

# UNIVERSITY OF ESSEX

## UNDERGRADUATE RULES OF ASSESSMENT

Applicable to students studying at:  
**AEGEAN OMIROS COLLEGE**  
Starting in Academic Year 2021-22

### Four-Year Honours Degree

#### 1. PREAMBLE

- 1.1. These variations to the Rules of Assessment should be read in conjunction with the following documents:
  - (a) Principles of the Rules of Assessment framework
  - (b) Framework for University of Essex undergraduate courses
  - (c) Extenuating Circumstances
  - (d) Examination Board Discretion
  - (e) Glossary of Terms
- 1.2. These variations apply to all current and future four-year undergraduate courses delivered in Greece by Aegean Omiros College.
- 1.3. The Rules of Assessment in place at the time of the meeting of a Board of Examiners are applied for all students, regardless of when they started their course, provided that any revisions that have been made will not negatively impact students.

#### 2. YEAR ONE

- 2.1. Requirement to pass Year One
  - 2.1.1. To pass the First Year and proceed to Year Two, you must pass all modules and achieve 120 credits in the year at Level 4;
  - 2.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course;
  - 2.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. Where learning outcomes overlap across multiple assessment components, only one assessment component for the learning outcome must be passed.
- 2.2. Pass with Distinction
  - 2.2.1. To achieve a Distinction in Year One, you must have the following, either:
    - (a) A Year mark of 70 or above, or
    - (b) 60 Credits at 70 or above with a Year mark of 68 or 69.
- 2.3. Reassessment: general principles
  - 2.3.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or repeat the module while you are studying in the next Year.
  - 2.3.2. The Board of Examiners can permit up to two further attempts at any module. However, your module mark(s) for those further attempts will be capped at 40.
  - 2.3.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.
  - 2.3.4. If you have attempted the reassessment of a module in the resit period or without attending the College and your module mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress.

However, if you repeat the Year (either full time or part time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.

- 2.3.5. Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.
  - 2.4. Compulsory reassessment at the end of the Year
    - 2.4.1. If you do not pass the Year, but have a Year mark of 20 or above, you may be offered reassessment.
    - 2.4.2. If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your module mark(s) will be capped at 40.
    - 2.4.3. If you fail more than 60 credits you will be offered one or more of the following:
      - (a) A full-time repeat year for uncapped module marks;
      - (b) A part-time repeat year for up to 105 credits for uncapped module marks;
      - (c) Reassessment in the following year without attending the College for capped module marks.
  - 2.5. Compulsory reassessment following the resit assessment period
    - 2.5.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year mark of 20 or above, you may be offered one or more of the following opportunities:
      - (a) A full-time repeat year for uncapped module marks;
      - (b) A part-time repeat year for up to 105 credits for uncapped module marks;
      - (c) Reassessment in the following year without attending the College for capped module marks.
  - 2.6. Exit Awards
    - 2.6.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.
    - 2.6.2. If you have been awarded 120 credits at Level 4, the Board of Examiners will consider you for a Certificate of Higher Education.
  - 2.7. Withdrawal
    - 2.7.1. You will be required to leave the College if:
      - (a) Your Year mark is less than 20; or
      - (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
      - (c) You have failed the same module after three, or
      - (d) You cannot complete your studies in your maximum period.
  - 2.8. Extenuating circumstances
    - 2.8.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped module marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).
- 3. YEAR TWO**
- 3.1. Requirement to pass Year Two
    - 3.1.1. To pass the Second Year and proceed to Year Three, you must pass all modules and achieve 120 credits in the year at Level 4.

- 3.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course.
  - 3.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. Where learning outcomes overlap across multiple assessment components, only one assessment component for the learning outcome must be passed.
- 3.2. Reassessment: general principles
- 3.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or repeat the module while you are studying in the next Year.
  - 3.2.2. The Board of Examiners can permit up to two further attempts at any module. However, your module mark(s) for those further attempts will be capped at 40.
  - 3.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.
  - 3.2.4. If you have attempted the reassessment of a module in the resit period or without attending the College and your module mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full time or part time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.
  - 3.2.5. Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.
- 3.3. Compulsory reassessment at the end of the Year
- 3.3.1. If you do not pass the Year, but have a Year mark of 20 or above, you may be offered reassessment.
  - 3.3.2. If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your module mark(s) will be capped at 40.
  - 3.3.3. If you fail more than 60 credits you will be offered one or more of the following:
    - (a) A full-time repeat year for uncapped module marks;
    - (b) A part-time repeat year for up to 105 credits for uncapped module marks;
    - (c) Reassessment in the following year without attending the College for capped module marks.
- 3.4. Compulsory reassessment following the resit assessment period
- 3.4.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year mark of 20 or above, you may be offered one or more of the following opportunities:
    - (a) A full-time repeat year for uncapped module marks;
    - (b) A part-time repeat year for up to 105 credits for uncapped module marks;
    - (c) Reassessment in the following year without attending the College for capped module marks.
- 3.5. Exit Awards
- 3.5.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.
  - 3.5.2. If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education.
- 3.6. Withdrawal
- 3.6.1. You will be required to leave the College if:
    - (a) Your Year mark is less than 20; or
    - (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or

- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

### 3.7. Extenuating circumstances

- 3.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped module marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

## 4. Year Three

### 4.1. Requirement to pass Year Three

- 4.1.1. To pass the Third Year and proceed to the next Year, you must pass all modules and achieve 120 credits in the year at Level 5 or above.
- 4.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course.
- 4.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. Where learning outcomes overlap across multiple assessment components, only one assessment component for the learning outcome must be passed.

### 4.2. Reassessment: general principles

- 4.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or repeat the module while you are studying in the next Year.
- 4.2.2. The Board of Examiners can permit up to two further attempts at any module. However, your module mark(s) for those further attempts will be capped at 40.
- 4.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.
- 4.2.4. If you have attempted the reassessment of a module in the resit period or without attending the College and your module mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full time or part time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.
- 4.2.5. Failing a module after having been offered all permitted reassessment attempts will lead to a requirement to withdraw.

### 4.3. Compulsory reassessment at the end of the Year

- 4.3.1. If you do not pass the year, but have a Year mark of 20 or above, you may be offered reassessment.
- 4.3.2. If you fail up to 60 credits you will be offered compulsory reassessment before the start of the next Year. Your module mark(s) will be capped at 40.
- 4.3.3. If you fail more than 60 credits you will be offered one or more of the following:
  - (a) A full-time repeat year for uncapped module marks;
  - (b) A part-time repeat year for up to 105 credits for uncapped module marks;
  - (c) Reassessment in the following year without attending the College for capped module marks.

### 4.4. Compulsory reassessment following the resit assessment period

- 4.4.1. Following reassessment, if you do not meet the requirements to progress, but achieve a Year mark of 20 or above, you may be offered one or more of the following opportunities:

- (a) A full-time repeat year for uncapped module marks;
- (b) A part-time repeat year for up to 105 credits for uncapped module marks;
- (c) Reassessment in the following year without attending the College for capped module marks.

#### 4.5. Exit Awards

- 4.5.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.
- 4.5.2. If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education.
- 4.5.3. If you have been awarded 360 credits (with 120 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education.

#### 4.6. Withdrawal

- 4.6.1. You will be required to leave the College if:
  - (a) Your year mark is less than 20; or
  - (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
  - (c) You have failed the same module after three attempts; or
  - (d) You cannot complete your studies in your maximum period.

#### 4.7. Extenuating circumstances

- 4.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped module marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

### 5. FINAL YEAR

#### 5.1. Requirement to pass the Final Year

- 5.1.1. To pass the Final Year, you must pass all modules and achieve 120 credits in the year at Level 6 or above.
- 5.1.2. Meet any [variation to the Rules of Assessment](#) which may apply to your course.
- 5.1.3. The award of credits is based on meeting all individual learning outcomes in any given module. Where learning outcomes overlap across multiple assessment components, only one assessment component for the learning outcome must be passed.

#### 5.2. Reassessment: general principles

- 5.2.1. If you have failed any module(s) after you have completed all your assessments, but you have a Year mark of 20 or above, you will need to take reassessment. You must achieve 480 credits to be awarded your degree.
- 5.2.2. The Board of Examiners can permit up to two further attempts at a module before you can be awarded your degree. This is called 'compulsory reassessment'. However, your module mark(s) for those further attempts will be capped at 40.
- 5.2.3. The Board of Examiners will offer you all the reassessment opportunities that are available to you.
- 5.2.4. If you have attempted the reassessment of a module in the resit period or without attending the College and your module mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat the Year (either full time or part time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous year or attempt, even if they are higher.

5.3. Compulsory reassessment at the end of the Year

5.3.1. If you do not meet the requirements to pass and complete your degree, but you achieve a Year mark of 20 or above, you may be offered reassessment. The reassessment offered to you will depend on how many credits you have failed in your Final Year.

In the Final Year you will be offered compulsory reassessment in all failed modules, up to a maximum of 60 credits, before the new academic year begins. Your module mark(s) will be capped at 40.

If you need to take reassessment in more than 60 credits and cannot complete your degree you will be offered one or more of the following opportunities;

- (a) A full-time repeat year for uncapped module marks;
- (b) A part-time repeat year for up to 105 credits for uncapped module marks;
- (c) Reassessment in the following year without attending the College for capped module marks.

