

# UNIVERSITY OF ESSEX

## UNDERGRADUATE RULES OF ASSESSMENT

Academic Year 2019-2020 (Cohort First Registered in This Year)

### Undergraduate Rules of Assessment – Appendix A

#### Approved Variations to the University of Essex Rules of Assessment

These rules should be read in conjunction with the relevant [Rules of Assessment](#) which apply to your course.

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## **ESSEX BUSINESS SCHOOL**

### **BE1.0 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad**

See the entry on Modern Languages courses under the Department of Language and Linguistics.

### **BE2.0 In respect of courses delivered in Singapore by Kaplan**

These apply to all current and future courses delivered in Singapore by Kaplan.

#### **Module Level Rules**

- a) The Rules of Assessment in place at the time the Board of Examiners meets are applied for all students, regardless of when they started their course, as long as any revisions would not negatively impact students.
- b) Students whose preliminary Module Marks (after Kaplan Singapore marking and moderation) indicate they need to undertake reassessment in that module should be able to undertake reassessment before a Board of Examiners where their studies would otherwise be delayed unnecessarily.

#### **Rules that apply to a Year of study**

- a) Students whose preliminary Year Two marks (after marking and moderation by Kaplan Singapore) indicate they have passed all credits, should be able to progress to the Final Year before the Board of Examiners meets.
- b) Students who have failed a maximum of 30 Year Two credits (from modules of any status) should be allowed to progress into the Final Year and be allowed to undertake reassessment at the same time.
  - Students will be clearly advised where their eligibility for their chosen award is dependent on successfully passing previously failed modules. Students can opt to undertake reassessment before progressing if they wish to.

Students who have met the Year Two requirements to progress, but have failed credits which could be condoned

- These students would be allowed to progress to the Final Year and undertake reassessment at the same time, to the maximum of three attempts permitted in total.
- Alternatively, students in this situation could opt not to progress to the Final Year until they had undertaken the first reassessment attempt.
- After the first attempt at reassessment, if not all credits had been passed, students could opt to:
  - o Continue with their Final Year modules and undertake the third and final attempt at the remaining failed modules; or
  - o Condone some or all failed modules and continue with the Final Year modules, undertaking reassessment at the same time; or
  - o Stop Final Year study, and take further reassessment or repeat relevant modules by joining a later cohort of students (if necessary).

Students who have failed a maximum of 30 Year Two credits (modules of any status – not only within the condonable range)

- Subject to no restrictions relating to pre-requisites, these students would be allowed to progress to the Final Year with their cohort.
- Alternatively, students in this situation could opt not to progress to the Final Year until they had met the requirements to progress.
- Depending on the outcome of reassessment, students may be allowed to condone modules where possible, undertake a final attempt at reassessment, and/or progress and continue with the Final Year.
- Students would be advised as soon as it became clear that they had not yet satisfied the requirements of Year Two or met the requirements to pass their degree. They would be kept informed as to their situation on the course, what they needed to do to complete the award, and what their options were (for example completing an Exit Award).

- If students are required to withdraw, or opt to withdraw, before meeting the requirements to progress from Year Two successfully or to pass their award, they would be considered for Exit Awards as applicable, and would be granted credits for any Year Two and Final Year modules they had completed.
- At the end of the Final Year modules, students would be required to choose whether they wished to graduate, or if they wished to delay graduation to continue with any remaining permitted attempts at reassessment.

Students who have failed more than 30 Year Two credits should be required to meet the requirements to progress before beginning their Final Year modules.

**Senate April 2018**

## **LIFE SCIENCES**

### **BS1.0 In respect of the courses:**

#### **BSc Applied Biomedical Science (NHS Placement) B991**

### **BS1.1 Year Three**

BS833 Biomedical Science Placement Module must be passed at the first attempt. In order to pass the module students must successfully complete the IBMS Registration Training Portfolio component and achieve a pass in the coursework assignment component. Students who do not achieve this will be required to transfer to the non-placement course B990 Biomedical Sciences. Students who are awarded an aegrotat degree will not be eligible for admission to the Register of Biomedical Scientists or for registration with the Health and Care Professions Council.

**Senate October 2019**

**(Biological Sciences to become Life Sciences July 2019)**

## **COMPUTER SCIENCE AND ELECTRONIC ENGINEERING (SCHOOL OF)**

### **CE1.0 In relation to the following Three-Year courses which are accredited by the IET/BCS:**

BEng Computer Networks (G420), BEng Computers with Electronics (GH4P), BEng Electronic Engineering (H610), BEng Communications Engineering (H641), BEng Computer Systems Engineering (H650), BSc Computer Science (G400), BSc Computer Games (G610), BSc Information and Communication Technology (GH56), BEng Telecommunication, BSc Artificial Intelligence (I400) and BEng Electronic Engineering (Degree Apprenticeships) (YG40).

**The rules will also be applied to the following Three-Year courses where IET/BCS accreditation will be applied for retrospectively once the first cohort has graduated, and therefore it needs to be ensured that students have met accreditation requirements:**

BEng Robotic Engineering (H615), BEng Mechatronic Systems (H730), BSc Digital and Technology Solutions (YHG1), BEng Neural Engineering with Psychology (H169).

### **CE1.1 Year One**

In order to progress from Year One to Year Two students must:

- a) Achieve 120 credits at Level 4; and
- b) Pass core modules.

Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111), BSc Computing with Electronics (GH01) or BSc Electronics (H631), if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses.

Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for transfer for a non-IET/BCS accredited degree route if they have attempted all compulsory modules for that route and satisfy the requirements of the Rules of Assessment for that course.

### **CE1.2 Year Two**

Students must pass each module and must also achieve a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module. Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111), BSc Computing with Electronics (GH01) or BSc Electronics (H631) if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses. (Marks of between 29.5 and 29.9 will be rounded up to 30). Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for transfer for a non-IET/BCS accredited degree route if they have attempted all compulsory modules for that route and satisfy the requirements of the Rules of Assessment for that course.

### **CE1.3 Year Three**

Students must pass each module and must also achieve a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module. Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111), BSc Computing and Electronics (GH01) or BSc Electronics (H631) if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses. (Marks of between 29.5 and 29.9 will be rounded up to 30). Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for transfer for a non-IET/BCS accredited degree route if they have attempted all compulsory modules for that route and satisfy the requirements of the Rules of Assessment for that course.

Students who have failed a maximum of 30 credits in their Final year, will be given the option to graduate on a non-IET/BCS accredited programme.

Following reassessment in a maximum of 30 credits, and where a student has passed all modules (360 credits) and achieved a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark in Year Two and Three modules, where both are used in the assessment of the module, a student

can be transferred back onto their accredited programme and issued with a revised award. The option to transfer to and from accredited/non-accredited awards is only available in the Final Year of the course.

## **CE2.0 Four-Year Honours Degree courses which include a Year**

### **Abroad/Placement Year:**

In order to progress from Year One to Year Two students must:

- a) Achieve 120 credits at Level 4; and
- b) Pass core modules; and
- c) Achieve a minimum Year Mark of 50 on all courses with a compulsory Year or Term Abroad.

Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111) or BSc Computing (with Year Abroad) (G112), BSc Computing with Electronics (GH01) or BSc Computing with Electronics (with Year Abroad) (GH02), or BSc Electronics (H631) OR BSc Electronics (with Year Abroad) (H632), if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses.

Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for transfer for a non-IET/BCS accredited degree route if they have attempted all compulsory modules for that route and satisfy the requirements of the Rules of Assessment for that course.

Students who have only failed to meet criteria c) above may also be considered for transfer to the applicable IET/BCS accredited Three-Year course variant (without the Year Abroad).

