

**Your studies**

# School of Law

**Supplementary English  
and French**

**STUDENT HANDBOOK**  
2021-22



University of Essex

# **The School of Law**

Supplementary booklet for the  
LLB English & French Law (Licence)

2021-22

**This successful degree has been running since 2002.  
Over three hundred and fifty students to date have been accepted onto this demanding course.**

LLB English & French Law (Licence)  
Between  
University of Essex and the following Universities in France:  
Université Paris Nanterre  
Université Toulouse 1 Capitole &  
Université Jean Moulin Lyon 3

### **CAVEAT**

The information contained in this document is believed to be correct at the time of compilation. The School reserves the right to update or modify without notice. University and Faculty documents take precedence over this document.

### **How this document is organised**

The following pages are organised by year of study and according to the location of studies (Essex, Lyon, Nanterre, Toulouse).

**All pages relative to Essex are common to all**, whatever your destination will be in France.

The pages relative to the Third year are specific to the university concerned.

**DO NOT CONFUSE the information given between Lyon, Nanterre and Toulouse.**

Once you are registered, this handbook will be available to you on the Essex Law Moodle site and should be read in conjunction with the School of Law Undergraduate Handbook.

[Access the School of Law Undergraduate Handbook](#)

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## Section 1: Double Degree staff

### 1.1 Coordinators of the LLB/ Licence at Essex (teaching and pastoral care)

Dr Clotilde Pégrier	<a href="mailto:c.pegrier@essex.ac.uk">c.pegrier@essex.ac.uk</a>	Room 5S.7.20 Please email to schedule a meeting or Zoom meeting
Dr Laure Sauvé	<a href="mailto:lsauve@essex.ac.uk">lsauve@essex.ac.uk</a>	Room 4SB.4.9 Please email to schedule a meeting or Zoom meeting
Dr Xavier Aurey	<a href="mailto:xavier.aurey@essex.ac.uk">xavier.aurey@essex.ac.uk</a>	Room 4SB.6.8 Please email to schedule a meeting or Zoom meeting
Dr Emmanuelle Lemaire	<a href="mailto:e.lemaire@essex.ac.uk">e.lemaire@essex.ac.uk</a>	Room 4SB.6.8 Please email to schedule a meeting or Zoom meeting
Dr Yseult Marique*	<a href="mailto:ymarique@essex.ac.uk">ymarique@essex.ac.uk</a>	Room 4SB.6.8 Please email to schedule a meeting or Zoom meeting

You are welcome to contact us on any matter (academic and pastoral).

If you send the same request to all or more than one of us, we would be grateful if you sent a single message with us all copied in, rather than individual messages. This is to avoid a duplication of responses.

For all correspondence with our French partner, please do copy us in too.

For module related questions, please only contact the module director.

**\* Please contact Dr Marique only for questions related to LW206 and not for general questions on the Double Degree. Thank you.**

### 1.2 Administrator for the Double Degree at Essex

Please email [lawdd@essex.ac.uk](mailto:lawdd@essex.ac.uk) and the team will get back to you as quickly as possible. Please be patient and allow a few days before

The team is available to answer questions for all years of the degree (even your years in France).

This inbox is monitored by the Undergraduate Education Team and is specific for queries relating to the Double Degree.

### 1.3 Law administration at Essex

The Law General Office - Room 5S.5.5.

Please note that opening times and contact options will vary throughout the term as the University adapts to the new rules and regulations in place due to the COVID pandemic. Please check [Moodle](#) for the most up to date information about how to get in touch with us.

For any specific administrative questions related to the English LLB modules (timetable issues, coursework submissions, extenuating circumstances....), **please email the Law Undergraduate Education Team via [lawugadmin@essex.ac.uk](mailto:lawugadmin@essex.ac.uk)**

#### 1.4 Coordinators of the LLB/Licence in France

Nanterre	Toulouse 1	Lyon 3
Mme Lola Isidro <a href="mailto:l.isidro@parisnanterre.fr">l.isidro@parisnanterre.fr</a>	Veillez contacter Mmes Anna Thépin et Marie Delord (voir contact ci-dessous)	Mme Laurence Francoz-Terminal <a href="mailto:laurence.francoz-terminal@univ-lyon3.fr">laurence.francoz-terminal@univ-lyon3.fr</a>

