

UNIVERSITY OF ESSEX / CHULALONGKORN UNIVERSITY

UNDERGRADUATE RULES OF ASSESSMENT

Applicable to Students who started from

Academic Year 2023-24 onwards

Four-Year Honours Degree

Double Degree, Sandwich Course Structure

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1. PREAMBLE

1.1 These Rules of Assessment apply to the Double Degree course which is delivered collaboratively between the Department of Government at the University of Essex (Essex) and the Faculty of Political and Global Studies at Chulalongkorn University (Chula) in Thailand. Students who successfully complete the Double Degree will receive two awards as follows:

- (a) BA Social Sciences, awarded by Essex
- (b) BA Politics and Global Studies, awarded by Chula

These Rules of Assessment apply to the Essex Award. They should be read in conjunction with the relevant Course Structure, Programme Specification and Module Outlines. The Course Structure will identify which modules are core and so must be passed. For the purposes of the Chula Award, students must meet any course or module specific requirements as set out in the regulations, policies and procedures of Chula.

1.2 The course is delivered over 4 Years, under a Sandwich Delivery Model, with Years One and Four studied at Chula and Years Two and Three studied at Essex, as outlined in 1.2(a) to 1.2(d). All Essex-equivalent credits (see 1.3(b)) are ratified by a University of Essex Board of Examiners following each Year of study.

(a) Year One (Level 3 equivalent):

- Between 80 and 120 Essex-equivalent credits delivered at Chula.
- Of the maximum 120 Essex-equivalent credits which can be studied in Year One, 40 credits are Gen-Ed and/or Free Elective optional modules which may be Graded or Pass/Fail modules (see 1.3(c)), and which can all be taken in Year One or students can choose to defer taking some or all of them (i.e. between 10 and 40 credits) until the Final Year (Level 6) at Chula. Thus, students can study between 80-120 credits during Year One at Chula.

(b) Year Two (Level 4):

- 120 credits delivered at Essex (Department of Government).

(c) Year Three (Level 5):

- 120 credits delivered at Essex (Department of Government).

(d) Final Year (Level 6 equivalent)

- Between 120 and 160 Essex-equivalent credits delivered at Chula, comprising 120 credits (Level 6 equivalent) plus up to an additional 40 credits (Level 3 equivalent) relating to Gen-Ed and/or Free Elective optional modules that the student might have chosen to defer from Year One (see 1.2(a)).

1.3 To progress from Year One at Chula (Level 3 equivalent) to Year Two at Essex (Level 4), students are required to achieve an Essex-equivalent Year Mark of 40 or above to pass Year One, calculated as an average of the total number of credits studied during Year One (see 1.2(a)), with a pass Module Mark of 40 achieved in the six compulsory PGS modules. Students must pass between 80 and 120 Essex-equivalent credits during Year One. The Essex-equivalent Year Mark is determined as follows:

- (a) At the end of Year One the grades for each Chula module and the overall Chula year grade are provided to Essex by Chula by the end of the Academic Year. If a student is required to undertake reassessment or repeat the Year at the end of Year One, this will be determined by the regulations, policies and procedures of Chula.

If a student is required to repeat Year One, the Repeat Year grades for each Chula module and the overall Chula year grade will be provided to Essex by Chula by the end of the repeat Academic Year.

If a student is required to undertake reassessment in Year One Chula modules, they can choose to undertake it before the end of Year One or to defer the reassessment to the Final Year of study at Chula. If the reassessment is taken during Year One, the module grade that is shared by Chula with Essex by the end of the Academic Year, and thus the

associated Essex-equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations.

If a student fails the reassessment attempt in Year One, and so will be required to undertake further reassessment, to attempt to redeem the fail in the Final Year of study at Chula, or chooses to defer reassessment for a module to the Final Year of study at Chula, the Essex-equivalent fail mark will be flagged as trailed credits. Then, following completion of the reassessment in the Final Year of study, the Year One Essex-equivalent Year Mark will be updated, in line with the process outlined in 1.3(b).

Where a Module Mark for a previous attempt is higher, this will be reinstated.

Please note that a maximum of 40 credits, which have not yet been passed, can be carried forward from Year One (Level 3 equivalent) study at Chula to Final Year (Level 6 equivalent) study at Chula. These 40 credits can comprise trailed modules (in which reassessment is required) and/or deferred modules (in which the first attempt is to be taken).