## **CE2.1 Year Two**

Students must achieve a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module. (Marks of between 29.5 and 29.9 will be rounded up to 30).

Students who do not meet these requirements may be considered for transfer to the non-IET/BCS accredited BSc Computing (G111) or BSc Computing (with Year Abroad/Placement Year) (G112), BSc Computing with Electronics (GH01) or BSc Computing with Electronics (with Year Abroad /Placement Year) (GH02), or BSc Electronics (H631) OR BSc Electronics (with Year



Abroad/Placement Year) (H632), if they have attempted all compulsory modules for one of these degrees and satisfy the requirements of the Rules of Assessment for these courses.

Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for transfer for a non-IET/BCS accredited degree route if they have attempted all compulsory modules for that route and satisfy the requirements of the Rules of Assessment for that course.

### **CE2.2 Year Abroad or Placement Year**

Students must pass the 60 marked credits which are studied on the Year Abroad.

Students must pass the Placement Year.

Students who fail to do so may be considered for transfer to an appropriate Three-Year Degree.

### **CE2.3 Final Year**

Students must pass each module and must also achieve a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module. (Marks of between 29.5 and 29.9 will be rounded up to 30). Students who do not meet these requirements may be considered for the award of the non-IET/BCS accredited BSc Computing (including a Year Abroad) (G112) BSc Computing and Electronics (including a Year Abroad) (GH02) or BSc Electronics (including a Year Abroad) (H632) if they have met the requirements for these degrees.

Students on BEng Robotic Engineering, BEng Mechatronic Systems and BEng Neural Engineering and Psychology who do not meet the requirements will be considered for a transfer to a non-IET/BCS accredited degree route if they have attempted all compulsory modules for this route and satisfy the Rules of Assessment for this course.

Students who have failed a maximum of 30 credits in their Final Year, will be given the option to graduate on a non-IET/BCS accredited programme.

Following reassessment in a maximum of 30 credits, and where a student has passed all modules (360 credits) and achieved a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark in Year Two and Three modules, where both are used in the assessment of the module, a student

can be transferred back onto their accredited programme and issued with a revised award. The option to transfer to and from accredited/non-accredited awards is only available in the Final Year of the course.

**CE3.0 Four-Year and Five-Year MEng Integrated Masters Courses:**

**In order to progress from Year One to Year Two students must meet the requirements set out in the Four-Year and Five-Year Integrated Masters courses.**

Students who do not meet these requirements may be considered for transfer to the Three-Year Honours Degree programme, BSc Electronics (H631), if they have attempted all compulsory modules and satisfy the requirements of the Rules of Assessment for these courses. These requirements are as set out in the standard University of Essex Rules of Assessment.

**Year Two and Year Three of Four-Year and Five-Year courses, and Year Four of Five-Year Courses**

Students must pass each module and must also achieve a minimum mark of 30 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module (Marks of between 29.5 and 29.9 will be rounded up to 30). Students who fail to meet these requirements may be considered for transfer to BSc Electronics (H631), or the placement or Year Abroad equivalent.

**CE3.1 Final Year of Four and Five-Year Integrated Masters Courses (Masters' Level Year)**

Students must pass each module and must also achieve a minimum mark of 40 in the Coursework Aggregate Mark and the Exam Mark where both are used in the assessment of the module (Marks of between 39.5 and 39.9 will be rounded up to 40).

**CE4.0 Students cannot be admitted to the non-accredited courses, and they can only transfer to non-accredited courses at the Years listed above.**

**CE4.1 Non-accredited routes**

Non-Accredited Courses	Accredited Courses
<p><b>BSc Computing</b></p> <ul style="list-style-type: none"> <li>- 3-Year (G111)</li> <li>- 4-Year including Year Abroad (G112)</li> <li>- 4-Year including Placement Year (G113)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BSc Computer Science                             <ul style="list-style-type: none"> <li>o 3-Year (G400)</li> <li>o 4-Year including Foundation Year (G403)</li> <li>o 4-Year including Year Abroad (G401)</li> <li>o 4-Year including Placement Year (I101)</li> </ul> </li> <li>- BSc Computer Games                             <ul style="list-style-type: none"> <li>o 4-Year (G610)</li> <li>o 4-Year including Year Abroad (G612)</li> <li>o 4-Year including Placement Year (I610)</li> </ul> </li> <li>- BSc Information and Communication Technology                             <ul style="list-style-type: none"> <li>o 3-Year (GH56)</li> <li>o 4-Year including Year Abroad (GH5P)</li> <li>o 4-Year including Placement Year (I102)</li> </ul> </li> <li>- BEng Computer Networks                             <ul style="list-style-type: none"> <li>o 3-Year (G420)</li> <li>o 4-Year including Year Abroad (G421)</li> <li>o 4-Year including Placement Year (I120)</li> </ul> </li> <li>- BSc Artificial Intelligence                             <ul style="list-style-type: none"> <li>o 3-Year (I400)</li> <li>o 4-Year including Year Abroad (I403)</li> <li>o 4-Year including Placement Year (I402)</li> </ul> </li> <li>- BSc Digital and Technology Solutions (YHG1)</li> </ul>

<p><b>BSc Computing and Electronics</b></p> <ul style="list-style-type: none"> <li>- 3-Year (GH01)</li> <li>- 4-Year including Year Abroad (GH02)</li> <li>- 4-Year including Placement Year (GH03)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BEng Computers with Electronics <ul style="list-style-type: none"> <li>o 3-Year (GH4P)</li> <li>o 4-Year including Foundation Year (GH46)</li> <li>o 4-Year including Year Abroad (GH4Q)</li> <li>o 4-Year including Placement Year (I1H6)</li> </ul> </li> <li>- BEng Computer Systems Engineering <ul style="list-style-type: none"> <li>o 3-Year (H650)</li> <li>o 4-Year including Year Abroad (H651)</li> <li>o 4-Year including Placement Year (HP50)</li> </ul> </li> </ul>
<p><b>BSc Electronics</b></p> <ul style="list-style-type: none"> <li>- 3-Year (H631)</li> <li>- 4-Year including Year Abroad (H632)</li> <li>- 4-Year including Placement Year (H633)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BEng Electronic Engineering <ul style="list-style-type: none"> <li>o 3-Year (H610)</li> <li>o 4-Year including Foundation Year (H61P)</li> <li>o 4-Year including Year Abroad (H611)</li> <li>o 4-Year including Placement Year (HP10)</li> </ul> </li> <li>- BEng Communications Engineering <ul style="list-style-type: none"> <li>o 3-Year (H641)</li> <li>o 4-Year including Foundation Year (HP41)</li> <li>o 4-Year including Year Abroad (HQ41)</li> <li>o 4-Year including Placement Year (HPK1)</li> </ul> </li> <li>- BEng Electronic Engineering (Degree Apprenticeship Course) (YG40)</li> </ul>

<p><b>BSc Robotics</b></p> <ul style="list-style-type: none"> <li>- 3-Year (H717)</li> <li>- 4-Year including Year Abroad (TBC)</li> <li>- 4-Year including Placement Year (TBC)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BEng Robotic Engineering             <ul style="list-style-type: none"> <li>o 3-Year (H615)</li> <li>o 4-Year including Year Abroad (H616)</li> <li>o 4-Year including Placement Year (H617)</li> </ul> </li> </ul>
<p><b>BSc Mechatronics</b></p> <ul style="list-style-type: none"> <li>- 3-Year (H737)</li> <li>- 4-Year including Year Abroad (TBC)</li> <li>- 4-Year including Placement Year (TBC)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BEng Mechatronic Systems             <ul style="list-style-type: none"> <li>o 3-Year (H730)</li> <li>o 4-Year including Year Abroad (H731)</li> <li>o 4-Year including Placement Year (H732)</li> </ul> </li> </ul>
<p><b>BSc Neural Technology with Psychology</b></p> <ul style="list-style-type: none"> <li>- 3-Year (H167)</li> <li>- 4-Year including Year Abroad (TBC)</li> <li>- 4-Year including Placement Year (TBC)</li> </ul>	<p>For students originally enrolled on:</p> <ul style="list-style-type: none"> <li>- BEng Neural Engineering and Psychology             <ul style="list-style-type: none"> <li>o 3-Year (H169)</li> <li>o 4-Year including Foundation Year (H172)</li> <li>o 4-Year including Year Abroad (H171)</li> <li>o 4-Year including Placement Year (H170)</li> </ul> </li> </ul>