5.4. Compulsory reassessment following the resit assessment period

- (a) Following reassessment, if you do not meet the requirements to be awarded your degree but if you achieve a year mark of 20 or above, you may be offered one or more of the following opportunities:
- (b) A full-time repeat year for uncapped module marks; or
- (c) A part-time repeat year for up to 105 credits for uncapped module marks; or
- (d) Reassessment in the following year without attending the College for capped module marks.

5.5. Exit Awards

5.5.1. If you cannot complete your studies or you are withdrawn from the College for any reason, the Board of Examiners will consider you for an Exit Award.

5.5.2. If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education.

5.5.3. If you have been awarded 360 credits (with 120 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education.

5.5.4. If you have been awarded 420 credits (with 60 credits at Level 6), the Board of Examiners will consider you for an Ordinary degree, which is unclassified. This includes any credits achieved during a term abroad; however, credits from a foundation year, year abroad or placement year cannot be included.

5.6. Withdrawal

5.6.1. You will be required to leave the College if:

- (a) Your year mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts; or
- (d) You cannot complete your studies in your maximum period.

5.7. Extenuating circumstances

5.7.1. If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped module marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

## 6. DEGREE ELIGIBILITY AND CLASSIFICATION

- 6.1.1. To achieve a degree, you must pass 480 credits across your degree with at least 120 credits at level 6.
- 6.1.2. Your marks from Year Three and the Final Year are used to calculate an overall degree mark. Your Year Three mark counts as 40% and your Final Year mark counts as 60% (but see 6.3 below). The degree mark is used to determine your degree class. This is set out in Table 6.1 below.
- 6.1.3. Your degree is classified using your degree mark. If your degree mark is within two marks of the next classification you will receive the higher class if you have at least 120 of your credits across Year Three and the Final Year in the higher class (as set out in Table 6.1 below).
- 6.1.4. Module marks, Year marks and your degree mark are rounded to the nearest whole number, with half marks (i.e. .5) or more being rounded up.

**Table 6.1: Degree classification**

Classification	Requirement to achieve this classification
First-Class Honours (1)	Either: (a) A degree mark of 70 or more; or (b) 120 credits (from Year Two Three and Final Year) at 70 or above with a degree mark of 68 or 69.
Upper Second-Class Honours (2.1)	Either: (a) A degree mark of 60 or more; or (b) 120 credits (from Year Two Three and Final Year) at 60 or above with a degree mark of 58 or 59.
Lower Second-Class Honours (2.2)	Either: (a) A degree mark of 50 or more; or (b) 120 credits (from Year Two Three and Final Year) at 50 or above with a degree mark of 48 or 49.
Third-Class Honours (3)	Meet the criteria for the award of an Honours degree but without sufficient marks to obtain a Lower Second-Class honours degree or higher.

### Requirements and degree classification when progressing from Foundation Degrees or Diplomas of Higher Education at other institutions or for direct entry to the Final Year of a University of Essex validated Four-Year Degree

- 6.2 If you have been given direct entry to the Final Year of a University of Essex validated degree with a Level 5 award (including Foundation Degree or Diploma of Higher Education) awarded by another institution, you must pass 120 level 6 credits in your Final Year.
- 6.3 If you have been given direct entry to the Final Year of a University of Essex validated degree, you must pass 120 level 6 credits in your Final Year.
- 6.4 In both circumstances described above, only module marks awarded in your Final Year will be used to calculate your final degree mark and classification. This is set out in Table 3.4.

**Table 6.2: Degree classification for direct entry to the Final Year of a University of Essex validated Four-Year Degree**

Classification	Requirement to achieve this classification
First-Class Honours (1)	Either: (a) A degree mark of 70 or more; or (b) 60 credits at 70 or above with a degree mark of 68 or 69.
Upper Second-Class Honours (2.1)	Either:

	(a) A degree mark of 60 or more; or (b) 60 credits at 60 or above with a degree mark of 58 or 59.
Lower Second-Class Honours (2.2)	Either: (a) A degree mark of 50 or more; or (b) 60 credits at 50 or above with a degree mark of 48 or 49.
Third-Class Honours (3)	Meet the criteria for the award of an Honours degree but without sufficient marks to obtain a Lower Second-Class honours degree or higher.

6.5 All other aspects of the Four-Year rules apply to you when entering the Final Year, with the exception of the eligibility requirements for the exit award of an Ordinary Degree (see 6.8).

6.6 If you have been given direct entry to the Final Year of a University of Essex validated degree with a Level 5 award (including Foundation Degree or Diploma of Higher Education) awarded by another institution, and you pass 100 credits or more in your Final Year including at least 60 credits at Level 6, the Board of Examiners will consider you for an Ordinary Degree, which is unclassified.

**End of document**

**Senate June 2021**

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