- (b) An agreed Grade Conversion formula ([Appendix A](#)) is used to convert the Chula grades for each module and the overall Chula year grade into Essex-equivalent Module Marks, which are then used to calculate the Essex-equivalent Year Mark. A Grade Conversion Meeting comprising membership from Chula, Essex and the External Examiner approves the grade conversion to the Essex equivalent marks. A University of Essex Board of Examiners meeting then ratifies the Essex-equivalent marks for the purposes of the Essex award.
- (c) A student can choose Pass/Fail optional modules (see 1.2(a)) during the first of their two years of study at Chula (Year One). A grade is not assigned for these Pass/Fail modules and so Chula calculate a student's Year Grade based only on the Graded Modules studied during a given Academic Year. As students can choose any combination of Pass/Fail or Graded Modules at Chula, the number of Graded Modules which contribute to the Year Grade may vary between students in a given cohort.

Furthermore, as students can choose to defer taking some of the optional modules until their second year of study at Chula (i.e. from Year One to Year Four - see 1.2(a)), if additional (deferred) optional Graded Modules are taken in Year Four at Chula, the Year One Year Grade will be updated retrospectively to incorporate the marks for these additional modules.

- (d) In line with Chula practice, the Essex-equivalent Year Mark is calculated based only on the Essex-equivalent Module Marks for the Chula Graded Modules (determined using the agreed Grade Conversion). In turn, the Essex-equivalent Year Mark is calculated as an average of the Essex-equivalent Module Marks for the Graded Modules studied at Chula in the given Academic Year. As above, if additional (deferred) optional Graded Modules are taken in Year Four at Chula, the Year One Essex-equivalent Year Mark will be updated retrospectively to incorporate the marks for these additional modules.

1.4 For the purposes of the Essex Award, the marks for Year One Chula modules will be represented by one overall Essex-equivalent Year Mark representing either (see 1.2(a) and 1.3 above):

- (a) the average mark achieved across 120 Essex-equivalent credits, if the student has completed all Year One, Gen-Ed and/or Free Elective optional modules (40 credits) during Year One;
or, if the student has chosen to defer undertaking some or all (between 10 and 40 credits) of the Year One, Gen-Ed and/or Free Elective optional modules until the Final Year of study at Chula:
- (b) the average mark achieved across the total number of Essex-equivalent credits taken during Year One – this will be between 80 and 110 Essex-equivalent credits, depending on how many Gen-Ed and/or Free Elective credits the student has chosen to defer (i.e. 120 credits minus between 10 and 40 credits).
- (c) If a student defers some or all of their Year One, Gen-Ed and/or Free Elective optional modules to the Final Year, the Year One Year Mark will be updated, in line with the process outlined in 1.3(b), following completion

of the remaining Year One, Gen-Ed and/or Free Elective optional modules during the Final Year of study at Chula.

- 1.5 Essex Undergraduate Rules of Assessment will apply to Year Two (Level 4) study at Essex (see Section 3). In order for students to proceed from Year Two at Essex to Year Three at Essex, Chula requires confirmation from the University of Essex of each student's Year Two Module Marks and Year Mark following the Year Two Board of Examiners meeting as confirmation that they have passed the year. If a student is required to undertake reassessment in any Year Two Essex modules then the revised Module Marks and Year Mark are sent to Chula following the Year Two Reassessment Board of Examiners meeting.
- 1.6 Essex Undergraduate Rules of Assessment will apply to Year Three (Level 5) study at Essex (see Section 4). In order for students to proceed from Year Three at Essex to the Final Year at Chula, Chula requires confirmation from the University of Essex of each student's Year Three Module Marks and Year Mark following the Year Three Board of Examiners meeting as confirmation that they have passed the year. If a student is required to undertake reassessment in any Year Three Essex modules then the revised Module Marks and Year Mark are sent to Chula following the Year Three Reassessment Board of Examiners meeting.
- 1.7 Students must pass 120 credits (Level 6 equivalent) in the Final Year (Level 6 equivalent) of study at Chula and, where relevant, must pass any credits relating to deferred Year One (Level 3 equivalent) Gen-Ed and/or Free Elective optional modules (between 10 and 40 credits). Where a student has completed deferred Year One, Gen-Ed and/or Free Elective optional modules during the Final Year, the Year One Year Mark will be updated, in line with the process outlined in 1.3(b), to incorporate the marks for the Year One Gen-Ed and/or Free Elective optional modules completed during the Final Year.
- 1.8 Students are required to achieve an Essex-equivalent Year Mark of 40 or above to pass the Final Year at Chula, calculated as an average of the 120