## **INTERDISCIPLINARY STUDIES CENTRE**

### **CS1.0 LATIN AMERICAN STUDIES**

In relation to Latin American courses:

**BA Latin American Studies (3 years) T731**

**BA Latin American Studies (4 years)\* T711**

**BA Latin American Studies With Business Management (4 years)\* T7N2**

**BA Latin American Studies With Human Rights (4 years)\* T7M9**

(\* defined as model 2 of Four-Year Degrees)

In addition to the standard requirements for progress students must, in order to progress to the Year/Term Abroad, obtain a Pass in the appropriate language (Spanish or Portuguese).

### **CS2.0 EUROPEAN STUDIES**

In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad

See the entry on Modern Languages courses under the Department of Language and Linguistics.

**Senate June 2021**

## **EAST 15 ACTING SCHOOL**

**EA1.0** In addition to the standard rules for progression students on all East 15 courses must pass the East 15 Professional Code of Conduct.

**EA2.0 In respect of:**

### **Certificate of Higher Education in Theatre Arts (W410)**

Reassessment within the same Academic Year is only possible in:

- EA006 Voice for Theatre Arts
- EA007 Singing for Theatre Arts (sung performance only)

The only reassessment opportunity for students failing any other modules will be to repeat the Year full-time.

**EA3.0 In respect of the courses:**

- **BA Acting W411**
- **BA Acting and Contemporary Theatre W441**
- **BA Acting (International) W83A**

Condonement is only possible in relation to Music & Singing at Level 5.

Reassessment within the same Academic Year is only possible in the following modules:

- EA115 Voice I
- EA116 Movement I (attainment only)
- EA117 Music and Singing I (singing assessments only)
- EA118 Contextual Studies I
- EA215 Voice II
- EA217 Music and Singing II (singing performance assessments only)
- EA218 Contextual Studies II
- EA223 Voice II
- EA225 Music & Singing (singing assessments only)
- EA226 Contextual Studies II
- EA316 Voice, Movement, Music and Singing (voice, music and singing assessments only)
- EA319 Professional Preparation and Audition Technique
- EA326 Voice, Movement, Music and Singing (voice, music and singing only)
- EA327 Contextual Studies III

The only reassessment opportunity for students failing any other modules will be to repeat the Year full-time.

**EA4.0 In respect of the course:**

**BA Acting and Community Theatre (W496)**

Reassessment within the same Academic Year is only possible in the following modules:

- EA119 Contextual and Community Studies
- EA135 Voice I
- EA136 Movement I (attainment only)
- EA137 Music and Singing I
- EA243 Community Theatre Arts Management
- EA244 Technical Theatre Skills
- EA245 Special Performance Skills
- EA246 Contextual Studies
- EA343 Arts Administration & Professional Development
- EA344 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the Year full-time.

Condonement is only possible in relation to EA244 Technical Theatre Skills and EA245 Special Performance Skills at Level 5.

**EA5.0 In respect of the course:**

**BA Acting and Stage Combat (W412)**

Reassessment within the same Academic Year is only possible in the following modules:

- EA154 Performance Skills I (Voice assessment only)
- EA155 Specialised Performance Skills (Singing assessment only)
- EA156 Contextual Studies
- EA254 Performance Skills II (Music and Voice assessments only)
- EA256 Contextual Studies II
- EA353 Theatrical Appreciation (proposal only)
- EA354 Contextual Studies

The only reassessment opportunity for students failing any other modules will be to repeat the Year full-time.

Condonement is not possible for any modules.



**EA6.0 In respect of the course:**

**BA Stage and Production Management (DKAS)**

Reassessment within the same Academic Year is only possible in the following modules:

- EA162 Foundation Skills in Lighting and Sound (reflective essay only)
- EA165 Foundation Skills in Construction and Stagecraft (reflective essay only)
- EA166 Foundation Skills in Production Arts (reflective essay only)
- EA169 Stage Management Skills 1 (reflective essay only)
- EA170 Stage Management Skills 2 (reflective essay only)
- EA198 Industry in Context 1 (Year One)

The only reassessment opportunity for students failing any other modules will be to repeat the Year full-time.

Condonement is not possible for any modules.

**EA7.0 In respect of the course:**

**BA World Performance (W495)**

Reassessment within the same Academic Year is only possible in the following module assessments:

- EA171-4-FY Theatre History in a Global Context
- EA172-4-FY Performance Skills (Voice and Movement only)
- EA173-4-FY World Theatre Studies (Portfolio only)
- EA174-4-FY Music and World Performance (Essay/video diary only)
- EA271-5-AP Ritual and Religious Performance (Essay only)
- EA272-5-PS Visiting Artist (Reflective evaluation only)
- EA273-5-AU Mask (Mask creation and presentation only)
- EA274-5-SP Storytelling (Reflective evaluation only)
- EA275-5-SU Comedy (Essay only)
- EA276-5-SU Non-Western Character Acting (Essay only)
- EA277-5-AU Media and Theatre Production Skills
- EA371-6-AP Applied and Political Theatres (Presentation and research project only)
- EA372-6-PS Intercultural Performance Project (Reflective evaluation only)
- EA373-6-PS Professional Presentation (Portfolio only)

The only reassessment opportunity for students failing other module assessments will be to repeat the Year full-time.

**EA8.0 In respect of the course:**

**BA Physical Theatre (W494)**

Reassessment within the same Academic Year is normally only possible in the following modules:

- EA190 Skills I (voice and singing only)
- EA191 Mime
- EA196 Contextual Studies I
- EA296 Contextual Studies II
- EA390 Skills III (voice only)
- EA395 Professional Preparation

The only reassessment opportunity for students failing other modules or assessments will be to repeat the Year full-time.

Condonement of failure is only possible in relation to EA395 Professional Preparation.

**EA9.0 In respect of the course:**

**BA Creative Producing (Theatre and Short Film) (W900)**

Reassessment within the same Academic Year is normally only possible in the following modules:

- EA143-4-FY Context (Written submissions only)
- EA140-4-FY Creating Film and Theatre (Playwriting element only)
- EA142-4-FY Digital Media
- EA141-4-FY Producing and Managing (Individual presentations only)
- EA230-5-FY Creating Film and Theatre II (Film script only)
- EA231-5-FY Producing and Managing 2 (Written submissions only)
- EA232-5-FY Digital Media II (Written submissions and 'product-based' work [e.g. short films] only)
- EA233-5-FY Skills 2 (Written submissions only)
- EA337-6-FY Dissertation
- EA338-6-FY Producing and Managing 3
- EA333-6-FY New Company Project
- EA335-6-FY Theatre Design Project
- EA336-6-FY Playscript/Screenplay/Radioplay Project

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- EA331-6-FY Short Film Project
- EA332-6-FY Theatre Tour Project
- EA334-6-FY Work Placement Project

The only reassessment opportunity for students failing other modules or assessments will be to repeat the Year full-time.

