

**Institute for Social and Economic Research  
Soc-B: Standard Milestones for CDT PhD Students – 2019-20 Entry**

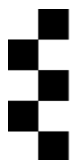
Overview of Course structure

Year 1	Research Skills Training (workshops, auditing modules, project assignments)
Year 2	Research/Thesis
Year 3	Research/Thesis
Year 4*	Research/Thesis

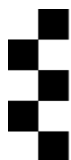
\*The course has a minimum and maximum period of 4 years with no further period of completion.

Details of course milestones

<b>Milestones</b>	<b>Criteria for progress</b>	<b>Deliverables</b>	<b>Deadline</b>
M1: Progression Year 1 to year 2	A: Assess training needs and knowledge required to undertake rotation modules and complete the thesis	<ul style="list-style-type: none"> <li>▪ Initial Training Needs Analysis (TNA) to be completed</li> <li>▪ Attend Soc-B workshops.</li> <li>▪ Attend appropriate Proficio courses as identified from TNA</li> <li>▪ Regular attendance at ISER, psychology, or other research seminars as agreed with student</li> <li>▪ Plan for further courses to attend, as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 1 for both full- and part-time students for initial training needs assessment</li> <li>▪ By end of Term 3 for full-time students; Term 6 for part-time students</li> </ul>
	B: Students complete two rotation projects in year 1	<ul style="list-style-type: none"> <li>▪ Short report (max 2,500 words) from each assignment demonstrating evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Module 1 – End of autumn term</li> <li>▪ Module 2 – end of spring term</li> </ul>
	C: Students develop an outline of project to be conducted from year 2	<ul style="list-style-type: none"> <li>▪ Outline of project PhD (approximately 10,000 word) project with topic area articulated including: research question; methods required to conduct research; brief project plan. Supervision team and data sources agreed</li> </ul>	End of Term 3 for full-time students; term 6 for part-time students



		<ul style="list-style-type: none"> <li>Research Team informed in order to ensure student record updated accordingly</li> </ul>	
M2: Confirmation and Progress to Year 2 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis	<ul style="list-style-type: none"> <li>Training Needs Analysis to be completed</li> <li>Attend Proficio courses and Soc-B workshops.</li> <li>Regular attendance at department research seminars.</li> <li>Plan for further courses to attend, as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Term 6 for full-time students; Term 12 for part-time students</li> <li>By end of Term 6 for full-time students; Term 12 for part-time students</li> </ul>
	B: Choose research topic and demonstrate significance/impact of research	<p>Research Project Proposal, including (dependent on subject area):</p> <ul style="list-style-type: none"> <li>Central research problem/questions to be answered</li> <li>Methodological considerations</li> <li>List of potential empirical sources, access and ethical considerations.</li> <li>Project plan, outlining objectives for each stage</li> </ul>	<ul style="list-style-type: none"> <li>By Confirmation Board (Term 6 for full-time students; Term 12 for part-time students)</li> </ul>
	C: Demonstrate understanding of chosen topic within the context of the field	<ul style="list-style-type: none"> <li>Critical Literature Review</li> </ul>	<ul style="list-style-type: none"> <li>By Confirmation Board (Term 6 for full-time students; Term 12 for part-time students)</li> </ul>
	D: Demonstrate the ability to produce work of the quality and quantity in order to complete within the four year maximum period	<ul style="list-style-type: none"> <li>Evidence that academic writing is of standard and ability expected at PhD level, including adequate referencing and language skills. One of the following should be provided: <ul style="list-style-type: none"> <li>Draft methodology chapter</li> <li>Detailed outline of the conceptual framework</li> <li>(This is equivalent to approx. 20% of overall thesis)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>By Confirmation Board (Term 6 for full-time students; Term 12 for part-time students)</li> </ul>
	E: Demonstration of effective project management through the setting of research goals and prioritisation of activities	<ul style="list-style-type: none"> <li>Continuing detailed, realistic plan of work/ timetable for next six months</li> <li>Supervisory panel report written in a clear and self-reflective style</li> </ul>	<ul style="list-style-type: none"> <li>By Confirmation Board (Term 6 for full-time students; Term 12 for part-time students)</li> </ul>



M3: Progress from Year 3 to Year 4 (or equivalent for part-time students)	A: Review training needs and knowledge required to continue with research project and complete the thesis	<ul style="list-style-type: none"> <li>▪ Training Needs Analysis to be completed.</li> <li>▪ Attend Proficio courses and Soc-B workshops.</li> <li>▪ Regular attendance at department research seminars.</li> <li>▪ Plan for further courses to attend, as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>▪ Term 7 for full-time students; Term 13 for part-time students</li> <li>▪ By end of Term 9 for full-time students; Term 18 for part-time students</li> </ul>
	B: Demonstrate work of the quality and quantity expected at the end of Year 3	<ul style="list-style-type: none"> <li>▪ Drafts of following chapters</li> <li>▪ Literature review               <ul style="list-style-type: none"> <li>▪ Methodology</li> <li>▪ At least one data analysis chapter</li> <li>▪ (This is equivalent approx. 60% of overall thesis)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)</li> </ul>
	C: Review significance and impact of research and articulate output	<ul style="list-style-type: none"> <li>▪ Presentation of research project to staff and students at annual PhD conference</li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)</li> </ul>
	D: Demonstration of effective project management through the setting of research goals and prioritisation of activities	<ul style="list-style-type: none"> <li>▪ Continuing detailed, realistic plan of work/ timetable for next 6 months</li> <li>▪ Supervisory panel report written in a clear and self-reflective style</li> </ul>	<ul style="list-style-type: none"> <li>▪ By end of year Supervisory Panel (Term 9 for full-time students; Term 18 for part-time students)</li> </ul>
M4: During Completion Year	No provision for extension beyond 4 years full time or 7 years part-time		