<table>
<thead>
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<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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| M1: During year 1 | **A: Assess training needs and knowledge required to undertake research project and complete the thesis** | ▪ Training Needs Analysis to be completed  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| | **B: Clarify research topic and demonstrate an understanding of topic and relevance to wider research** | Research Project Proposal, including (dependent on subject area):  
▪ Write central research problem/questions to be answered  
▪ Develop methodology (if relevant, Practice-as-research [PaR] method to address the research topic)  
▪ Feasibility Report – identifying sources, access and ethical considerations  
▪ Create project plan, outlining objectives for each stage | ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| | **C: Demonstrate the ability to produce work of the quality and quantity in order to complete a Masters by Dissertation within the two year maximum period** | Evidence that academic writing and/or creative practice are of a standard and ability expected at Masters by dissertation level, including adequate referencing and language skills  
▪ Write critical literature review | ▪ By end of year 1 SUPERVISORY PANEL and RSPB – (Term 3) for full-time students  
▪ By end of year 2 SUPERVISORY PANEL and RSPB – (Term 6) for part-time students |
| D: Demonstrate work of the quality and quantity expected at the end of Year 1 | ▪ Create a detailed, realistic plan of work leading to submission  
▪ The main body of research completed including where applicable, creative practice-as-research (so performances should have taken place, filming completed)  
▪ Research completed (empirical, creative and theoretical work, where relevant) | ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students) |
|---|---|---|
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities | ▪ Create a detailed, realistic completion plan (if required)  
▪ Produce student progress report on research written in a clear and self-reflective style | ▪ By end of year Supervisory Panel (Term 3 for full-time students; Term 6 for part-time students) |
| If Required  
**M2: Request to enter Completion Period** | A: Clear evidence of progress towards submission | ▪ Timeline of work needed to take place before submission | ▪ Timeline agreed by Supervisory Panel |

Assess whether the planned research requires completion of the new [COVID Risk Assessment](https://example.com) for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.