**Senate June 2021**

## **ECONOMICS**

### **EC1.0 In respect of joint courses involving and/with Modern Languages and a Period of Study Abroad**

See the entry on Modern Languages courses under the Department of Language and Linguistics.

**Senate July 2018**

## **EDGE HOTEL SCHOOL**

### **EG1.0 In respect of all non-accelerated degree courses;**

See the variations document within the Edge Hotel School Rules of Assessment ([Rules for Specific Courses](#))

**Senate July 2019**

## **HEALTH AND SOCIAL CARE**

### **HS1.0 In respect of the courses:**

#### **Foundation Degree in Health Science (Assistant Practitioner Higher Apprenticeship) L515 and L515SO**

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

For Foundation Degree Health Science work will normally be resubmitted within four weeks of students receiving their marked work.

All placement / workplace-based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

### **HS2.0 In respect of the course:**

#### **BSc Health Care Practice (including the Non-Medical Prescribing Module) B900**

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

Failed work will normally be resubmitted within four weeks of students receiving their marked work. A fail at second attempt will lead to a requirement to withdraw.

For HS604 Preparation for Non-Medical Prescribing Nurses, Midwives and SCPHNS, and for HS637 Practice Certificate in Independent and Supplementary Prescribing for Physiotherapists/Podiatrists the MCQ and Short Answer Test pass mark is 80. The 80 examination pass mark will be adjusted proportionately to represent in real terms the mark students would achieve if the module used the standard 40 pass mark that applies to all other modules. This is achieved by applying the following formula:

$$\text{Transformed grade} = 3 \times ([\text{Raw Grade}] - 80) + 40$$

This transformed grade will not appear on the transcript and will be retained for the purposes of calculating the aggregate mark only.

For modules with a placement / workplace-based assessment(s) that is assessed as pass/fail, the assessment(s) must be passed.

Where students AP(E)L 240 credits to this course they will study for 120 Essex credits at Level 6.

Where students of AP(E)L is less than 240 credits at least 120 of the Essex credits studied must be at Level 6.

Progression is between modules, rather than Levels or Years.

There are a range of modules outside of the 15/30 credit weighting available on this course currently:

- HS627 Work based project is offered at 60 credits
- HS624 Work Based Essay is 10 credits

The Degree Classification for this course is based on an equal weighting of all modules taken at Essex (i.e. non AP(E)L work) according to the credit weighting.

**HS3.0 In respect of the course:**

**BSc Health Care B901MO**

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

Failed work will normally be resubmitted within four weeks of students receiving their marked work. A fail at second attempt will lead to a requirement to withdraw.

For HS604 Preparation for Non-Medical Prescribing Nurses, Midwives and SCPHNS the MCQ and Short Answer Test pass mark is 80. The 80 examination pass mark will be adjusted proportionately to represent in real terms the mark students would achieve if the module used the standard 40 pass mark that applies to all other modules. This is achieved by applying the following formula:

$$\text{Transformed grade} = 3 \times ([\text{Raw Grade}] - 80) + 40$$

This transformed grade will not appear on the transcript and will be retained for the purposes of calculating the aggregate mark only.

For modules with a placement / workplace-based assessment(s) that is assessed as pass/fail, the assessment(s) must be passed.

**HS4.0 In respect of the course:**

**Foundation Degree in Oral Health Science B750**

Progression is based on passing all assessments and all modules.



Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60. For module HS732 & HS733 the presentation component of this module requires a pass mark of 60.

All placement / workplace-based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

For the degree to be awarded with merit or distinction, students must pass all Year Two (Level 5) assessments at the first attempt.

#### **HS5.0 In respect of the course:**

##### **BSc Oral Health B751**

Progression is based on passing all assessments and all modules.

Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.

- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Work will normally be resubmitted within four weeks of students receiving their marked work. An External Examiner can review both the submission and the resubmission.

For all OSCE (Objective Structured Clinical Examination) and Short Exams the pass mark is 60.

For Modules HS744 (Managing the Oral Care of Children and Adolescents Part 2) and HS747 (Comprehensive Oral Health Care Part 2), the presentation component of this module requires a pass mark of 60.

All placement / workplace-based assessments are assessed as pass/fail. They are non-credit bearing but must be passed.

A student who fails the workplace-based assessment will be permitted to undertake one further work-based placement and assessment.

#### **HS6.0 In respect of the courses:**

- **BSc Nursing (Adult) B740**
- **BSc Nursing (Mental Health) B760**
- **BSc Nursing (Adult) Apprenticeship B740DA**
- **BSc Nursing (Mental Health) Apprenticeship B760DA**
- **BSc Nursing (Adult) Including Year Abroad B742**
- **BSc Nursing (Mental Health) Including Year Abroad B762**
- **BSc Nursing (Adult) Work-Based Learning B741**
- **BSc Nursing (Mental Health) Work-Based Learning 84B9**

Progression and award of credits is based on passing all individual components of assessment in core modules.

Drug Calculation exam will be a pass/fail element of the Nursing Practice 3 module (HS518). Students are required to achieve a mark of 100 to pass this element.

Students are required to pass all individual components of assessment in core modules and will be offered only one opportunity to resubmit these where they are failed.

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was below the pass mark then the resubmission can improve the Module Aggregate Mark up to the pass mark only.
- If the pre-resubmission Module Aggregate was above the pass mark then the resubmission cannot improve the Module Aggregate Mark.

The Module Aggregate is capped at the pre-submission aggregate.

Failed work will normally be resubmitted within four weeks of students receiving their marked work. If a student fails an assessment on the final attempt they will be required to withdraw from the programme. If they submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

To obtain a registerable degree students must be assessed as remaining of good health and character by the School's Professional Suitability Group/Board of Examiners. Students who do not meet these criteria may be eligible for a non-registerable Exit Award.

Students must pass all practice-based learning placements and will be required to retake any failed placement. If a student fails a placement on re-assessment or fails 2 or more placements at first attempt they will be required to withdraw from the programme unless there are Extenuating Circumstances accepted as valid by the Board of Examiners. A retrieval placement will be offered at the next available placement opportunity. Students may not trail more than one placement over the course of their programme.

All required outcomes for a progress point must normally be met within the assessed period for that Year of the programme. Any outstanding outcomes must be achieved within 12 weeks of entering the next Year of the

programme. A student who fails to achieve the outstanding outcomes within the 12-week period will not be permitted to continue on the current Year of the programme. Depending on the reason for the failure to meet the outstanding outcomes, the Board of Examiners will decide whether the student must either return to the previous part of the programme to meet the shortfall or be discontinued. This is to meet the NMC requirement on progression.

**Progression to Final Year (October Cohort Apprentice):**

A second attempt for module HS242/HS277 can be trailed into Year Two without affecting the student's progression.

An incomplete first attempt at a single placement or placement resubmission for module HS243/HS278 can be trailed into Year Two without affecting the student's progression.

**Progression to second Academic Year (April Cohort Apprentice):**

A second attempt for module HS244/HS279 can be trailed into the next Academic Year without affecting the student's progression.

**Progression to final Academic Year (April Cohort Apprentice):**

A second attempt for modules HS246/HS284 and HS249/HS287 can be trailed into the next Academic Year without affecting the student's progression.

The following modules are credit-bearing but awarded as pass/fail only;

- HS508: Nursing Practice 1
- HS514: Nursing Practice 2
- HS518: Nursing Practice 3

Students on a course involving a Year Abroad are also required to obtain a Year Mark of 50 in Year One.

**Degree Classification**

A student's Degree Class is based upon Year Two and Year Three marks. Year Two and Year Three marks are weighted 35% and 65% respectively and combined to give a Degree Mark.

