<table>
<thead>
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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: During year 1 | A: Assess training needs and knowledge required to undertake research project and complete the thesis. | • Training Needs Analysis to be completed.  
• Attend Proficio courses and plan for further courses to attend, as appropriate. | Term 1 for full-time students; Term 2 for part-time students; By end of Term 3 for full-time students; Term 6 for part-time students |
| | B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research | Research Project Proposal, including (dependent on subject area):  
• Write central research problem/questions to be answered.  
• Methodological considerations.  
• Feasibility Report – identifying sources, access and ethical considerations  
• Create project plan, outlining objectives for each stage. | By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| | C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within a maximum three year period | • Evidence that academic writing is of standard and ability expected at Masters by dissertation level, including adequate referencing and language skills.  
• Write critical literature review | By end of year 1 SB and RSPB – (Term 3) for full-time students; By end of year 2 SB and RSPB – (Term 6) for part-time students. |
### D: Demonstrate work of the quality and quantity expected at the end of Year 1

- Create a detailed, realistic plan of work leading to submission
- Produce sufficient draft chapters/papers
- Report on research undertaken to date
- Research completed (empirical and theoretical work, where relevant)
- Produce supervisory panel report written in a clear and self-reflective style

**By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)**

### E: Demonstration of effective project management through the setting of research goals and prioritisation of activities.

- Create a detailed, realistic completion plan (if required)
- Produce supervisory panel report written in a clear and self-reflective style
- Completed final draft of thesis for supervisor(s)/supervisory panel comment

**By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students)**

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Assess whether the planned research requires completion of the new [COVID Risk Assessment](#) for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.

**If Required M2: Request to enter Completion Period**

| A: Clear evidence of progress towards submission | Timeline of work needing to take place before submission | Timeline agreed by Supervisory board. |

Assess whether the planned research requires completion of the new [COVID Risk Assessment](#) for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.

Approved by Deputy Dean via PGRE office: July 2020