#### 1.5 Administrative staff in France

Nanterre	Toulouse 1	Lyon 3
Mr Paul André <a href="mailto:p.andre@parisnanterre.fr">p.andre@parisnanterre.fr</a>	Mme Anna Thépin <a href="mailto:anna.thepin@ut-capitole.fr">anna.thepin@ut-capitole.fr</a>  Mme Marie Delord <a href="mailto:marie.delord@ut-capitole.fr">marie.delord@ut-capitole.fr</a>	Mme Charlotte Maurin (Institut de droit comparé) <a href="mailto:idc@univ-lyon3.fr">idc@univ-lyon3.fr</a>

Please note: The French universities close at the end of July and do not open again until the start of September. Although Essex is open all year apart from the Christmas break, do not expect either the teaching or administrative staff to be available all year and especially during the summer vacation.

## Section 2: Structure of the Double Degree

### 2.1 Commitment to your studies:

The award of a double degree will require you to study for at least forty hours per week at Essex to achieve the work required for this very demanding course.

The course will require **greater time investment** when in France. For example, lectures in France can be anytime between 08:00 to 22:00 and can also be on a Saturday.

#### The three-year degree is spent:

Year 1 & Year 2 are at the University of Essex, School of Law.

Year 3 / Licence (L3) will be taken at one of the partner universities in France: Lyon, Nanterre or Toulouse.

You have to go to the university that selected you for the degree, except for those students recruited through UCAS.

### 2.2 Degree classification for the LLB

#### LLB English & French Law (Licence)

The LLB in English & French Law (Licence) is a three-year degree scheme, where the second (2<sup>nd</sup>), (40% of your mark) and third (3<sup>rd</sup>) (60% of your mark) years count towards your degree classification.

To proceed to your Licence year (3<sup>rd</sup>) in France you must pass the following core modules:

LW106 French Constitutional Law in Year 1

LW112 French Private Law I in Year 1

LW206 French Administrative Law in Year 2

LW208 French Private Law II in Year 2

**Please note:** the rules and regulations of any of the French partners on mark/semester weightings are not taken into account by Essex for the conversion of Licence marks. The marks are converted by rules and regulations of Essex as being awarded is an English Law degree.

For more details see the [Essex rules of assessment and appendix web site](#).

The degree awarded from Essex is an LLB with Honours; the title of the degree awarded is English & French Law (Licence).

### 2.3 Resit and exit from the Programme

For students starting in September 2021, repeating a Double Degree year is not possible anymore. If, after resitting one or more modules, you still fail to meet the requirement to continue into the next year you will have to exit the programme. In this case, here are the possibilities:

- Failing to meet First Year requirements: A First Year Student who continues to fail to meet the requirements to continue the Programme at Essex, after resitting the exams and/or resubmitting a coursework, will be required to leave the Programme but may enrol on the LLB level corresponding to their results or on another Essex programme, provided they meet the requirements and as determined by the Rules of Assessment and the decision of the Board of Examiners.

- Failing to meet Second Year requirements: A Second Year Student who continues to fail to meet the requirements to continue their studies at the partner university, after resitting the exams and/or resubmitting their coursework, will have to leave the Programme but may:
  - enrol to level 6 of another Programme of study at Essex, provided the requirements are met; or
  - enrol in Level 5 of another Programme of study at Essex if they do not meet the requirements to enter Level 6; or
  - enrol in a 2<sup>nd</sup> year of the Licence in Law programme at the partner university.
- Failing to meet Third Year requirements: A Third Year Student who continues to fail to meet the requirements for the Licence en Droit, after resitting the exams, will have to leave the Programme but may:
  - repeat the third year of Licence en Droit, then if the Student wishes, undertake a final year of study at Essex in order to obtain the LLB;
  - undertake a final year of study at Essex to obtain the LLB or LLB (with a Year Abroad), provided that for the latter, the marks obtained in the third year of Licence en Droit are sufficient to meet the requirements of the year abroad Programme of study; or
  - enrol in another Essex degree, provided that he/she meets the required requirements.