On the course with a Year Abroad the student's Degree Class is only based upon the Year Two and Final Year Marks as the Year Abroad is Pass/Fail only. Year Two and Final Year Marks are weighted 35% and 65% respectively and combined to give a Degree Mark.

A variation to the credit volume used in calculating Degree Classification:

**First Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 70 or more; or
- 60 credits (from Levels 5 and 6) at 70 or more and a Degree Mark of at least 68.

**Upper Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 60 or more; or
- 60 credits (from Levels 5 and 6) at 60 or more and a Degree Mark of at least 58.

**Lower Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 50 or more; or
- 60 credits (from Levels 5 and 6) at 50 or more and a Degree Mark of at least 48.

**Third Class Honours** will be awarded to a candidate who meets the criteria for the award of an Honours Degree but who does not qualify for any other Class of degree.

### **Exit Awards**

Exit Awards for these courses are titled:

- Certificate of Higher Education in Health Studies
- Diploma of Higher Education in Health Studies
- Ordinary Degree in Health Studies (unclassified Level 6 award)
- Ordinary Degree in Health Studies (including Year Abroad) (unclassified Level 6 award)
- BSc (Hons) in Health Studies (classified Level 6 award)

To obtain an Exit Award, students do not need to pass each individual assessment component within a module but must pass the minimum number

of credits needed for the relevant level of Exit Award. The higher pass mark for the Drug Calculations exam is not required.

In addition, to obtain the BSc (Hons) Health Studies Exit Award students must obtain 340 credits. For this Exit Award all Final Year modules are compulsory except the 60-credit placement module (HS198/HS241) which is core.

For the Diploma and Certificate all modules are **compulsory** rather than **core**.

These are academic awards only and do not provide recipients with the eligibility to register with the Nursing and Midwifery Council.

#### **HS7.0 In respect of the course:**

##### **BSc Occupational Therapy (Full-time) B939**

Students are required to pass all individual components of assessment. No condonement or compensation is allowed.

Students are permitted a total of three opportunities to undertake the assessment for modules (normally the first attempt takes place during the Year, attempt two during the summer resubmission period and the final attempt as part of a resit/repeat year), with the exception of placement assessments where students are only permitted two opportunities.

Where a placement is embedded in a module and that module is retaken as part of a resit/repeat year, this will be considered the second attempt at that placement.

If students fail their final attempt they will be required to withdraw. If they submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was below the pass mark then the resubmission can improve the Module Aggregate Mark up to the pass mark only.

- If the pre-resubmission Module Aggregate was above the pass mark then the resubmission cannot improve the Module Aggregate Mark.

The Module Aggregate is capped at the pre-submission aggregate.

Students must pass all placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical specialty for a pass grade (as all placements are pass/fail). If a student fails a placement on reassessment or fails two placements at first attempt they will be required to withdraw from the programme unless there are Extenuating Circumstances accepted as valid by the Board of Examiners.

Placement assessments are awarded as pass/fail only. The following modules are credit-bearing but awarded as pass/fail only:

- HS172-4-SP Practice Placement one – Explore
- HS273-5-SP Practice Placement two – Initiate
- HS275-5-AU Practice Placement three - Lead
- HS373-6-SP Practice Placement – Manage

Placement Two and Placement Three are 6 week and 8 week placements respectively and both are completed within Year Two of the programme. If a student fails Placement Two (normally during weeks 6-11), a full repeat placement would be undertaken during the allocated time for Placement Three (normally weeks 30-37) following approval at an in-year Board of Examiners (convened for fails in Placement Two only). Provided this repeat of Placement Two is passed, Placement Three would be undertaken during the summer period (at an agreed time during weeks 39-48) and considered at the September Board of Examiners to allow progression to Year Three.

Progression to the Final Year may be permitted where Placement Three is incomplete if there are Extenuating Circumstances accepted as valid by the Board of Examiners.

Degree Class is based upon Year Two and Year Three marks. Year Two and Year Three marks are weighted 43 and 57 respectively and combined to give a Degree Mark.

**First Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 70 or more; or

- 90 credits (from Levels 5 and 6) at 70 or more and a Degree Mark of at least 68.

**Upper Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 60 or more; or
- 90 credits (from Levels 5 and 6) at 60 or more and a Degree Mark of at least 58.

**Lower Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 50 or more; or
- 90 credits (at Levels 5 and 6) at 50 or more and a Degree Mark of at least 48.

**Third Class Honours** will be awarded to a candidate who meets the criteria for the award of an Honours Degree but who does not qualify for any other Class of degree.

### **Exit Awards**

The Exit Awards for these courses are titled:

- Certificate of Higher Education in Rehabilitation Studies
- Diploma of Higher Education in Rehabilitation Studies
- Ordinary Degree in Rehabilitation Studies (unclassified Level 6 award)
- BSc (Hons) in Rehabilitation Studies (classified Level 6 award)

To be eligible for a BSc (Hons) in Rehabilitation Studies students must undertake 360 credits for the BSc Occupational Therapy, passing a minimum of 330 credits, and pass all core modules except for either HS340 Professional Enquiry Proposal or HS374 Transition from student to Occupational Therapist.

The above awards are academic only and do not provide recipients with the eligibility to register with the Health and Care Professions Council.

### **HS7.1 In respect of the course:**

#### **BSc Occupational Therapy (Part-time) B930**

Progression is based on passing all assessments and all modules.



Students are required to pass all individual components of assessment and will be offered only one opportunity to resubmit these where they are failed (excluding practice-based learning placements).

A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-submission aggregate.

A fail at second attempt will lead to a requirement to withdraw.

Students must pass all practice-based learning placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical speciality for a pass grade (as all placements are pass/fail). If a student fails a placement on re-assessment or fails more than 2 placements at first attempt they will be required to withdraw from the programme.

The following modules are credit-bearing but awarded as pass/fail only;

- HS172-4-SP Practice Placement one – Explore
- HS273-5-SP Practice Placement two – Initiate
- HS275-5-AU Practice Placement three - Lead
- HS373-6-SP Practice Placement - Manage

Degree Class is based upon Year Two and Year Three marks. Year Two and Year Three marks are weighted 43 and 57 respectively and combined to give a Degree Mark.

**First Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 70 or more; or
- 90 credits at 70 or more and a Degree Mark of at least 68.

**Upper Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 60 or more; or
- 90 credits at 60 or more and a Degree Mark of at least 58.

**Lower Second Class Honours** will be awarded to a candidate who has:

- Either a Degree Mark of 50 or more; or
- 90 credits at 50 or more and a Degree Mark of at least 48.

**Third Class Honours** will be awarded to a candidate who meets the criteria for the award of an Honours Degree but who does not qualify for any other Class of degree.

### **Exit Awards**

The Exit Awards for these courses are titled:

- Certificate of Higher Education in Rehabilitation Studies
- Diploma of Higher Education in Rehabilitation Studies
- BSc Rehabilitation Studies
  - o This will be awarded to students who have met the following conditions: Have attempted 360 credits for the BSc (Hons) Occupational Therapy and passed all core modules except for either HS340 Professional Enquiry Proposal or HS374 Transition from student to Occupational Therapist.

The above awards are academic only and do not provide recipients with the eligibility to register with a relevant regulatory body or practice as an occupational therapist.

### **HS8.0 In Respect of the course:**

#### **BA Social Work L500**

Students are required to pass all individual components of assessment. No condonement or compensation is allowed.

