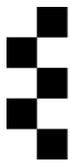


**Faculty of Science and Health
Department of Life Sciences Milestones for MPhil Students - 2020-2021 Entry**

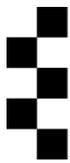
Milestones	Criteria for progress	Deliverables	Deadline
M1: Progress to Year 2 (or equivalent for part-time students)	A: Assess training needs and knowledge required to undertake research project and complete the thesis.	<ul style="list-style-type: none"> • Training Needs Analysis to be completed. • Attend Proficio courses and plan for further courses to attend, as appropriate 	<ul style="list-style-type: none"> • Term 1 for full time students; Term 2 for part-time students • By end of Term 3 for full-time students; Term 6 for part-time students
	A1: Assess Health and Safety and Ethics	Consider Health and Safety and ethics of project	<ul style="list-style-type: none"> • Term 1 for full time students; Term 2 for part-time students
	B: Clarify research topic and demonstrate an understanding of topic and relevant to wider research	Research Project Proposal, including (dependent on subject area): <ul style="list-style-type: none"> • A brief description of the research topic • Present aims and hypotheses of your research project, together with an explanation of your approach 	<ul style="list-style-type: none"> • Term 1 for full time students; Term 2 for part-time students
	C: Knowledge and understanding of Literature	<ul style="list-style-type: none"> • 5000-10000-word Literature Review/Introduction to thesis 	<ul style="list-style-type: none"> • Start of Term 2 for full-time students; Term 4 for part-time students



	<p>D: Demonstration of effective project management through the setting of research goals and prioritisation of activities</p>	<ul style="list-style-type: none"> • Create a detailed, realistic research plan and timetable which demonstrates the ability to submit within the two year standard MPhil period (four years for part-time students) • Produce a supervisory board report written in a clear scientific paper format and demonstrating critical reasoning • 5000-10000 word Literature Review/Introduction to Thesis (updated from second term submission) • Complete Thesis Chapter / Paper or two Draft Thesis Chapters / Papers (complying with the length / formatting as in Thesis guidelines) 	<ul style="list-style-type: none"> • By end of Term 3 for full-time students; Term 6 for part-time students
	<p>E: Subject-specific milestones</p>	<ul style="list-style-type: none"> • Poster presentation at Graduate Forum 	<ul style="list-style-type: none"> • By end of Term 3 for full-time students; Term 6 for part-time students
<p>Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.</p>			
<p>M2: During Year 2 (or equivalent for part-time students)</p>	<p>A: Review training needs and knowledge required to continue with research project and complete the thesis.</p>	<ul style="list-style-type: none"> • Training Needs Analysis to be reviewed. • Attend Proficio courses and plan for further courses to attend, as appropriate 	<ul style="list-style-type: none"> • Term 4 for full-time students; Term 8 for part-times students • By end of Term 6 for full-time students; Term 12 for part-time students



	<p>B: Demonstrate work of quality and quantity expected at the end of Year 2</p>	<ul style="list-style-type: none">• Create a detailed realistic plan of work/timetable for Year 1 which demonstrates the ability to submit within the two year standard MPhil period (four years for part-time students)• 3000 to 5000 word Draft Thesis Chapter or Paper (developed from your First-year Annual Report)• Chapter-by-chapter thesis outline, highlighting sections that are complete, nearly complete, ongoing and planned• Either two complete Chapters or two Papers that are in draft (e.g. advances of those presented at your End-of-First-Year Board), in which case you should additionally provide a brief (~10-line) narrative indicating the advance since your last Board; or, a third results Chapter (draft or complete).	<ul style="list-style-type: none">• Term 4 for full-time students; Term 8 for part-times students•• Term 4 for full-time students; Term 8 for part-times students• Term 4 for full-time students; Term 8 for part-times students
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	C: Review significance and impact of research and articulate output	<p>For example;</p> <ul style="list-style-type: none"> • Present research to staff and students at seminars/conferences • Updated Chapter-by-Chapter thesis outline, highlight sections that are complete, nearly complete, ongoing, and planned • One new (or heavily updated / improved) results Chapter ' Paper draft • Updated plan until the submission of thesis 	<ul style="list-style-type: none"> • By end of Term 6 for full-time students; Term 12 for part-time students
	D: Subject-specific milestones	<ul style="list-style-type: none"> • Graduate Forum oral presentation 	<ul style="list-style-type: none"> • By Term 6
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			
M3: If required: Request to enter Completion Period	A: Clear evidence of progress towards submission	<ul style="list-style-type: none"> • Completed final draft for submission • Timetable of work needing to take place before submission • Submission date agreed 	<ul style="list-style-type: none"> • Timeline agreed by Supervisory board.
	B: Subject-specific milestones	<ul style="list-style-type: none"> • Organise Graduate Forum 	
Assess whether the planned research requires completion of the new COVID Risk Assessment for PGR student research and placement activities. All such risk assessments should be discussed at subsequent SPs and RSPBs.			