## 2.4 Restrictions on the number of years of study

The University of Essex has a strict rule on the number of years of study. The degree should be obtained within 5 years of study. There is also a **compulsory requirement** to take an EU Law module in France for the award of the degree.

## 2.5 Extenuating circumstances

Extenuating circumstances are circumstances beyond your control which cause you to perform less well in your coursework or examinations than you might have expected. In general, extenuating circumstances will be of a medical or personal nature that affect you for any significant period of time and/or during the examination period.

Further information available at: <https://www1.essex.ac.uk/students/exams-and-coursework/ext-circ.aspx>.

We invite you to submit your extenuating circumstances as soon as possible. Please do not hesitate to come and see us to discuss any issue you may have and we will also be happy to help you with your extenuating circumstances claim.



### Section 3: Studying at the University of Essex



### 3.1 Years 1 & 2 at Essex

#### LLB English & French Law (Licence)

120 Essex credits (60 ECTS credits) are taken in the first and second years.

AU (autumn) modules are taken in the autumn term (15 Essex credits).

SP (spring) modules are taken in the spring term (15 Essex credits).

FY (full year) modules are taken in both terms (30 Essex credits).

Below is a breakdown of the various course modules per year. You can also find the course structure [here](#).

#### Year 1

Module Code	Module title
LW101-4-SP	Contract Law – 15 credits
LW105-4-AU	Legal Skills – 15 credits
LW108-4-AU	Foundations of the Law of Obligations – 15 credits
LW106-4-AU	French Constitutional Law – 15 credits
LW112-4-SP	French Private Law I – 15 credits
LW109-4-SP	Foundations of Property law – 15 credits
LW103-4-FY	Foundations of Public Law – 30 credits
LW111-4-FY	Career Management and Personal Development Skills I – zero credits*
Assessment	Coursework and /or exams, please see Undergraduate handbook and the <a href="#">Module Directory</a> for information.
Pass mark	40

The following are **core** modules and students **MUST** pass these modules to proceed to Year 2 of the course:

- **LW105-4-AU Legal Skills**
- **LW106-4-AU French Constitutional Law**
- **LW112-4-SP French Private Law I**

\*This module is compulsory even if it is a zero credit-bearing module.

## Year 2

Modules	
LW201-5-AU	Tort Law – 15 credits
LW202-5-SP	Equity and Trusts – 15 credits
LW206-5-SP	French Administrative Law
LW208-5-AU	French Private Law II
LW303-5-AU	Land Law - 15 credits
LW360-5-SP	Legal Research – 15 credits
LW104-5-FY	Criminal Law- 30 credits
LW211-5-FY	Career Management and Personal Development Skills II – zero credits*
Assessment	Coursework and /or exams, please see Undergraduate handbook and the <a href="#">Module Directory</a> for information.
Pass mark	40
Influence on classification	Count towards classification of LLB

The following are **core** modules and students **MUST** pass these modules to proceed to the Licence year:

- **LW206-5-SP French Administrative Law**
- **LW208-5-AU French Private Law II**

If students fail the core modules LW206 and/or LW208, reassessment will need to be taken in July. This will be in the form of a take-home exam and will count as 100% of the module aggregate.

\*This module is compulsory even if it is a zero credit-bearing module.

**IMPORTANT:** European Union Law **MUST** be taken in France so that you can obtain a law degree from Essex; the areas covered should be about the same as those covered here at Essex. You can look at the [Module Directory](#) for further information.

### 3.2 Graduating from Essex

To be able to graduate from Essex and attend the Essex Graduation ceremony in July of your final year, all examinations in France **MUST** be passed at the first sit.

If you have re-sits then you will be able to 'Graduate' on paper, once Essex has had an Examination Board for the re-sit marks, but you will only be able to attend the Essex graduation ceremony in July of the following year.

You must apply online to attend and the information can be found on here:

<http://www.essex.ac.uk/students/graduation/>

Should you fail to pass, any out of pocket expenses that are incurred by you cannot be refunded by the University of Essex and the School of Law.

Neither you nor your guests are permitted to attend the graduation ceremony, unless you are graduating.