Students are permitted a total of three opportunities to undertake the assessment for modules, with the exception of the assessment for the placement modules (HS293 and HS393) where students are only permitted two opportunities unless there are Extenuating Circumstances accepted as valid by the Board of Examiners. If students fail their final attempt they will be required to withdraw. If they submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

Marks for resubmissions will be subject to capping in the following way. A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was below the pass mark then the resubmission can improve the Module Aggregate Mark up to the pass mark only.
- If the pre-resubmission Module Aggregate was above the pass mark then the resubmission cannot improve the Module Aggregate Mark. The Module Aggregate is capped at the pre-submission aggregate.

To be awarded the BA in Social Work a student must:

- Not be subject to a current referral to Professional Suitability Group;
- Have satisfactorily addressed any actions or sanctions imposed at any earlier Fitness to Practise hearing(s) which have concluded or are unfinished;
- Not be subject to an exclusion that prevents them from engaging in direct work with service users as a consequence of concerns over their fitness to practise or their professional conduct.

The Exit Awards for the Social Work courses are titled:

- Certificate of Higher Education in Social Care
- Diploma of Higher Education in Social Care
- Ordinary Degree in Social Care (unclassified Level 6 award)

To obtain an Exit Award, students do not need to pass each individual assessment component within a module but must pass the minimum number of credits needed for the relevant level of Exit Award.

These are academic awards only and do not provide recipients with the eligibility to register with Social Work England.

#### **HS9.0 In respect of the courses:**

- **BSc Speech and Language Therapy B630**
- **BSc Speech and Language Therapy (Including Placement Year) B632**
- **BSc Speech and Language Therapy (Including Year Abroad) B631**

Students are permitted a total of three opportunities to undertake the assessment for modules (normally the first attempt takes place during the Year, attempt two during the summer resubmission period and the final attempt as part of a resit/repeat year), with the exception of the Speech and Language Therapy placement modules HS136, HS234 and HS332 where students can only have a maximum of two attempts.

If students fail their final attempt they will be required to withdraw. If they submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

If a student fails a placement on reassessment or fails two placements at first attempt they will be required to withdraw from the programme unless there are Extenuating Circumstances accepted as valid by the Board of Examiners. Placements are the only assessments which can be resubmitted in-year before the summer resubmission period. Please note, this variation on the number of attempts at reassessment does not apply to the Placement Year module HS330, which abides by the standard rules for Placement Year courses in which students are unable to retake the Placement Year.

All assessment elements in all core modules must be passed.

Marks for resubmissions will be subject to capping in the following way. A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was below the pass mark then the resubmission can improve the Module Aggregate Mark up to the pass mark only.
- If the pre-resubmission Module Aggregate was above the pass mark then the resubmission cannot improve the Module Aggregate Mark. The Module Aggregate is capped at the pre-submission aggregate.

### **Exit Awards**

The Exit Awards for these courses are titled:

- Certificate of Higher Education in Human Communication

- Diploma of Higher Education in Human Communication
- Ordinary Degree in Human Communication (unclassified Level 6 award)
- Ordinary Degree in Human Communication (Including Placement Year) (unclassified Level 6 award)
- Ordinary Degree in Human Communication (Including Year Abroad) (unclassified Level 6 award)
- BSc (Hons) in Human Communication (classified Level 6 award)
  - o To be eligible for the BSc (Hons) in Human Communication students must undertake 360 credits for the BSc (Hons) in Speech and Language Therapy, passing all core modules except for either HS332: Placement 3 or HS340: Professional Enquiry Proposal.
- BSc (Hons) in Human Communication (Including Placement Year) (classified Level 6 award)
  - o To be eligible for the BSc (Hons) in Human Communication (including Placement Year) students must undertake 480 credits for the BSc (Hons) in Speech and Language Therapy (including Placement Year), passing all core modules except for either HS332: Placement 3 or HS340: Professional Enquiry Proposal.
- BSc (Hons) in Human Communication (Including Year Abroad) (classified Level 6 award)
  - o To be eligible for the BSc (Hons) in Human Communication (including Year Abroad) students must undertake 480 credits for the BSc (Hons) in Speech and Language Therapy (including Year Abroad), passing all core modules except for either HS332: Placement 3 or HS340: Professional Enquiry Proposal.

These are academic awards only and do not provide recipients with the eligibility to register with the Health and Care Professions Council (HCPC).

**Senate April 2022**

## DEPARTMENT OF LANGUAGE AND LINGUISTICS

### RULES OF ASSESSMENT FOR STUDENTS ON MODERN LANGUAGE COURSES AND JOINT (AND/WITH) MODERN LANGUAGE COURSES INCLUDING A PERIOD OF STUDY ABROAD

**LL1.0** In relation to all Modern Language degrees and joint (and/with) Modern Language degrees including a Year Abroad:

**LL2.0** In addition to the standard requirements for progression detailed in the Rules of Assessment students must meet the following requirements:

#### **LL3.0 Year Two**

Students are required to achieve at least 40 in Level 4 Advanced (B2<sup>1</sup>) or Level 5 Proficiency (C1) language modules in their major language<sup>2</sup> to be able to proceed to the Study Abroad period. If students do not meet these requirements, they will be offered the chance to transfer to a different degree course, if appropriate.

#### **LL4.0 Year Three**

Whilst students will be registering for some modules with a thematic content, it is essential that the study of their languages must be continued taking into account the following:

- Study of major language (are regarded as core and must be passed)
- Study of minor language(s) with Year Four exit Levels of 5 (Proficiency, C1) and above (regarded as compulsory unless unavailable, in which case a suitable alternative is incorporated into the Learning Agreement)
- Study of any other minor language with Year Four exit Levels 3 (Intermediate, B1) or 4 (Advanced, B2) (recommended)

**LL5.0** In order to proceed onto Mastery (C2) Level modules in their major language, students must have reached at least Level C1 of the European Framework by the end of their Study Abroad period (equivalent to a 40 pass in a Level 5

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<sup>1</sup> B1, B2, C1 & C1 refer to the Common European Framework of reference for languages.

<sup>2</sup> The major language is the language for which the highest exit level needs to be achieved in the Final Year. It is also the language of your main study abroad period.

Proficiency module). To proceed to Level 5 Proficiency (C1) modules, students must have obtained a pass at Level B2 by the end of their Study Abroad period (equivalent to a 40 pass in a Level 4 Advanced module).

**Students have the following options during the Study Abroad period:**

**LL6.0 Study abroad as a student at a partner university**

During their study abroad period, students must choose appropriate modules at their host university. With the exception of modules in the minor language(s) or in translation/interpreting, these modules should be in the language of the host country.<sup>3</sup> This selection of modules and any amendments to the original selection will require the approval of the Study Abroad language coordinators.

Students must register for modules to the value of 60 ECTS credits. The best 45 ECTS credits will be converted into 90 Essex credits. The marks obtained for individual modules will be used to create an average Year Mark which will be converted and validated according to the guidelines published on the Essex Abroad website. This Year Mark will be applied to the 90 Essex credits, which will be subject to the Undergraduate Rules of Assessment. In cases where the average Year Mark for the best 45 ECTS credits is a fail (below 40), students will be asked to transfer to a Three-Year Degree course wherever possible.

In cases where students fail their Year Abroad of BA Business Management and Modern Languages, and therefore are no longer eligible for the 'modern languages' award, students will be asked to transfer onto the Three-Year variant of BA Business Management and Language Studies. The decision to transfer the student will be made by the Board of Examiners. Students are unable to be admitted directly onto this course or transfer directly onto this by their own choice.

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<sup>3</sup> Exceptions may be allowed in the case of degrees and/or with Modern Languages, provided that the agreement of the relevant Study Abroad Officers has been obtained in advance.

Note - BA Business Management and Language Studies is a non-admitting course.

In order to achieve Mastery Level (C2) in their Final Year, students must spend their study abroad period in a single country at their chosen university to ensure that their language proficiency in their major language reaches the very demanding C1 standard. Exceptions will only be made in the case of students who have achieved Year Marks of clear first class standard during Year One of study at the University of Essex.