Essex-equivalent, Level 6 credits studied during the Final Year (see 1.2(a) and (d)). The Essex-equivalent Year Mark is determined as follows:

- (a) At the end of the Final Year, the grades for each Chula module and the overall Chula year grade are provided to Essex by Chula by the end of the Academic Year. If a student is required to undertake reassessment or repeat the Year at the end of the Final Year, this will be determined by the regulations, policies and procedures of Chula (see 1.12).
 - (b) An agreed Grade Conversion formula ([Appendix A](#)) is used to convert the Chula grades for each module and overall Chula year grade to give Essex-equivalent Module Marks, from which an Essex-equivalent Year Mark is calculated. A Grade Conversion Meeting comprising membership from Chula, Essex and the External Examiner approves the grade conversion to the Essex equivalent marks. A University of Essex Board of Examiners meeting then ratifies the Essex-equivalent marks for the purposes of the Essex award.
- 1.9 For the purposes of the Essex Award, the Final Year Chula modules will be represented by one overall Essex-equivalent Year Mark calculated as an average of the 120 Essex-equivalent Level 6 credits studied during the Final Year (see 1.2(a) and (d) and 1.8(b)).
- 1.10 Where a student did not complete all 40 credits of Gen-Ed and/or Free Elective optional modules during Year One study at Chula (see 1.2(a) and (d) and 1.8(b)), they will also be required to pass credits relating to any deferred Year One (Level 3 equivalent) Gen-Ed and/or Free Elective optional modules (between 10 and 40 credits) during the Final Year at Chula. Where a student has completed deferred Year One Gen-Ed and/or Free Elective optional modules during the Final Year, the Year One Year Mark will be updated, in line with the process outlined in 1.8(b), to incorporate the marks for the Year One Gen-Ed and/or Free Elective optional modules completed during the Final Year (i.e. the Mark will be recalculated to incorporate the marks for these modules). If any reassessment is required in the deferred Year One (Level 3 equivalent) modules, the module grade that is shared by Chula with Essex by the end of the Academic Year, and thus the associated Essex-

equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations.

- 1.11 For the purpose of the Essex Award, the final Degree Classification is calculated using a 40:60 model, with 40% weighting given to Year Three modules studied at Essex (120 Essex credits at Level 5) and 60% weighting given to Final Year modules studied at Chula (120 Essex-equivalent credits at Level 6 equivalent); please see the Award Classification section (Section 6) for further details.

- 1.12 If a student is required to undertake reassessment or repeat the Year at the end of the Final Year, this will be determined by the regulations, policies and procedures of Chula.

If a student is required to repeat the Final Year, the Repeat Year grades for each Chula module and the overall Chula year grade will be provided to Essex by Chula by the end of the repeat Academic Year.

If a student is required to undertake Final Year reassessment at Chula, the module grade that is shared by Chula with Essex by the end of the Academic Year, and thus the associated Essex-equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations. Where a mark for a previous attempt is higher, this will be reinstated.

If a student fails the first reassessment attempt in Final Year Chula module(s), and so will be required to undertake further reassessment to attempt to redeem the fail in the Final Year module(s), Chula will notify Essex of the timeframe in which the student will undertake the additional reassessment attempt. Once completed, the module grade that is shared by Chula with Essex, and thus the associated Essex-equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations. Where a Module Mark for a previous attempt is higher, this will be reinstated.

- 1.13 For Year Two (Level 4) and Year Three (Level 5), the years of study at Essex, if you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities

such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#). For Year One (Level 3 equivalent) and the Final Year (Level 6 equivalent), Extenuating Circumstances (or equivalent processes) will be determined by the regulations, policies and procedures of Chula.