## Section 4: Further information on Essex

### 4.1 LINKEDIN

Once registered you are invited to join the LinkedIn site for the double degree students. You join by sending a request to “English & French Law Double Degree – University of Essex” (<https://www.linkedin.com/groups/3931767/>).

### 4.2 Welcome Week at Essex

Once you are registered at Essex, and irrespective of the French university you wish to go to, you are required to attend Welcome week. This takes place in the week before teaching starts, introducing you to the University’s structures and regulations. During welcome week there will be a compulsory online induction to the double degree and an introduction to the library.

### 4.3 Email Address for Essex

This is the only email address that Essex will use to contact you, both at Essex and in France. In your final year, you will be notified of your results via this email address. Please note, when it comes to **Graduating**, the emails from Essex about graduation are only sent to your Essex email address – please make sure you check this regularly in the lead up to it.

### 4.4 Intermitting or withdrawing from your studies

If for any reason you wish to stop taking the degree in any of the three years, you **MUST** complete the required Essex paperwork. If you have problems and need to take a year out or wish to completely withdraw from the programme or Essex, then there are procedures that need to be followed. You cannot just drop-out from the University (/ies), you **MUST** inform the universities both Essex and in France of what you are doing.

**If you need to withdraw or intermit in France, you will have to inform the Administration Team and the coordinators of the Double Degree in Essex of this decision.**

Please note: if you drop out of the system and we have no reason, then you are recorded as a fail, no matter what you may have passed and will be permanently withdrawn. It would be helpful if you have emailed/spoken to someone at Essex before filling in the form so that we know the background/ reason why. The information on intermitting (taking a year out) or withdrawing (permanently leaving the programme and Essex) is available by clicking [here](#) or [here](#).

## Section 5: Internships/work experience

### 5.1 Internship agreement (“Convention de Stage”)

While undertaking an internship, you may need to sign a “convention de stage”. You can find an Essex “convention de stage” on Moodle in the folder ‘Common Resources for LW112, LW106, LW208, LW206 (French Law)’.

**Please complete it before sending it to [wdd@essex.ac.uk](mailto:wdd@essex.ac.uk) who will sign and stamp it.** Please note that the team **can only sign the Essex “convention de stage” available on Moodle.** If you are using any other “convention”, you will have to have it sign by your French university.

Please remember that responses may take some days, depending on the team’s priorities at any time during the year. Please allow sufficient time for your form to be dealt with.

Please contact your French university to use their own “convention de stage” when you are in Year 3.

### 5.2 Work experience

Work experience information is available at <http://www.rollonfriday.com/> recommended by the double degree students, they also advise to start work experience in the UK at the end of the first year, and then work in France at the end of the second year.

### 5.3 Essex Law Fair

The Law Fair will be running in November, date and format to be confirmed, where multiple firms are represented, usually including French Law solicitors and Prettys of Ipswich, Suffolk, which specialise in French law. The time and location of the event will be available nearer the time.

## Section 6: From Essex to France

**WHATEVER YEAR YOU ARE IN, WHEREVER YOU ARE, YOU REMAIN AN ESSEX STUDENT**

### 6.1 Proceeding to your third year abroad

**Resit in your second year:** if you are required to do a second year coursework re-sit or re-sit an examination **you may NOT proceed to the university abroad until the results have been published by Essex**. You may not go to France if you fail the second year French law modules. If you are given the option on MyEssex to make a decision, you must do so and cannot proceed until you have made that choice. The partner Universities will not be able to register you until they have been given a copy of your results and have been told by Essex that you may proceed to your third year.

#### **NON- FRENCH NATIONALS: BEFORE GOING ABROAD FOR YOUR THIRD YEAR:**

If you are a Non-French national then you need to make sure that you have the following before you travel:

- Passport: it must have an expiry date that is after the finish date at the French University.
- Insurance is required if you are a non-EU citizen to travel, for your personal items (especially laptops)
- Non-EU citizens may also be required to have a **visa**; it is your responsibility to make sure that you have this in place so that you can start the academic year on time.

#### **Any of the years that you are taking the double degree:**

You need to make sure that you are registered at Essex on all three years. During your Licence year, you will be sent a Certificate of Arrival form by the admin team to complete. You will need to complete this and send return it with a copy of your Certificate of Registration from your French University to allow Essex to register you automatically. Without Certificate of Arrival and Certificate of Registration, you cannot be registered at Essex.

