train and bus;
 - By encouraging the use of alternative methods of transport;
 - Allowing staff and students extra time during the day to attend to appointments and meetings by public transport.
 - To make alternative means of transport attractive to the user by educating, informing, training and discounted tickets.
- To increase walking and cycling to campus;
 - By highlighting the cost and health benefits.

Listening to your feedback

The table below provides actions and information in response to comments received from the travel survey.

Feedback/comment	Response/Action taken
Travel between Southend	Discounted rail tickets offered
and Colchester	Students Union run a mini bus between campuses on a
	Wednesday contact the SU for details.
Cannot find an alternative to	Contact the Transport Policy Manager for a personalised
driving	travel plan which may provide alternatives to using a car to
g	campus.
Want to cycle but worried	Cycle training will be provided, for details check the
about busy roads	university transport web page.
Not aware of shower facilities	There are showers in the below the Store on Square 4, level
at Colchester as I'd like to	3.
walk/jog/cycle in.	
I don't know how to ride a	One to one training can be provided contact the Transport
bike	Policy Manager.
I do not know of any	For all transport initiatives such as facilities, discounted
incentives for alternative	travel tickets please visit the University web pages.
travel	Information is provided in the Student Handbook and for staff
	via employment offers.
I need to drive but I live on	The University does not allow reside staff or students to park
campus	on register for discounted parking unless you have a medical
	or caring need. There are lots of transport link to the
	University please visit http://www.traveline.info/ to plan your
	journey.
I need to know more about	Please visit the Cycle Colchester website who provide maps
off road cycle paths	for all local areas.
I'd like to use the bus but it	The University's HR department offers salary sacrifice
puts more time on my	childcare vouchers; this might offset the increase cost
childcare costs.	dependent on your circumstances.
I don't have a bike!	Affordable re-cycled bicycles can be purchased from our
	cycle maintenance service which is located on campus every
	Wednesday in term time. Employees can take advantage of
	the <u>Cyclescheme</u> (employer code fdb84) where tax breaks

	can save you up to 25% off the cost of a new bicycle.
I enjoy using the train!	That's great! The University work in partnership with the
	railways and they enjoy receiving positive feedback.

Soft Measures

A range of soft measures which complement the Sustainability Policy are planned for each travel mode.

Mode	Month	Activities	Target Market
Walking	May	 workplace challenge workplace competition guided lunchtime walks, free pedometers health & road safety advice walkers breakfast timetable and maps 	Staff All Staff and students Staff and students
Cycling	June and October	 Termly cycle promotions Cycle and road safety training Recycle bike sales Cyclescheme promotion Cycle Maintenance Offers and Workshop free bike check maps of cycle paths and routes cycle tagging 	For staff and students Staff Staff Staff and Students All
Car Share	November	 meet a mate event love your car day event car check chip and crack repair Essex Police documents advice car share promotion road safety Eco-driving promotion 	All All
Bus Use	September & October	 promotion of bus use discounted bus tickets season ticket loan scheme (staff only) personalised travel planning timetable and map 	All
Rail Use	November & December	 discounted rail tickets seasonal ticket loan scheme (staff only) rail cards 	Staff and Students

These measures are monitored annually and evaluated bi-annually for mode shift.

The University also has a range of measures to promote and encourage sustainable travel and is working towards the Essex County Council Business Travel Plan Accreditation and is currently on target for a Platinum award. Recognition for this travel plan will also be sought from local and national awards where possible.