2. Year One (Level 3 equivalent, delivered at Chula)

Requirement to Pass Year One

2.1 To pass Year One at Chula (Level 3 equivalent) and proceed to Year 2 (Level 4) at Essex, you must:

(a) pass between 80 and 120 Essex-equivalent credits in the Year, depending on the number of Gen-Ed and/or Free Elective optional modules that you have chosen to undertake in Year One (see 1.2(a)), as follows:

- (i) pass 120 Essex-equivalent credits, if the student has chosen to complete all optional Chula modules in Year One (see 1.2(a)); or
- (ii) pass between 80 and 110 Essex-equivalent credits, if the student has chosen to defer undertaking some or all of the Year One optional modules (i.e. 10 to 40 Essex credits) until the Final Year of study at Chula;

(b) achieve an Essex-equivalent Year Mark of 40 or above, calculated as an average of the total number of Essex-equivalent credits studied during Year One (i.e. between 80 and 120 Essex-equivalent credits – see (a) above and 1.2(a)), with a pass Module Mark of 40 achieved in the six compulsory PGS modules;

Reassessment

2.2 If you are required to undertake reassessment or repeat the Year at the end of Year One, this will be determined by the regulations, policies and procedures of Chula.

If you are required to repeat the Final Year, at the end of the repeat Final Year, the grades for each Chula module and the overall Chula year grade will be provided to Essex by Chula by the end of the Academic Year.

If you are required to undertake reassessment at Chula, you can choose to either undertake it before the end of Year One or to defer it to the Final Year of study at Chula. If you take the reassessment during Year One, the module grade that is shared by Chula with Essex by the end of the Academic Year, and thus the associated Essex-equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations. Where a module mark for a previous attempt is higher, this will be reinstated.

If you fail the reassessment attempt taken in Year One, you will be required to undertake further reassessment, to attempt to redeem the fail, during the Final Year of study at Chula.

Please note that a maximum of 40 credits, which have not yet been passed, can be carried forward from Year One (Level 3 equivalent) study at Chula to Final Year (Level 6 equivalent) study at Chula. These 40 credits can comprise trailed modules (in which reassessment is required) and/or deferred modules (in which the first attempt is to be taken).

Extenuating Circumstances

- 2.3 If you submit Extenuating Circumstances (or equivalent) to Chula during Year One of Study they will be considered by the regulations, policies and procedures of Chula and, where relevant, appropriate outcomes will be determined.

Withdrawal

- 2.4 If, under Chula regulations, you are required to withdraw from the course for academic reasons during Year One study at Chula, Chula will notify Essex and your Essex record will be updated accordingly. You will not be eligible for any Exit Awards with respect to the Essex Award. Eligibility for any Chula Exit Awards (or equivalent) will be determined, by the regulations, policies and procedures of Chula.

3. Year Two (Level 4, delivered at Essex)

Requirements to Pass Year Two

- 3.1 To pass Year Two and proceed to Year Three, you must:
- (a) Pass all modules and achieve 120 credits in the Year at Level 4;
- 3.2 You may be allowed to proceed to the next Year, following an attempt at reassessment, having passed a minimum of 90 credits provided you have passed all the core modules for the Year.
- 3.3 You can only fail 30 non-core credits across your two years of study at Essex. For example, if you fail 30 non-core credits in Year Two, you cannot fail any more credits in your degree. Carrying forward failed credits to following years is called condonement. Where credits are condoned, the Module Mark will still be used to calculate the Year Mark. Table 3.1 sets out the possibilities for condonement across the two years of study at Essex.

Table 3.1: Condonement of non-core credits across the Two Years of Study at Essex

| Year | Possibilities for condonement of non-core modules |
|-------|--|
| Two | Following compulsory reassessment failure may be condoned in up to 30 non-core credits. |
| Three | <ul style="list-style-type: none">a) If you have failed 30 credits in Year Two, you must pass 120 credits in Year Three.b) If you have failed 15 credits in Year Two, following reassessment, failure may be condoned in up to 15 non-core credits in Year Three.c) If you passed 120 credits in Year Two (i.e., you had no failures), following reassessment, failure may be condoned in up to 30 non-core credits in Year Three. |

- 3.4 As an alternative to condonement in Year Two, up to 30 non-core credits of reassessment can be carried forward from Year Two to Year Three. Carrying forward the reassessment in failed credits the following Year is called trailing. Where credits are trailed, the mark for the reassessment will be recorded as part of the previous Year's marks. Trailing is only offered where the failed credits are eligible for condonement (see Table 3.1). You are only able to trail credits between the two years of study at Essex, i.e. Year Two credits can be trailed into Year Three only. Year Two credits will either need to be passed or condoned by the end of Year Three at Essex, prior to progression to the Final Year of study at Chula. Credits cannot be trailed from Year Three study at Essex to the Final Year of study at Chula. Table 3.2 sets out the possibilities for trailing across Year Two and Year Three of study at Essex.

