### Faculty of Humanities
Department of SPAH – Art History Milestones for MPhil Students – 2021-22 entry

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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | ▪ Training Needs Analysis to be completed.  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate. | ▪ Term 1 for full-time students; Term 2 for part-time students.  
▪ By end of Term 3 for full-time students; Term 6 for part-time students. |
| B: Choose research topic and demonstrate significance/impact of research. | Research Project Proposal, including (dependent on subject area):  
▪ Central research problem/questions to be answered.  
▪ Methodological considerations.  
▪ Feasibility Report – identifying sources, access and ethical considerations.  
▪ Project plan, outlining objectives for each stage. | ▪ A Research Project Proposal and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.  
▪ If the relevant Panel requires it, these submissions can be reworked and resubmitted for the next Panel |
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<th>C: Demonstrate understanding of chosen topic within the context of the field.</th>
<th>Critical Literature Review. Together, the Critical Literature review and the Research Project Proposal should comprise 5,000-10,000 words</th>
<th>A research outline and a critical literature review will be presented at the first Supervisory Panel, i.e. during term 2 for F/T students, or during term 4 for P/T students.</th>
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<td>D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three-year maximum period.</td>
<td>• Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. • Evidence that the student has completed roughly one third of the work necessary to complete the dissertation • This will standardly take the form of a 10,000-word chapter in good draft (in addition to the Project Plan and Literature Review outlined above).</td>
<td>• By end of year 1 SP and RSPB – (Term 3) for full-time students; • By end of year 2 SP and RSPB – (Term 6) for part-time students.</td>
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<td>E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.</td>
<td>• Create a detailed, realistic plan of work/timetable for Year 2. • Produce Supervisory Panel report written in a clear and self-reflective style.</td>
<td>• By end of year 1 SP and RSPB – (Term 3) for full-time students; • By end of year 2 SP and RSPB – (Term 6) for part-time students.</td>
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Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.

### M2: During Year 2 (or equivalent for part-time students)

**A: Review training needs and knowledge required to continue with research project and complete the thesis.**
- Training Needs Analysis to be reviewed.
- Attend Proficio courses and plan for further courses to attend, as appropriate.
- Term 4 for full-time students; Term 8 for part-time students.
- By end of Term 6 for full-time students; Term 12 for part-time students.

**B: Demonstration of effective project management through the setting of research goals and prioritisation of activities.**
- Create a detailed, realistic completion plan.
- Produce Supervisory Panel report written in a clear and self-reflective style.
- By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).

**C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students).**
- Research completed (empirical and theoretical work, where relevant)
- Have a substantial portion of the thesis in good draft (standardly about two thirds of the work)
- Produce a realistic completion year plan (if needed)
- Produce Supervisory Panel report written in a clear and self-reflective style.
- Completed final draft of thesis for Supervisor(s)/Supervisory Panel.
- By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).

Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.
| M3: Completion Year (if needed) | A: Clear evidence of progress towards submission. | ▪ Timeline of work needing to take place before submission | Timeline agreed by Supervisory board. |