Department of Sociology: Standard Milestones for Masters by Dissertation Students – 2019-20 Entry

<table>
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<th>Requirement</th>
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| **M 1:** During Year 2 (Years 1 and 2 for part-time students)  
*Deadline: by the Term 3 Supervisory Board (Term 6 for part-time students) for all requirements, except that the Training Needs Analysis must be completed by the end of Term 1. And B must be completed by the first Supervisory Board (term 1 for full-time students; term 2 for part-time students)* |  
A: Assess training needs and knowledge required to undertake research and complete the thesis  
- Training Needs Analysis to be completed.  
- Attend Proficio courses and/or plan for further courses to attend, as appropriate  
B: Clarify research topic and demonstrate understanding of topic and relevance to wider research  
- Students chosen to produce a monograph: Write central research problem/questions to be answered  
- Students chosen to produce 3 journal papers: Write three main research questions for each paper  
- Write central research problem/questions to be answered.  
- Methodological considerations.  
- Feasibility Report – identifying sources, access and ethical considerations  
- Create plan outlining objectives for each stage  
C: Demonstrate understanding of chosen topic in the context of the field.  
- Critical Literature Review and Research Proposal together should be at least 10,000 words  
D: Demonstrate work of the quality and quantity to complete a Masters by Dissertation in the 2 year Standard period (3 years for part-timers)  
- Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.  
- Start data collection  
E: Demonstrate effective project management by setting research goals and prioritisation of activities.  
- Create a detailed, realistic plan of work for Year 2.  
- Produce supervisory board report written in a clear and self-reflective style  
F: Professionalisation  
- Attend First Year PhD Colloquium  
G. If completion period required, clear plan to submission  
- Detailed plan for submission agreed by end of year 1 Supervisory Board (year 2 for part-time students)  
**M3:** If required, request to enter Completion Period. Completion periods will be approved on a termly basis and will be for a maximum of 11 months in total.  
A: Clear evidence of progress towards submission  
- Progress checked regularly by supervisor(s)  
- Timeline of work to take place before submission |