Table 3.2: Trailing of non-core credits across the Two Years of Study at Essex

| Year | Possibilities for trailing |
|-------|---|
| Two | Following compulsory reassessment trailed reassessment may be permitted in up to 30 non-core credits. |
| Three | It is not possible to trail reassessment to the Final Year of study at Chula. |

Pass With Distinction

3.5 To achieve a Distinction in Year Two, you must have the following, either:

- (a) A Year Mark of 70 or above; or
- (b) 60 Credits at 70 or above with a Year Mark of 68 or 69.

Reassessment: General Principles

- 3.6 If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study. It is not possible to progress and take the reassessment or repeat the module while you are studying in the next Year unless you have been offered trailed reassessment (see 3.4).
- 3.7 The Board of Examiners can permit up to two further attempts at any module. However, your Module Mark(s) for those further attempts will be capped at 40, unless you have substantiated Extenuating Circumstances (see 3.20).
- 3.8 The Board of Examiners will offer you all the reassessment opportunities that are available to you. If you have a Student Route visa your immigration status will not have been taken into account by the Board of Examiners and some options offered may not be available to you due to the Home Office rules and guidance.
- 3.9 If you have attempted the reassessment of a module in the resit period or without attending the University and your Module Mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat Year Two (either full-time or part-time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous Year or attempt, even if they are higher.

- 3.10 Following reassessment, if you have failed up to 30 non-core credits but have attempted reassessment for each of the failed modules, you may progress with the failed credits or trail the reassessment in these failed credits into Year Three. You must attempt reassessment before the Board of Examiners can consider your eligibility for condonement or trailing of failed credits.
- (a) You can only fail a total of 30 non-core credits over the two years of study at Essex (Years Two and Three). Where credits are condoned, the Module Mark will still be used to calculate the Year Mark, but the credits will not be awarded.
- (b) Where reassessment in failed credits are trailed into Year Three, the mark for the reassessment will be recorded as part of the Year Two mark.

Reassessment Opportunities at the End of the Year

- 3.11 If you do not pass the Year, but have a Year Mark of 20 or above, you may be offered reassessment.
- 3.12 If you fail up to 60 credits you will be offered compulsory reassessment before the start of Year Three. Your Module Mark(s) will be capped at 40, unless you have substantiated Extenuating Circumstances.
- 3.13 If you fail more than 60 credits you will be offered one or more of the following:
- (a) A full-time repeat year of Year Two (all modules) for uncapped Module Marks;
- (b) A part-time repeat year of failed Year Two modules for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the University for capped Module Marks.

Reassessment Opportunities Following the Resit Assessment Period

3.14 Following reassessment, if you do not meet the requirements to progress, but achieve a Year Mark of 20 or above, you may be offered one or more of the following opportunities:

- (a) A full-time repeat year of Year Two (all modules) for uncapped Module Marks;
- (b) A part-time repeat year of failed Year Two modules for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the University for capped Module Marks.

3.15 Following reassessment, if you still have not passed an optional module and you are repeating Year Two, either full or part-time, you can pick a different optional module.

3.16 You will not be allowed to progress to Year Three if you have failed any core module, where relevant.

3.17 Following an attempt at reassessment for all the required modules, if you have failed up to 30 non-core credits, the Board of Examiners will offer you one or more of the following opportunities:

- (a) If you have not had three attempts at the failed module(s), you can remain in Year Two and take reassessment (see 3.14);
- (b) If you have not had three attempts at the failed module(s), you can progress to Year Three and trail the reassessment in your failed module(s) (see Table 3.2);
- (c) If you have not had three attempts at the failed module(s), you can progress to Year Three carrying the failed non-core credits and have no further reassessment attempts at the failed module(s);

- (d) If you have had three attempts at the module(s) but have still not achieved the pass mark, you can proceed to Year Three carrying the failed non-core credits.

