

Faculty of Humanities
School of Philosophy & Art History (Philosophy)
Standard Milestones for PhD Students – 2020-21 Entry

Milestones	Criteria for progress	Deliverables	Deadline
M1: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be completed. ▪ Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 1 for full-time students; Term 2 for part-time students ▪ By end of Term 3 for full-time students; Term 6 for part-time students.
	B: Choose research topic and demonstrate significance/impact of research.	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> ▪ Write central research problem/questions to be answered. ▪ Methodological considerations. ▪ Feasibility Report – identifying sources, access and ethical considerations ▪ Create project plan, outlining objectives for each stage. 	<p>A research outline and a critical literature review will be presented at the first supervisory board, i.e. during term 2 for F/T students, or during term 4 for P/T students.</p> <p>If the relevant Panel requires it, these submissions can be reworked and resubmitted for the Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).</p>
	C: Demonstrate understanding of chosen topic within the context of the field.	<ul style="list-style-type: none"> ▪ Critical Literature Review. Together the Critical Literature review and the Research Project Proposal should comprise 5,000-10,000 words 	Same as M1B.
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the three year standard PhD period.	<ul style="list-style-type: none"> ▪ Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. ▪ Evidence that the 	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).

		<p>student has completed roughly one third of the work necessary to complete the dissertation.</p> <ul style="list-style-type: none"> This will standardly take the form of a 10,000-word chapter in good draft (in addition to the Project Plan and Literature Review outlined above). 	
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/timetable for Year 2. Produce Supervisory Panel report written in a clear and self-reflective style 	By Confirmation Panel (Term 3 for full-time students; Term 6 for part-time students).
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
M2: Progress from Year 2 to Year 3 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> Training Needs Analysis to be reviewed. Attend Proficio courses and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> Term 4 for full-time students; Term 8 for part-time students. By end of Term 6 for full-time students; Term 12 for part-time students.
	B: Demonstrate work of the quality and quantity expected at the end of Year 2.	<ul style="list-style-type: none"> Produce another 10000 words in good draft. Report on research undertaken to date. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	C: Review significance and impact of research and articulate output.	<p>For example:</p> <ul style="list-style-type: none"> Deliver workshop Present research to students and staff at seminar/conferences Write journal articles. 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	<ul style="list-style-type: none"> Create a detailed, realistic plan of work/timetable for Year 3, which demonstrates the ability to submit within the three year 	By end of year Supervisory Panel (Term 6 for full-time students; Term 12 for part-time students).

		<p>standard PhD period (six years for part-time students).</p> <ul style="list-style-type: none"> Produce Supervisory Panel report written in a clear and self-reflective style. 	
<p>Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.</p>			
M3: Year 3 (or equivalent for part-time students)	A: Ability to reflect on skills and knowledge development and its application to the research project.	<ul style="list-style-type: none"> Training Needs Analysis reviewed. 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	B: Demonstrate work of the quality and quantity expected when nearing submission.	<ul style="list-style-type: none"> Research completed (experimental, empirical and theoretical work, where relevant) Have a substantial portion of the thesis in good draft (standardly about two thirds of the work). 	By Term 7 Supervisory Panel for full-time students; Term 15 for part-time students.
	C: Clear evidence of progress towards submission.	<ul style="list-style-type: none"> Completed final draft of thesis for supervisor(s)/ Supervisory Panel. 	By interim Supervisory Panel prior to submission: Term 7/8 for full-time students; Term 15-16 for part-time students.
<p>Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.</p>			
If required: M4: Request to enter Completion period	A: Clear plan to submission.	<ul style="list-style-type: none"> Timeline of work needing to take place before submission Submission date agreed 	Timeline agreed by Supervisory Panel.
<p>Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.</p>			