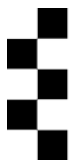




**Faculty of Science and Health
Department of CSEE Milestones for MPhil Students 2020-21 entry**

Milestones	Criteria for progress	Deliverables	Deadline
M0: First Supervisory Panel.	A: Ability to write and speak coherently about the proposed research and its context.	Brief technical report on the work done so far, including familiarisation and technical tools.	By end of Term 1 for full-time students; Term 2 for part-time students.
	B: Assess training needs and knowledge required to undertake research project and complete the thesis.	Training Needs Analysis.	
	C: Choose research topic and demonstrate significance/impact of research.	Research Project Proposal, including (dependent on subject area): <ul style="list-style-type: none"> ▪ Central research problem/questions to be answered. ▪ Methodological considerations. ▪ Project plan, outlining objectives for each stage. 	
M1: Progress to Year 2 (or equivalent for part-time students)	A: Re-assess training needs and knowledge required to undertake research project and complete the thesis.	Proficuo courses attended and plan for further courses to attend.	<ul style="list-style-type: none"> ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students; ▪ By end of year 2 SB and RSPB – (Term 6) for part-time students.
	B: Demonstrate understanding of chosen topic within the context of the field.	Critical Literature Review (where relevant)	
	C: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three year maximum period.	Evidence that academic writing is of standard and ability expected at MPhil level, including adequate referencing and language skills. Suitable evidence is draft or submitted papers or a report.	
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities.	Detailed, realistic plan of work/timetable for second year.	



	E: Technical ability to be demonstrated by example.	Working prototype, demonstration, or simulation appropriate to the technical area of research, created substantially by the student and showing an appropriate level of technical competence.	
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
M2: During Year 2 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis.	<ul style="list-style-type: none"> ▪ Training Needs Analysis to be reviewed. ▪ Proficio courses attended and plan for further courses to attend, as appropriate. 	<ul style="list-style-type: none"> ▪ Term 4 for full-time students; Term 8 for part-time students ▪ By end of Term 6 for full-time students; Term 12 for part-time students
	B: Demonstration of effective project management through the setting of research goals and prioritization of activities.	Detailed, realistic completion plan.	By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students)
	C: Demonstrate work of the quality and quantity expected for an MPhil at the end of Year 2 (or equivalent for part-time students)	<ul style="list-style-type: none"> ▪ Research completed (empirical and theoretical work, where relevant) ▪ Sufficient draft chapters/ papers ▪ Present research to students and staff at seminars/conference 	
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
If Required: MC: request to enter Completion Period	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> ▪ Timeline of work needing to take place before submission ▪ Draft thesis or chapters. 	Timeline agreed by Supervisory panel.
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			