3.18 You can only fail 30 non-core credits across the two years of study (Years Two and Three) at Essex (see Table 3.1).

Withdrawal

3.19 You will be required to leave the University if:

- (a) Your Year Mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts and that module is either a core module or you need the module credits in order to progress to the next Year; or
- (d) You cannot complete your studies in your maximum period.

Extenuating Circumstances

3.20 If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

4. Year Three (Level 5, delivered at Essex)

Requirements to Pass Year Three

- 4.1 To pass Year Three at Essex and proceed to the Final Year at Chula, you must pass all modules and achieve 120 credits in the Year at Level 5;
- 4.2 You may be allowed to proceed to the Final Year at Chula, following an attempt at reassessment, having passed a minimum of 90 credits, provided that:
 - (a) You have passed all the core modules for the Year; and
 - (b) You have sufficient credits from the previous Year (Year Two).
- 4.3 You will need a minimum of 210 credits from Year Two (Level 4) and Year Three (Level 5) to be allowed to proceed.
- 4.4 You can only fail 30 non-core credits across your degree two years of study at Essex (Years Two and Three - see Table 3.1). If you are carrying:
 - (a) 15 non-core failed credits from Year Two, you can only fail an additional 15 non-core credits in Year Three;
 - (b) 30 non-core failed credits from Year Two, you cannot fail any more credits in Year Three.
- 4.5 You cannot trail reassessment of failed non-core credits into the Final Year of study at Chula.

Reassessment: General Principles

- 4.6 If you have failed any module(s) after you have completed all your assessments, but you have a Year Mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study.
- 4.7 The Board of Examiners can permit up to two further attempts at any module. However, your Module Mark(s) for those further attempts will be capped at 40.

- 4.8 The Board of Examiners will offer you all the reassessment opportunities that are available to you. If you have a Student Route visa, your immigration status will not have been taken into account by the Board of Examiners and some options offered may not be available to you due to the Home Office rules and guidance.
- 4.9 If you have attempted the reassessment of a module in the resit period or without attending the University and your Module Mark is lower than your previous attempt, the Board of Examiners will use the previous higher mark to determine whether or not you can progress. However, if you repeat Year Three (either full-time or part-time), the marks you achieve during your repeat Year will be the marks that are used by the Board of Examiners to determine whether or not you can progress. They will not take account of marks from a previous Year or attempt, even if they are higher.
- 4.10 Following reassessment, if you have failed up to 30 non-core credits but have attempted reassessment for each of the failed modules, you may progress with the failed credits. You must attempt reassessment before the Board of Examiners can consider your eligibility for condonement of failed credits.
- 4.11 You can only fail a total of 30 non-core credits over your whole degree. Where credits are condoned, the Module Mark will still be used to calculate the Year Mark and the Degree Mark, but the credits will not be awarded.

Reassessment Opportunities at the End of the Year

- 4.12 If you do not pass the Year, but have a Year Mark of 20 or above, you may be offered reassessment.
- 4.13 If you fail up to 60 credits you will be offered compulsory reassessment before the start of the Final Year of Study at Chula. Your Module Mark(s) will be capped at 40, unless you have substantiated Extenuating Circumstances.
- 4.14 If you fail more than 60 credits you will be offered one or more of the following:
- (a) A full-time repeat year of Year Three (all modules) for uncapped Module Marks;

- (b) A part-time repeat year of failed Year Three modules for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the University for capped Module Marks.

Reassessment Opportunities Following the Resit Assessment Period

4.15 Following reassessment, if you do not meet the requirements to progress, but achieve a Year Mark of 20 or above, you may be offered one or more of the following opportunities:

- (a) A full-time repeat year of Year Three (all modules) for uncapped Module Marks;
- (b) A part-time repeat year of failed Year Three modules for up to 105 credits for uncapped Module Marks;
- (c) Reassessment in the following Year without attending the University for capped Module Marks.

4.16 Following reassessment, if you still have not passed an optional module and you are repeating Year Three, either full or part-time, you can pick a different optional module.