#### **Accommodation in France:**

Contact your French University or the students out there if you need help with this. Or look at the following web sites: Cité - <http://www.ciup.fr/> . Les Estudines – <http://www.estudines.com/>

### 6.2 National Student Survey (NSS)

Lorsque vous serez en France troisième année (Licence 3), Essex vous demandera de compléter le questionnaire NSS (National Student Survey). C'est un questionnaire de satisfaction que tous les étudiants en dernière année d'étude au Royaume- Uni doivent remplir. Il important pour nous (et pour Essex) que vous remplissez ce questionnaire et ce même si vous êtes en France (car vous êtes toujours un(e) étudiant(e) d'Essex). En répondant au NSS vous pourrez exprimer votre satisfaction de vos années passées sur Essex (qui auront été bonnes nous l'espérons) et nous permettre de nous améliorer pour les futurs étudiant(e)s. Nous vous remercions par avance de votre participation 😊.

**JUST BECAUSE YOU HAVE NOW LEFT ESSEX  
DOES NOT MEAN THAT WE DO NOT WANT TO HEAR FROM YOU!**

## Section 7: French Partners

### 7.1 Université Lyon 3 Jean Moulin



#### **LL.B English & French Law with Licence** **YEAR 3 Lyon 3 ONLY**

Le site de la faculté de droit <http://facedroit.univ-lyon3.fr/>

Veuillez être attentifs aux informations données sur le site de la faculté de droit.

#### **Année 3 – La Licence 3 à Lyon**

Vous serez en **L3 (semestres 5 et 6)**. Une option est à lever entre la Licence Droit public et la Licence Droit privé. Des éléments d'information vous seront communiqués directement par la faculté de droit l'Université de Lyon ou sur leur site internet (<http://facedroit.univ-lyon3.fr/>).

**Un impératif : vous devez réussir l'équivalent d'un module de Droit européen en L3 car la matière est requise pour obtenir un LLB.**

#### **Masters à Lyon**

Pour la liste des masters <http://facedroit.univ-lyon3.fr/votre-cursus-en-master-94645.kjsp?RH=115891272555>

#### **Les formations optionnelles = Les diplômes universitaires à Lyon (DU)**

##### **1. En général**

Ce ne sont pas des diplômes nationaux comme la licence ou les Masters. Ils sont délivrés par l'université Jean Moulin.

Le plus souvent, des droits d'inscription supplémentaires et spécifiques sont demandés (environ 400 euros de plus, selon les cas).

**Vous n'avez aucune obligation de suivre les formations qui aboutissent à la délivrance d'un Diplôme Universitaire, mais ces diplômes représentent une valeur ajoutée à un parcours 'classique', ce qui n'est pas négligeable.**

## 2. Les DU de droit étranger - L'Institut de droit comparé Edouard Lambert (IDCEL)

- L'Institut délivre des **diplômes de droits étrangers** dispensés dans la langue du droit étudié :
  - Droit allemand,
  - Droit américain.
  - Droits asiatiques (enseigné en français et en anglais).
  - Droit espagnol
  - Droit italien

Compte tenu de votre cursus le DU de droit anglais ne vous est pas accessible

- Ce sont des diplômes universitaires vous offrant **une connaissance de base d'un système juridique étranger**.

3. **Pour les autres DU**, consultez la page <https://facdedroit.univ-lyon3.fr/diplomes-d-universite>

4. **Les formations de l'IEJ** ne sont ouvertes qu'à partir du Master 1 si vous voulez préparer immédiatement le barreau ou l'ENM.