Sustainable Measures at the University of Essex

Travel Plan Intervention	
Sustainability Engagement Sub Group	University Group with Transport as an agenda Policy Owner: Carbon Reduction Advisor
Essex County Council (ECC)	Regular contact with SBC on sustainable transport measures.
Colchester Travel Plan Club	Member of the Travel Plan Club
Colchester Campus Travel Plan	Published Travel Plan with Targets forms our Transport Policy
Travel Plan Information	The Transport Policy Manager can offer help and advice regarding travelling to campus. Travel Information is emailed to subscribers to the University's info list. Information is also circulated via the weekly blog and Essex Weekly Bulletin.
University of Essex Environmental and Sustainability Policy	Transport is embedded into the University's policy.
Transport Survey's	Bi-annual Transport Survey
Work Life Balance Policy	Includes compressed hours, term-time working, annualised hours, job sharing and home working.
North Essex Garden Communities Transport Working Group	Working with local councils to ensure transport infrastructure meet sustainable travel needs.

Promotional Measures	
Tele-conferencing	Contact the IT Helpdesk for video conferencing,
Journey Sharing Scheme	The University is a member of a multi module journey sharing scheme for University staff and students only.
Emergency Taxi Scheme for Car Sharers	If you have a buddy scheme set up and have to leave work for an emergency a lift can be organised. Contact the Transport Policy Manager to arrange.
Travel Plan Website	The University website offers information about travelling to campus.
Personal Travel Plan service	http://www.traveline.info/
Find your way app	Find your way to the university using sustainable transport; provide interactive travel information.

Pedestrian Measures	
Developing a Walking Buddy Scheme	If you're worried about walking to campus find a buddy to travel with.
Provision of Personal Alarms	Available from the Transport Policy Manager
Promoting Walking as a Healthy Way to Travel	Working with health providers to promote walking.
Pedestrian Corridor Lighting Improvements and routes	Working with SBC to improve the environment for walkers.
Providing Route Maps	Personal Travel Planning or journey share with a walking buddy.
Find a walking buddy at the University	Subscribe to the walking together subscription list.

Public Transport Measures	
Providing Public Transport Discounts	Various discounted bus tickets are available for students and staff are valid for travel on most buses.
Bus Service Extensions and Improvements	Working with transport providers to lobby for better routes
Bus Timetables	Visit the travelline website to find out bus options
Promotion of Public Transport Benefits	Negotiating discounted tickets with bus companies to increase bus patronage.
Providing / Improving Bus Waiting Infrastructure	Working with the local council to make improvements.

	If you're worried about using a bus find a buddy
Bus Buddy Scheme	to travel with.

Cycle Measures	
Providing Bicycles for Hire	Cycle Hire is available from Colchester (North) Rail Station operated by Bike and Go.
Cycle Scheme for staff (Cycle Purchase)	Tax is complicated; Cyclescheme is not. You choose a bike, hire it for an agreed length of time, then snap it up for a fraction of its original value. It's like a year-round sale, with interest free credit available locally.
Staff Discount at Local Bike Shops	Via the cycle maintenance service on campus. Every Wednesday in term time.
Developing a Bike Buddy Scheme	If you're worried about cycling to campus find a cycling buddy to travel with.
Cycle Route Maps/Cycle Information	Find maps of cycle routes in Colchester
Cycle Training for Adults	A number of cycling opportunities are available, contact the Transport Policy Manager for information.
Active Bicycle User Group (BUG)	Join the Bicycle User Group run by the University staff and students, it's an email based. To join, subscribe to the cyclists mailing list for information.
Promoting of Cycling as a Healthy Way to Travel	Working with Cycle Colchester and health information providers to offer information and advice
Providing Showers and Changing Facilities at Work / School	There are showers and changing facilities at the Gateway Building contact the reception for information.
Promotion through Bicycle Events	Cycle events promoted each semester.
Providing Cycle Parking	There are cycle racks outside each campus building.

Electric Vehicles	
Charging Points	There are 3 public EV charging points local to
	our campus.

Survey and Monitoring

The University conducts a Travel Mode Survey for Colchester Campus bi-annually and the survey is then used to develop a case for any infrastructure improvements and sustainable travel initiatives.

All sustainable transport issues are governed by the University's Sustainability Engagement Group, this meets termly to discuss issues and options and ensure that sustainable travel is promoted throughout the University community.

For comment or questions please contact:

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