### Institute for Social and Economic Research:
Standard Milestones for MPhil Students – 2019-20 Entry

<table>
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<tr>
<th>Milestones</th>
<th>Criteria for progress</th>
<th>Deliverables</th>
<th>Deadline</th>
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</table>
| M1: Progress to Year 2 (or equivalent for part-time students) | A: Assess training needs and knowledge required to undertake research for Paper 1 | ▪ Training Needs Analysis to be completed  
▪ Attend Proficio courses and plan for further courses to attend, as appropriate  
▪ Regular attendance at ISER research seminars and research meetings | ▪ Term 1 for full-time students; Term 2 for part-time students  
▪ By end of Term 3 for full-time students; Term 6 for part-time students |
| B: Choose research topic for Paper 1 and demonstrate potential significance/impact of research | | Research Project Proposal, including (dependent on subject area):  
▪ Produce a clear statement of the central research problems/questions to be answered  
▪ Methodological considerations  
▪ Feasibility Report – identifying data sources, access and ethical considerations (especially if experimental work involved)  
▪ Create project plan, outlining objectives for each stage | ▪ By first Supervisory Panel and RSPB (Term 1 for full-time students; Term 2/3 for part-time students) |
| C: Demonstrate understanding of chosen topic within the context of the field | | Critical Literature Review (where relevant) | ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students |
| D: Demonstrate the ability to produce work of the quality and quantity in order to complete an MPhil within the three-year maximum period | | Evidence that academic writing is at (or close to obtaining) the standard expected at MPhil level, including | ▪ By end of year 1 SB and RSPB –(Term 3) for full-time students  
▪ By end of year 2 SB and RSPB – (Term 6) for part-time students |
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|   | adequate referencing and language skills  
- It should be clear that the student is on track to produce a complete draft of Paper 1 by the end of Term 3 (for full-time students; Term 6 for part-time) |   |
| E: Demonstration of effective project management through the setting of research goals and prioritisation of activities | - Create a detailed, realistic plan of work and timetable for Year/Paper 2  
- Produce supervisory panel report written in a clear and self-reflective style | - By end of year 1 SB and RSPB – (Term 3) for full-time students  
- By end of year 2 SB and RSPB – (Term 6) for part-time students |
| M2: During Year 2 (or equivalent for part-time students) | A: Review training needs and knowledge required to continue with research project and complete the thesis  
- Training Needs Analysis reviewed  
- Attend Proficio courses and plan for further courses to attend, as appropriate  
- Regular attendance at ISER research seminars and research meetings | - Term 4 for full-time students; Term 8 for part-time students  
- By end of Term 6 for full-time students; Term 12 for part-time students |
|   | B: Demonstrate effective project management by setting research goals and prioritising of activities | - Create a detailed and realistic completion plan  
- Produce Supervisory Panel report written in a clear and self-reflective style | - By Supervisory Panel (Term 4 for full-time students; Term 6 for part-time students) |
|   | C: Demonstrate work of the quality and quantity expected for MPhil for entry to completion at the end of Year 2 (or equivalent for part-time students) | - Research completed (experimental, empirical and theoretical work, where relevant)  
- Produce full drafts of both papers close to MPhil standard  
- Draft of chapter 1 (introduction) and chapter 4 (conclusion)  
- Produce Supervisory Panel report written in a clear and self-reflective style  
- Present research to students and staff at seminars/conference | - By end of year Supervisory Board (Term 6 for full-time students; Term 12 for part-time students) |
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<tr>
<th>If Required: M3: Request to enter Completion Period</th>
<th>A: Clear evidence of progress towards submission</th>
<th>Timeline of work needing to take place before submission</th>
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<tbody>
<tr>
<td>▪ Completed final draft of thesis for supervisor(s)/supervisory panel comment</td>
<td>▪ Final polishing of all chapters</td>
<td>▪ Timeline agreed by Supervisory board.</td>
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<tr>
<td>▪ Enter completion</td>
<td>▪ Completed final draft of thesis for supervisor(s)/supervisory board comment</td>
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