A GUIDE TO THE UNDERGRADUATE RULES OF ASSESSMENT

This is only a guide to illustrate a typical route through a Three-Year degree for students first registered in Academic Year 2019-20. Some courses have different requirements so you may have a different route. The formal Rules of Assessment provide definitive information; always refer to them to be sure.

This document covers:
- Framework for a typical Three-Year degree
- Reassessment opportunities in Year One
- Reassessment opportunities in Year Two
- Reassessment opportunities in the Final Year

You should look at:
- The Rules of Assessment for your Year group
- The variations that apply to some courses
- Glossary of Terms to explain all the terminology
- The Principles and Framework

Important stuff:
- You must pass at least 330 credits, with 90 or more at Level 6, to be awarded your degree. You must study 120 credits in each Year of your degree. You can only fail a maximum of 30 credits across your whole degree. None of them can be core modules.
- The pass mark is 40 for all modules. To pass the Year and progress to the next Year you must pass enough credits. Some courses have extra requirements that must be met. These are called variations.
- You must pass core modules in order to progress.
- If you have failed any modules after you have completed all your assessments and you have a Year mark of 20 or above, you will need to take reassessment before you can progress to the next Year of study.
- The Board of Examiners will offer you all the reassessment opportunities that are available to you. If you are a Tier 4 student your options for reassessment may be limited due to the Home Office rules and guidance.
- You are only allowed three attempts to pass an individual module. Failure to submit a unit of assessment or missing an exam for which you were entered will count as an attempt.
- Extenuating circumstances (ECs) may mean that you perform less well than expected or miss assessments. If you submit ECs and they are accepted as valid, the Board of Examiners may be able to offer you additional assessment opportunities in line with the Extenuating Circumstances Policy and guidelines.
- Your Degree mark is used to determine your Degree class. Your Year Two mark counts as 40% of your Degree mark and your Final Year mark counts as 60%.
## FRAMEWORK OF A TYPICAL THREE-YEAR UNDERGRADUATE DEGREE

This is only a guide. The formal Rules of Assessment 2019-20 provide definitive information; always refer to them to be sure.

### Year One
- 120 credits studied and assessed at Level 4
- A module aggregate of 40 or above means you have passed, variations (if any) are met, and the credits are awarded
- 120 credits awarded

### Year Two
- 120 credits studied and assessed at Level 5 or above
- A module aggregate of 40 or above means you have passed, variations (if any) are met, and the credits are awarded
- 120 credits awarded

### Final Year and Degree Class
- 120 credits studied and assessed with at least 90 credits passed at Level 6
- A module aggregate of 40 or above means you have passed, variations (if any) are met, and the credits are awarded
- 120 credits awarded

**Your Degree mark comprises 40% of your Year Two mark and 60% of your Final Year mark**

### Progress to Year Two
- Progress to Final Year
- Your Year Two mark counts as 40% of your Degree mark

### Degree Classification

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<tr>
<th>Class Honours</th>
<th>Criteria</th>
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<tr>
<td><strong>First Class Honours (1)</strong></td>
<td>• A Degree mark of 70 or more; or • 120 credits (from Year Two and Final Year) at 70 or above with a Degree mark of 68 or 69</td>
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<tr>
<td><strong>Upper Second Class Honours (2.1)</strong></td>
<td>• A Degree mark of 60 or more; or • 120 credits (from Year Two and Final Year) at 60 or above with a Degree mark of 58 or 59</td>
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<tr>
<td><strong>Lower Second Class Honours (2.2)</strong></td>
<td>• A Degree mark of 50 or more; or • 120 credits (from Year Two and Final Year) at 50 or above with a Degree mark of 48 or 49</td>
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<tr>
<td><strong>Third Class Honours (3)</strong></td>
<td>• Meet the criteria for the award of an Honours Degree but without sufficient marks to obtain a Lower Second Class honours Degree or higher</td>
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REASSESSMENT OPPORTUNITIES IN YEAR ONE

This is only a guide. The formal Rules of Assessment 2019-20 provide definitive information; always refer to them to be sure.

START HERE: How many module credits have you failed?