4.17 You will not be allowed to progress to the Final Year of study at Chula if you have failed any core modules.

4.18 Following an attempt at reassessment for all the required modules, if you have failed up to 30 non-core credits, the Board of Examiners will offer the following opportunities:

- (a) If you have not had three attempts at the failed module(s), you can remain in Year Three and take reassessment (see 4.15);
- (b) If you have not had three attempts at the failed module(s), you can progress to the Final Year of study at Chula carrying the failed non-core

credits, having met the requirements for progression, and have no further reassessment attempts at the failed module(s);

- (c) If you have had three attempts at the module(s) but have still not achieved the pass mark, you can proceed to the Final Year of study at Chula carrying the failed non-core credits, having met the requirements for progression.

4.19 You can only fail a total of 30 non-core credits across the two years of study at Essex (see Table 3.1).

University of Essex Exit Awards

4.20 If you cannot complete your studies or you are withdrawn from the course for any reason during Year Three of study at Essex, the Board of Examiners will consider you for an Exit Award. Credits from Year One (Level 3 equivalent) cannot be counted towards an Exit Award.

4.21 If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education.

4.22 If you have attempted a minimum of 240 credits (with 120 credits at Level 5 or above) and you have been awarded 225 credits or more (including at least 105 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education.

Withdrawal

4.23 You will be required to leave the University if:

- (a) Your Year Mark is less than 20; or
- (b) You were required to take compulsory reassessment and you undertook none of the reassessment; or
- (c) You have failed the same module after three attempts and that module is either a core module or you need the module credits in order to progress to the next Year; or

- (d) You cannot complete your studies in your maximum period.

Extenuating Circumstances

- 4.24 If you submit Extenuating Circumstances and they are accepted as valid, the Board of Examiners may be able to offer additional assessment opportunities, such as reassessment for uncapped Module Marks or voluntary reassessment, in line with the Extenuating Circumstances [Policy](#) and [guidelines](#).

5. Final Year (Level 6 equivalent – delivered at Chula)

Requirement to Pass the Final Year

- 5.1 To pass the Final Year at Chula (Level 6 equivalent), you must:
- (a) Pass 120 Essex-equivalent credits (Level 6 equivalent) in the Final Year.
 - (b) Achieve an Essex-equivalent Year Mark of 40 or above, calculated as an average of the 120 Essex-equivalent Level 6 credits studied during the Final Year (see 1.2(a) and (d) and 5.1(a)).
 - (c) Where relevant, you must also pass credits relating to any deferred Year One (Level 3 equivalent), Gen-Ed and/or Free Elective optional modules (between 10 and 40 credits) and must undertake a reassessment attempt in any failed Year One modules that have been trailed into the Final Year.

Where a student has completed deferred Year One, Gen-Ed and/or Free Elective optional modules during the Final Year, the Year One Essex-equivalent Year Mark will be updated, in line with the process outlined in 1.8(b), to incorporate the Essex-equivalent module marks for the Year One Gen-Ed and/or Free Elective optional modules completed during the Final Year. (i.e. the Essex-equivalent Year One Year Mark will be recalculated to incorporate the marks for these modules).

Where a student has undertaken a reassessment attempt for any failed Year One modules that have been trailed into the Final Year, the Essex-equivalent Year One Year Mark will be updated, in line with the process outlined in 1.8(b), to incorporate the reassessment marks for these modules (i.e. the Essex-equivalent Year One Year Mark will be recalculated to incorporate the reassessment marks for these modules). Where a Module Mark for a previous attempt is higher, this will be reinstated.

- 5.2 You can only fail a total of 30 non-core credits across your degree the two Essex years of study (Years Two and Three - see Table 3.1). Where credits are condoned, the Module Mark will still be used to calculate the Year Mark and the Degree Mark, but the credits will not be awarded for the modules.

Reassessment

- 5.3 If you are required to undertake reassessment or repeat the Year at the end of the Final Year of Study, this will be determined by the regulations, policies and procedures of Chula.

If you are required to repeat the Final Year, the Repeat Year grades for each Chula module and the overall Chula year grade will be provided to Essex by Chula by the end of the Academic Year.

If you are required to undertake reassessment in Final Year Chula modules, the module grade that is shared by Chula with Essex by the end of the Academic Year, and thus the associated Essex-equivalent Module Mark, will be the final mark following completion of the reassessment, in line with Chula regulations.

Extenuating Circumstances

- 5.4 If you submit Extenuating Circumstances (or equivalent) to Chula during the Final Year of Study they will be considered by the regulations, policies and procedures of Chula and, where relevant, appropriate outcomes will be determined.