#### **LL7.0 Study abroad as a foreign language assistant**

Students may choose to spend their study abroad period working as an assistant at an approved education institution abroad (school, college, University). This Year does not count towards the overall Degree Classification and academic credits are not awarded. Only marks which are included in the overall Classification are shown on the transcript for the period of study abroad.

Students must complete the following during this period:

- a) An employer's certificate of completion/reference will need to be submitted to the Essex Abroad Office, demonstrating that satisfactory teaching hours have been undertaken.
- b) Evidence of successfully completed language modules (including distance learning) must be provided – see LL4 above.
- c) A portfolio of work demonstrating that level C1 has been reached in the major language by the end of the study abroad period must be submitted. Portfolio briefs will be available from the relevant module supervisors and will include an assistantship diary. This portfolio must achieve a minimum mark of 40, with the submission deadline being 31 August. No reassessment opportunities will be offered.<sup>4</sup>

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<sup>4</sup> In cases where no language courses are available in the relevant locality, students will need to consult their course director, country-specific coordinator or the Study Abroad officer.



### **LL8.0 Undertake a work placement abroad**

Students may choose to complete a work placement abroad. This Year does not count towards the overall Degree Classification and academic credits are not awarded. Only marks which are included in the overall Classification are shown on the transcript for the period of study abroad.

Students must complete the following during this period:

- a) Three pieces of assessment written in the target language. These assessments will be used to determine whether students have achieved C1 mastery level in their major or target language by the end of the work placement.
- b) Confirmation from the employer that the student has successfully completed the work placement, which will be confirmed by the Placements Team.

### **LL9.0 Certificate in Teaching English as a Foreign Language (TEFL)**

In relation to the Certificate in Teaching English as a Foreign Language (TEFL), students must achieve a Module Aggregate of 40 or above in each of the following three modules in order to be awarded the TEFL Certificate:

- LG665-4-AU Introduction to TEFL Methodology
- LG666-4-SP Initial Teaching Practice
- LG667-5-FY Theory and Practice in English Language Teaching

**Senate October 2019**

## LITERATURE, FILM AND THEATRE STUDIES

### **LT1.0 In respect of students taking specified LT film and multimedia journalism modules as part of their course:**

**LT1.1** Students are required to achieve a minimum of 70% attendance in the following modules over the entire module in order to pass the module:

- LT122- Introduction to Film Production,
- LT225-Documentary Film making,
- LT226 Fiction Film making,
- LT227 Directing Actors for Film
- LT322 Advanced Documentary Production
- LT240 Audio and Video for Broadcast and Online (Single Honours)
- LT312 Advanced Practical Journalism

**LT1.2** By **'attendance'** we mean attending for the full duration of the class at any teaching events (class, workshop, news day, assessment etc.) that are deemed **COMPULSORY** by the module tutor and supervisor. These will be timetabled sessions where students must tap in. (Extra voluntary teaching events such as voluntary tutorials or recommended trips or other extra-curricular activities are not included.) As well as using the Count-me-In tap system, module tutors will also take a register to double-check.

**Halfway Warning Point:** module tutors will remind students half-way through the module of their attendance level, and any students who are close to the threshold will be warned, and reminded of the attendance that they need to achieve in the rest of the module to ensure that they pass. The Student Progress Team will receive copies of warnings sent to students. This will be in addition to follow up under the Progress Procedures.

**LT1.3 Absences:** The process for notifying absence and reporting Extenuating Circumstances would apply in the normal way. If a student's attendance is affected by illness or other circumstances beyond their control they should submit a notified absence and/or make an application for Extenuating Circumstances, and hence, if their application is accepted, their non-attendance can be condoned.

If a student does not satisfy the attendance requirement for the module because their attendance falls below the 70% attendance threshold, and their

Extenuating Circumstances are NOT accepted, then in order to PASS the module, they must undertake supplementary assessment.

#### **LT1.4 Supplementary Assessment, Re-assessment and Progression**

##### **LT Modules in Film Studies**

To demonstrate that they have met the learning outcomes students who have not satisfied the attendance requirement due to their attendance falling below 70% must undertake the following supplementary assessment before the summer meeting of the Board of Examiners:

- a) An invigilated assessment on the theoretical content of the module.
- b) A practical (solo) examination designed by the module supervisor to prove the student's competence in the essential practical learning outcomes.

These assessments will be marked on a Pass/Fail basis. Students who have been required to undertake supplementary assessment must PASS BOTH these assessments in order to pass the module.

If they FAIL either or both assessments, the FAIL for the module stands.

They may then attempt re-assessment in this component in September (one written and one practical examination).

A student who has failed a module because of a failure in this component after September re-assessment may proceed carrying failed credits, where this is permitted by the Rules of Assessment. The student may also be permitted to repeat the Year of study, or repeat the failed module(s) by part-time study, where this is permitted by the Rules of Assessment. A student may not undertake re-assessment out of residence in any module to which these provisions apply.

##### **LT modules in Multimedia Journalism**

To demonstrate that they have met the learning outcomes, students who have not satisfied the attendance requirement due to their attendance falling below 70% must undertake the following supplementary assessment before the summer meeting of the Board of Examiners:

A practical test designed by the module supervisor to prove the student's competence in the essential practical learning outcomes defining each module.

This assessment will be marked on a Pass/Fail basis. A Fail in this assessment will result in a Fail for the module.

Students may then attempt re-assessment in this component in September. A student who has failed a module because of a failure in this component after September re-assessment may proceed carrying failed credits, where this is permitted by the Rules of Assessment. The student may also be permitted to repeat the Year of study, or repeat the failed module(s) by part-time study, where this is permitted by the Rules of Assessment. A student may not undertake re-assessment out of residence in any module to which these provisions apply.

**Senate June 2020**

## **LAW**

### **LW1.0 In respect of:**

#### **LLB Laws (Including Year Abroad) M120**

(Model Three of the Four-Year Award Models)

**LW1.1** In addition to the standard requirements for progress, where the language needed for study in Europe is not the student's native language, it is a requirement to pass an additional language course. 150 credits will therefore be required for the qualifying year leading to the year of study in Europe for these students.

### **LW2.0 In respect of:**

#### **LLB English and French Law M122**

The variations for this course are published under the rules for Partner Institutions. Please refer to this section for the full rules.

### **LW2.1 In respect of:**

#### **All LLB courses:**

In addition to the standard Rules of Assessment applicable to LLB students, there are also rules set by the Solicitors Regulation Authority and the Bar Standards Board which set the criteria for obtaining a qualifying law degree (QLD). Students wishing to undertake professional practice in Law are recommended to refer to these when making decisions on progression between Years of a degree in cases where they have been offered the chance to proceed to the next Year carrying failed credits.

### **LW3.0 Undertaking Reassessment for Professional Purposes after Graduation**

#### **LW3.1 Foundations of Legal Knowledge**

Where students have met the requirements for graduating with an Honours Degree, having progressed carrying a fail in no more than one 30-credit Foundations of legal knowledge module, or no more than two 15-credit foundations modules, under the circumstances envisaged in paras. 3.1.7, 3.1.12, or 3.2.1 of the Rules of Assessment, students may, at the first available opportunity after graduation, choose to retake, for professional purposes, the failed module or modules. Where a student is carrying fails in more than one 30-credit Foundations of legal knowledge module, or more than two 15-credit foundations of legal knowledge modules, or has otherwise

failed more than 30 credits across their degree, the University **cannot** offer the option of reassessment for professional purposes. Students should be aware that such a retake would solely be for satisfying the requirements to pass the seven foundations of legal knowledge, and **does not in any way** affect the marks or Degree Classification previously awarded or ratified by a Board of Examiners.