60 or fewer

The Board of Examiners will offer you reassessment before the start of the next Year for capped module marks

The Board of Examiners will offer you reassessment before the start of the next Year for capped module marks

You will be withdrawn from the University

More than 60

Do you have a year mark of 20 or above?

No

You may be offered further reassessment in the next academic year before you can progress or you may continue with up to 30 failed non-core credits

Did not pass all core modules

Have had three failed attempts at a module that you needed to pass

Did not take the offered reassessment

Cannot complete in the Maximum Period

Reassessment options:

■ Repeat Year One full-time for uncapped module marks

■ Repeat Year One part-time for up to 105 credits for uncapped module marks

■ Reassessment in the following Year without attending the University for capped module marks

Reassessment not taken

Complete all reassessment

All reassessment passed

Progress to Year Two with 120 credits

Yes

Did you have a year mark of 20 or above?

No

You will be withdrawn from the University

Reassessment options:

■ Repeat Year One full-time for uncapped module marks

■ Repeat Year One part-time for up to 105 credits for uncapped module marks

■ Reassessment in the following Year without attending the University for capped module marks

Choose reassessment and/or core modules failed

Progress to Year Two with at least 90 credits

Progress to Year Two a year later with at least 90 credits

No further reassessment

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**REASSESSMENT OPPORTUNITIES IN YEAR TWO**

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**START HERE: How many module credits have you failed?**

- **60 or fewer**
  - The Board of Examiners will offer you reassessment before the start of the next Year for capped module marks

- **More than 60**
  - Do you have a year mark of 20 or above?
    - **Yes**
      - Reassessment options:
        - Repeat Year Two full-time for uncapped module marks
        - Repeat Year Two part-time for up to 105 credits for uncapped module marks
        - Reassessment in the following Year without attending the University for capped module marks
    - **No**
      - You will be withdrawn from the University and considered for an Exit award
        - Did not pass all core modules
        - Have had three failed attempts at a module that you needed to pass
        - Did not take the offered reassessment
        - Cannot complete in the Maximum Period

- **Complete all reassessment**
  - Reassessment not taken
    - You may be offered further reassessment in the next academic year before you can progress or you may continue with up to 30 failed non-core credits across Year One and Year Two
  - Reassessment not passed
    - Choose reassessment and/or core modules failed
      - No further reassessment
  - All reassessment passed
    - Progress to Final Year with 240 credits

- **Progress to Final Year with at least 210 credits**

- **Progress to Final Year a year later with at least 210 credits**
REASSESSMENT OPPORTUNITIES IN THE FINAL YEAR

START HERE: How many module credits have you failed?

Between 15 and 30

15 or 30 non-core credits in your Final Year with no previous failed credits

OR

15 non-core credits in your Final Year with 15 failed credits from a previous year

You will be withdrawn from the University and considered for an Exit award

More than 60

Reassessment taken and results updated if a higher grade is achieved

All reassessment passed or credits needed to pass awarded

You will be awarded your Degree and you can graduate

Between 30 and 60

Do you have a year mark of 20 or above?

Yes

The Board of Examiners will offer you reassessment at the end of the Year for up to 60 credits for capped module marks but you cannot graduate this year

Complete all reassessment

All reassessment passed or credits needed to pass awarded

You will be awarded your Degree and you can graduate

No

Reassessment not taken

All reassessment passed or credits needed to pass awarded

You will be awarded your Degree and you can graduate a year later than expected

More than 60

You will be withdrawn from the University and considered for an Exit award

Reassessment options:

- Repeat your Final Year full-time for uncapped module marks
- Repeat your Final Year part-time for up to 105 credits for uncapped module marks
- Reassessment in the following Year without attending the University for capped module marks

The Board of Examiners will offer you voluntary reassessment in failed credits but you don't have to take it

You will be awarded your Degree and you can graduate

Opt not to take reassessment

Reassessment taken and results updated if a higher grade is achieved

Did not achieve enough credits;

Did not pass all core modules;

Do not have any attempts at a module left;

Did not take the offered reassessment;

Cannot complete in the Maximum Period.

Did not achieve enough credits;

Did not pass all core modules;

Do not have any attempts at a module left;

Did not take the offered reassessment;

Cannot complete in the Maximum Period.

You will be awarded your Degree and you can graduate

You will be awarded your Degree and you can graduate a year later than expected