### Les différences fondamentales entre Lyon et Essex

1. **Les cours sont semestrialisés et commencent début septembre pour se terminer mi-avril.**

2. **Le régime d'examen.**

1. Attentions l'assiduité aux TD est strictement contrôlée et plus d'une absence non justifiée en TD peut bloquer votre accès aux examens terminaux de fin de semestre
2. Les examens sont des épreuves pratiques écrites pour les matières avec TD, un écrit, un oral ou un QCM à la discrétion de l'enseignant pour les matières sans TD.
3. La première session d'examens du premier semestre a lieu entre décembre et janvier et celle du second semestre entre mi-avril et mi-mai. La seconde session, ou session de rattrapage, pour les deux semestres a lieu entre mi-juin et début juillet

3. **Les tutorats de transition organisés par l'Institut de droit comparé (IDCEL) sont obligatoires. Ils se déroulent en septembre.**

4. **Les tutorats pédagogiques organisés par la Faculté de droit sont facultatifs mais sont une aide précieuse pour la réussite.**

### Quelques conseils

- Bien réfléchir aux choix de vos matières de TD (les autres sont toutes obligatoires)
- Respecter les dates d'inscription
- Respecter les règles de l'Université sur la présence obligatoire en TD
- Faire attention aux dates d'examen
- Regarder en avance les Masters ou autres plans pour le futur

Vous pouvez également obtenir des renseignements en vous rendant aux différents événements :

- Session transition : avant votre départ en France, une session de transition sera organisée à Essex pour vous présenter l'Université en France.
- Visite avec les Professeurs : il est recommandé de venir aux rencontres organisées à Essex avec les enseignants français.
- Réunion de pré-rentrée en L3 début juillet à Lyon (présence obligatoire)
- Discussions et échanges avec les anciens étudiants



## 7.2 Université Paris Nanterre



### LL.B English & French Law with Licence YEAR 3 Paris Nanterre ONLY

Le site de la faculté de droit <https://ufr-dsp.parisnanterre.fr>  
Veuillez être attentifs aux informations données sur le site de la faculté de droit.

#### Année 3 – La Licence 3 à Nanterre

Vous serez en **L3 (semestres 5 et 6)**. Des éléments d'information vous seront communiqués directement par la faculté de droit de Nanterre ou sur leur site internet (<https://ufr-dsp.parisnanterre.fr>).

**Un impératif : vous devez réussir l'équivalent d'un module de Droit européen en L3 car la matière est requise pour obtenir un LLB.**

#### Masters à Nanterre

Pour la liste des masters : [https://ufr-dsp.parisnanterre.fr/masters-666535.kjsp?RH=1422538860026\\_LANGUE&RF=1425822863955](https://ufr-dsp.parisnanterre.fr/masters-666535.kjsp?RH=1422538860026_LANGUE&RF=1425822863955)

#### Quelques conseils

- Bien réfléchir aux choix de vos matières
- Etre vigilant pour les dates d'inscription
- Respecter les règles de l'Université sur la présence obligatoire en TD
- Faire attention aux dates d'examen
- Regarder en avance les formations Master ou autres plans pour le futur

Vous pouvez également obtenir des renseignements en vous rendant aux différents événements :

- Session transition : avant votre départ en France, une session de transition sera organisée à Essex pour vous présenter l'Université en France.
- Visite et enseignements de Professeurs invités : il est recommandé de venir aux rencontres organisées à Essex avec les enseignants français.
- Discussions et échanges avec les anciens étudiants

### 7.3. Université Toulouse 1 Capitole



#### LL.B English & French Law with Licence Year 3 Toulouse 1 Capitole ONLY

Site de la faculté de droit : <http://www.ut-capitole.fr/>

Veillez être attentifs aux informations données sur le site de la faculté de droit

#### Année 3– La Licence 3 à Toulouse

Vous serez en **L3 (semestres 5 et 6)**. Des éléments d'information vous seront communiqués directement par la faculté de droit de Nanterre ou sur leur site internet (<http://www.ut-capitole.fr/>)  
Un impératif : vous devez réussir l'équivalent d'un module annuel de Droit européen car la matière est requise pour obtenir un LLB.

#### Masters à Toulouse

Pour la liste des masters : <http://www.ut-capitole.fr/formations/nos-disciplines/droit/nos-masters-en-droit-327402.kjsp?RH=1319185943883>

#### Quelques conseils

- Bien réfléchir aux choix de vos matières
- Être vigilant pour les dates d'inscription
- Respecter les règles de l'Université sur la présence obligatoire en TD
- Faire attention aux dates d'examen
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- Discussions et échanges avec les anciens étudiants