All LLB degrees in the School of Law are designed to enable students to meet the requirements of the Solicitors Regulation Authority (SRA) and the Bar Standards Board (BSB) for a Qualifying Law Degree (QLD) by including the “Foundations of Legal Knowledge” (as set out in Schedule Two to the *Joint Statement on the Academic Stage of Training*, 1999, reproduced as Appendix One of the *Academic Stage Handbook*, version 1.4, 2014) across a range of modules. A student who obtains an LLB and who has passed all modules in which the Foundations of Legal Knowledge are covered will automatically obtain a Qualifying Law Degree. A student who obtains an LLB degree but who has not passed all modules in which the Foundations of Legal Knowledge are covered will not obtain a Qualifying Law Degree, but may be permitted to take further re-assessment for professional purposes after graduation.

### **LW3.2 In respect of ALL LLB courses**

Where students have met the requirements for graduating with an Honours Degree, having progressed carrying a fail in no more than one 30-credit Foundations of legal knowledge module, or no more than two 15-credit foundations modules, under the circumstances envisaged in paras. 3.1.7, 3.1.12, or 3.2.1 (rules from 2017-2018 and before) or 3.14-3.18, 3.35-3.39 or 3.57-3.58 of the Rules of Assessment (for Three-Year LLB courses) or paras. 4.1.4, 4.1.10, 4.1.14, or 4.2.1 (rules from 2017-2018 and before) or 4.17-4.22, 4.35-4.40, 4.60-4.64, 4.73-4.79 or 4.94-4.95 of the Rules of Assessment, students may, at the first available opportunity after graduation, choose to retake, for professional purposes, the failed module, or modules. Students should be aware that such a retake would solely be for satisfying the requirements to pass the academic stage of professional legal training, and **does not in any way affect** the marks or Degree Classification previously awarded or ratified by a Board of Examiners.

### **LW3.3 Details of the Reassessment Arrangements**

- a) Students undertaking a resit in a module for professional purposes must undertake all assessment components for that module, even if the component has been passed previously. No marks previously achieved in a failed module would be considered to determine the student's overall Module Aggregate and the reassessment would effectively be treated as a "clean slate". For example, if a module was made up of coursework and an exam, the student would be required to undertake both components, even if they had previously passed one of the components. It should be noted that reassessment for professional purposes would be in line with the School of Law's reassessment strategy for the Academic Year in which the student is to undertake reassessment.
- b) Students undertaking a resit for professional purposes will be assessed in accordance with the syllabus and reassessment mechanisms for the relevant module in the Academic Year in which reassessment is taken. Students would undertake the reassessment which has been set for that Academic Year, as opposed to the Year in which the module had been failed, the syllabus could have changed. The School should will provide students with access to all of the course to module materials during or before the reassessment period.
- c) Reassessment for professional purposes does not form part of the assessment for a degree. As such a student who undertakes and passes reassessment for professional purposes does not have a Qualifying Law Degree but they are considered to have passed the requirements of the academic stage of professional legal training, as set out by the Solicitors Regulation Authority and Bar Standards Board.
- d) As reassessment for professional purposes does not form part of the assessment for a degree, marks in modules which have been reassessed for professional purposes are not capped at 40.

**Senate April 2019 (removal of Placement Year Mark minimum July 2019)**

## **SCHOOL OF PHILOSOPHY AND ART HISTORY**

### **PA1.0 In respect of joint courses involving and/or with Modern Languages and a Period of Study Abroad**

See the entry on Modern Languages courses under the Department of  
Language and Linguistics.

**Senate July 2018**



## **SPORT, REHABILITATION AND EXERCISE SCIENCE**

### **SE1.0 In respect of the courses:**

#### **BSc (Hons) Physiotherapy (Full-time) B169**

Students are required to pass all individual components of assessment. No condonement or compensation is allowed.

Students are permitted a total of three opportunities to undertake the assessment for modules, with the exception of the assessment for the placement modules SE213-5-SP, SE216-5-SU, SE217-5-SU, SE310-6-SU, SE312-6-AU and SE313-6-SP where students are only permitted two opportunities. If students fail their final attempt they will be required to withdraw.

At the End of Year One Board of Examiners, where a student has failed up to 90 credits and this includes failure in the practical exam (OSPE) for SE116, they may undertake reassessment over the summer provided that they have obtained a Module Mark for SE116 of at least 40 and passed at least 2 OSPE stations.

Students must pass all practice-based learning placements. If a student fails a placement, they will be required to undertake and pass a full repeat placement in the same clinical speciality for a capped mark.

Students will be permitted to trail no more than one Practice-based learning placement into the subsequent level.

Marks for resubmissions will be subject to capping in the following way. A pre-resubmission Module Aggregate will be calculated using the failed mark(s):

- If the pre-resubmission Module Aggregate was under the pass mark then the aggregate can improve up to the pass mark only.
- If the pre-resubmission Module Aggregate was over the pass mark then the aggregate is capped at this pre-resubmission aggregate.

#### **Exit Awards**

The Exit Awards for these courses are titled:

- Certificate of Higher Education in Rehabilitation Studies
- Diploma of Higher Education in Rehabilitation Studies
- Ordinary Degree in Rehabilitation Studies (unclassified Level 6 award)

- BSc Rehabilitation Studies (Hons)

This will be awarded to students who have met the following conditions: Have attempted 360 credits for the BSc (Hons) Physiotherapy and passed all core modules except for either HS340/SE340 Professional Enquiry Proposal or HS367/SE314: Evidencing Practice and Continuing Professional Development.

The above Exit Awards are academic only and do not provide recipients with the eligibility to apply to register with the Health and Care Professions Council.

**SE2.0 In respect of the courses:**

- BSc Sports Therapy C603
- BSc Sports Therapy (Including Placement Year) C604
- BSc Sports Therapy (Including Year Abroad) C605

Students can only have a maximum of two attempts at the SE321 Sports Therapy Placement Clinical Assessment.

In addition to achieving a Module Aggregate Mark of 40 or higher, students must pass the specified individual elements of assessment in the modules listed below.

<b>Module Code</b>	<b>Module Title</b>	<b>Elements of Assessment which must be passed</b>
SE114	Introduction to Sports Therapy	Portfolio (Pass/fail) OSPE 1 – Subjective and massage (30% of Module Mark) OSPE 2 – E&A (45% of Module Mark)
SE115	Anatomy and Pathophysiology for Sports Therapy Practice	Anatomy OSPE (50% of Module Mark)
SE218	Evaluation Sport and Exercise Injuries	OSPE (75% of Module Mark) <sup>5</sup> Portfolio (pass/fail)
SE228	Treatment of Sport and Exercise Injuries	OSPE (100% of Module Mark) <sup>5</sup>
SE219	Rehabilitation and Remedial Exercise	OSPE (60% of Module Mark) <sup>5</sup>
SE315	Advanced Sports Therapy	OSPE (75% of Module Mark)
SE316	Academic and Practical Sports Therapy	OSPE (50% of Module Mark)
SE321	Sports Therapy Placement	Sports trauma course (pass/fail) Placement log (pass/fail) Case presentation and viva (50% of Module Mark)

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<sup>5</sup> In relation to End of Year Examination Boards, where students have failed 75 credits solely because they have failed the OSPE elements of assessment in SE218, SE228 and SE219 they may undertake the reassessment for those elements over the summer, rather than being required to retake the Year.

Note: this list only outlines the elements of assessment for which the variation applies. For a full breakdown of the module assessment please see the module directory.

**End**

**Senate October 2018 Updated May 2020**

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