Withdrawal

- 5.5 If, under Chula regulations, you are required to withdraw from the course for academic reasons during the Final Year of study without having completed the degree course, Chula will notify Essex and your Essex record will be updated accordingly. For the purposes of the Essex Award, you will be considered for an Essex Exit Award in line with 5.6 to 5.9. Eligibility for any Chula Exit Awards (or equivalent) will be determined by the regulations, policies and procedures of Chula.

University of Essex, Exit Awards

- 5.6 If you cannot complete your studies or you are withdrawn from the course for any reason during the Final Year of study at Chula, the Board of Examiners will consider you for an Exit Award. Credits from Year One (Level 3 equivalent) cannot be counted towards an Exit Award.
- 5.7 If you have been awarded 120 credits at Level 4 or above, the Board of Examiners will consider you for a Certificate of Higher Education.
- 5.8 If you have attempted a minimum of 240 credits (with 120 credits at Level 5 or above) and you have been awarded 225 credits or more (including at least 105 credits at Level 5 or above), the Board of Examiners will consider you for a Diploma of Higher Education.
- 5.9 If you have been awarded 300 credits or more, with 60 credits at Level 6, the Board of Examiners will consider you for an Ordinary Degree, which is unclassified.

6. University of Essex Degree Eligibility and Classification

For the purposes of the Essex award:

- 6.1 To achieve an Honours Degree, you must attempt 360 Essex/Essex-equivalent credits at Levels 4 to 6 and pass at least 330 of these credits across your degree (noting that up to 30 credits can be condoned across the two years of study at Essex, Years Two and Three, as outlined in Table 3.1). All core modules must be passed.
- 6.2 Year Marks are calculated as weighted averages using your rounded Module Aggregate Marks. For the years of study at Chula these will be the rounded Essex-equivalent Module Aggregate Marks, calculated from the Chula Module Grades using the Grade Conversion (see [Appendix A](#) and 1.8(b)). Your Module Aggregate Marks are used to calculate the Year Mark based on the credit value of the module, i.e., a 30-credit module counts as twice as much as a 15-credit module towards your overall Year Mark.
- 6.3 Your marks from Year Three (Level 5 study at Essex) and the Final Year (Level 6-equivalent study at Chula) are used to calculate an overall Degree Mark. Your Year Three mark counts as 40% and your Final Year Mark counts as 60%. The Degree Mark is used to determine your Degree Class. This is set out in Table 3.3.
- 6.4 Your degree is classified using your Degree Mark. If your Degree Mark is within two marks of the next Classification, you will receive the higher Class if you have at least 120 of your credits across Year Three and the Final Year in the higher Class (as set out in Table 3.3).
- 6.5 Module Aggregate Marks, Year Marks and your Degree Mark are rounded to the nearest whole number, with half marks (i.e., 0.5) or more being rounded up.

Table 3.3: Honours Degree Classifications

| Classification | Requirement to achieve this Classification |
|----------------------------------|--|
| First Class Honours (1) | Either: a) A Degree Mark of 70 or more; or b) 120 credits (from Year Three and Final Year) at 70 or above with a Degree Mark of 68 or 69. |
| Upper Second Class Honours (2.1) | Either: a) A Degree Mark of 60 or more; or b) 120 credits (from Year Three and Final Year) at 60 or above with a Degree Mark of 58 or 59. |
| Lower Second Class Honours (2.2) | Either: a) A Degree Mark of 50 or more; or b) 120 credits (from Year Three and Final Year) at 50 or above with a Degree Mark of 48 or 49. |
| Third Class Honours (3) | Meet the criteria for the award of an Honours Degree (see 6.1) but without sufficient marks to obtain a Lower Second-Class Honours Degree or higher. |

Appendix A

Chulalongkorn University – University of Essex Grade Conversion

| Essex score | Chulalongkorn University's Letter Grade | Equivalent Grade Point |
|-------------|---|------------------------|
| 70-above | A | 4 |
| 65-69 | B+ | 3.5 |
| 60-64 | B | 3 |
| 55-59 | C+ | 2.5 |
| 50-54 | C | 2 |
| 45-49 | D+ | 1.5 |
| 40-44 | D | 1 |
| 39-below | F | 0 |

End of document

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