<table>
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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: Confirmation and Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ First Supervisory Panel (Term 1 for FT students; Term 2 for PT students).  
▪ By Confirmation Board (end of Term 3 for FT students; Term 6 for PT students) |
| | B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage. | By Confirmation Board |
| C: Demonstrate understanding of chosen topic within the context of the field. | | Critical Literature Review  
▪ Critical Review of Relevant Practice (if required) | By Confirmation Board |
| D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period (six years for part-time students). | | Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. Submit 10,000 words in good draft. | By Confirmation Board |
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | | Create a detailed, realistic plan of work/timetable for Year 2.  
▪ Produce supervisory board report written in a clear and self-reflective style | By Confirmation Board |
<p>| M2: Progress from Year 2 to Year 3 | A: Review training needs and knowledge required to continue | Training Needs Analysis to be reviewed. | Third Supervisory Panel |</p>
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<th>M3: Year 3 (or equivalent for part-time students)</th>
<th>A: Ability to reflect on skills and knowledge development and its application to the research project</th>
<th>• Training Needs Analysis reviewed</th>
<th>Fifth Supervisory Panel (Term 7 FT students; Term 14 for PT students)</th>
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| B: Demonstrate work of the quality and quantity expected when nearing submission | • Research completed (empirical and theoretical work)  
• Produce main body of the thesis in draft form. |                                 | Sixth Supervisory panel (End of Term 8 FT students; Term 16 for PT Students) |
| C: Clear evidence of progress towards submission | • Completed final draft of thesis for supervisor(s)/supervisory board comment |                                   | Submitted to Supervisors Term 9 for FT student (Term 18 PT) |
| D: Subject-specific milestones | • Produce an effective CV presenting one's skills, personal attributes and achievements. |                                 | Sixth Supervisory panel                                       |
| If required: M4: Request to enter Completion period | A: Clear plan to submission | • Timeline of work needing to take place before submission  
• Submission date agreed | Timeline agreed by Supervisory Panel. |

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<th>(or equivalent for part-time students)</th>
<th>with research project and complete the thesis.</th>
<th>• Attend Proficio courses and plan for further courses to attend, as appropriate.</th>
<th>Fourth Supervisory Panel (end of Term 6 for FT students; Term 12 for PT students)</th>
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| B: Demonstrate work of the quality and quantity expected at the end of Year 2 | • Produce another 10,000 words in good draft.  
• Report on research undertaken to date demonstrating that at least half of thesis exists in draft form. | Fourth Supervisory Panel |
| C: Review significance and impact of research and articulate output. | For example:  
• Present research to students and staff at seminars/conferences  
• Write journal articles | Fourth Supervisory Panel |
| D: Demonstration of effective project management through the setting of research goals and prioritisation of activities. | • Create a detailed, realistic plan of work/timetable for Year 3, which demonstrates the ability to submit within the three-year standard PhD period (six years for part-time students).  
• Produce supervisory board report written in a clear and self-reflective style | Fourth Supervisory Panel |
List of Supervisory Panels:

First Supervisory Panel: End of Term 1 (Term 2 Part-Time)
Confirmation Board: End of Term 3 (Term 6 Part-Time)
Third Supervisory Panel: End of Term 4 (Term 8 Part-Time)
Fourth Supervisory Panel: End of Term 6 (Term 12 Part-Time)
Fifth Supervisory Panel: End of Term 7 (Term 14 Part-Time)
Sixth Supervisory Panel: End of Term 8 (Term 16 Part-Time)